

**St. Clair College Retirees' Association  
Annual General Meeting Minutes  
May 5, 2014 – 3:00 p.m.**

**1. Welcome**

JoAn welcomed everyone and thanked them for their continuing support.

**2. Adoption of Agenda**

Jim Martin made a motion to accept the agenda for the meeting. Lori Caba seconded the motion.

**CARRIED**

**3. Minutes of the Previous Meeting**

Elizabeth Barr made a motion to accept the minutes from the last Annual General Membership Meeting. Jay Ertel seconded the motion.

**CARRIED**

**4. Memorials – Moment of Silence**

JoAn asked everyone to remember friends and colleagues who passed away this past year. She said they would be formally recognized at the President's Brunch in June and their names added to the Memorial plaque.

**PURPOSE**

**The St. Clair College Retirees' Association is an organization whose function is to provide its members with fellowship, pertinent information, opportunities for service and responses to the concerns of members.**

**5. REPORTS**

JoAn stated copies of the Annual Reports were available on table and Questions were welcome.

**President's Report**

Another successful year had passed and the St. Clair Retiree's Association has continued to offer a variety of activities for our membership. Our membership numbers have grown as we welcomed many new retirees. We were saddened by the loss of several members. They will be remembered at the June Brunch and their names will be added to the Memorial Plaques at each campus.

I want to thank the members of the Executive for their support and dedication to the Association. You truly make a difference. Thank you to all the other people who helped with the organization of the monthly events and helped at the Social Outings. Bridge, euchre, trips and educational programs are just a few of the things we have done in the past year. We appreciate the support of Dr. Strasser, Patti France, John Fairley and the many other college staff who help the association with our activities. We appreciate that Dr. Strasser continues to match our membership dues so that we can plan the many events for you. We are glad to remain a part of the St. Clair Family and are made to feel welcome when we take part in the College Activities.

The other reports that follow will document the activities we held this year and I want to thank you for taking part in the events offered. We welcome any ideas that you have for

the Executive to plan and would love to have you volunteer to be a part of the committees to make these ideas operational. New members would be welcome on the executive. Don't be shy, just let us know what your interests are and we will find a place for your talents. Please be sure to keep your address and email up to date so we can keep in contact. Encourage your fellow retirees to join us if they have not so the friendships and traditions of St. Clair can continue.

I want to wish you a good summer and hope you will join us in the Fall as we begin another year of activities for you.

#### **TELEPHONE COMMITTEE**

Sue Korchnak and Eunice Robinson have again served as a one-person telephone committee this year. This communication with our membership is critical to the success of our activities. A huge "Thank You", again, to Susie and to Eunice for their pleasant and conscientious work on behalf of the SCCRA.

#### **AUDITOR'S REPORT – John Payne CPA, CA**

In accordance with my appointment as Auditor, I have examined the financial books and records of the St. Clair College Retirees' Association, for the fiscal year ended December 31, 2013.

After performing those audit tests I deemed necessary, I am pleased to report that the Financial Books and Records provided to me by the Treasurer accurately reflects the financial position of the Association as of December 31, 2013.

The Financial statements have been presented on a basis consistent with those of previous reporting years.

John Payne CPA, CA

#### **TREASURER'S REPORT – Sue Bezaire, Treasurer**

**ST. CLAIR COLLEGE RETIREE ASSOCIATION  
TREASURER'S REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2013  
(with projection for year ended December 31, 2014)**

	<b>ACTUAL <u>2013</u></b>	<b>PROJECTED <u>Yr. 2014</u></b>
<b>RECEIPTS</b>		
College grant	2,850.00	2,500.00
Event Fees	1,902.00	4,500.00
Membership Dues	3,037.00	2,700.00
Interest Income	14.48	-
Other Income	<u>200.00</u>	<u>300.00</u>
	<b>\$8,003.48</b>	<b>\$10,000.00</b>
<b>DISBURSEMENTS</b>		
Charity/Donations	400.00	1,550.00
Meeting Expenses	33.90	1,000.00
Office Expenses	725.97	600.00
Christmas Lunch	1,975.62	4,800.00
Event Expenses	640.43	500.00
Memorial Plaques	45.20	100.00
Travel	650.00	1,000.00
Miscellaneous	67.06	300.00
Archive Project	<u>74.80</u>	<u>1,400.00</u>
	<b>\$4,545.92</b>	<b>\$11,250.00</b>

Surplus (-Deficit)	<u>\$3,457.56</u>	<u>-\$ 1,250.00</u>
Balance, as of January 1, 2013	<u>\$7,954.80</u>	<u>\$ 11,412.36</u>
Balance, as of December 31, 2013	<u>\$11,412.36</u>	<u>\$ 10,162.36</u>

NOTE 1) The balance at the beginning of the year has been restated. Expenses, in the amount of \$836.77, not previously recognized, have been charged to the year 2012.

Bill Totten made a motion to accept budget as presented. Jay Ertel seconded.

## **CARRIED**

### **MEMORIALS**

The Retirees Association continues to maintain the memorial plaques – one at South Campus and one at Thames Campus – remembering our deceased colleagues. Additional members are honoured each year at a brief dedication which takes place at the President’s Annual Staff Appreciation Day in June. All retirees are invited to attend this event, with the date to be published in the Retiree newsletter.

### **GOODWILL – Lori Caba, Goodwill Coordinator**

As one of the mandates of the St. Clair College Retirees’ Association the Goodwill Committee is responsible for sending out cards. Since our last AGM was held in May 2013, I have sent our 101 cards to our members, their families and St. Clair College staff. The following list shows the breakdown of cards sent: Christmas -6; Get Well/Thinking of You – 25; Retirement – 17; Special Occasion – 3; Sympathy -43; and Thank You – 7. I would like to thank all who have helped the Executive acknowledge these retirees and staff members. If you know of someone who should receive a card please inform Lori Caba or any member of the Executive. The names, phone numbers and e-mail addresses of the Executive are listed on the front page of the newsletter and on the Retirees’ Association Website – [www.stclaircollege.ca/people/retirees](http://www.stclaircollege.ca/people/retirees).

### **NEWSLETTER EDITOR’S REPORT – Del & John Zangari, Newsletter Co-Editors**

Del Zangari and her husband John have been responsible for several years now of producing the St. Clair College Retirees’ Association Newsletter. They continue to produce it four times a year with a Summer, Spring, Fall and Winter edition. The newsletter is comprised of a collection of items and articles provided by members of the Executive and of the Retirees’ Association and also a number of other retirees. Your contributions and comments are always welcome. Hope to see you at the AGM/

### **CHATHAM-KENT REPORT – Elizabeth Barr, Thames Representative**

The Thames Retirees met throughout the year on the last Wednesday of each month for a social luncheon. The members also wish to thank Eunice Robinson, our Social Convener for taking care of all of the social arrangements and keeping the members informed throughout the year.

Members from the Windsor Chapter of the Retirees joined the Thames Chapter for a tour and luncheon meeting in September at the Bayside Brewery, Erieau, Ontario. In October, a tour of the RM Classic Cars was enjoyed. RN Classic Cars is the world’s largest volume dealer in classic and collector cars with annual sales that have exceeded hundreds of millions of dollars.

The annual Christmas Party was held at noon on December 4, 2013 at the Country View Golf Club. The buffet meal, with a visit from Santa was fun filled and enjoyed by all. At the January luncheon, a speaker from the Age Friendly Planning Project for Chatham-Kent spoke. February found the members participating in a tour at the Chatham-Kent Museum showcasing an exhibit of artifacts from the War 1812. All of these events were

very successful. Normally, approximately 25 retirees attend the luncheons. We hope to continue with joint luncheons and events in 2014/15. We invite all retirees to join us at any of the luncheons for fellowship and friendship. The members continue to appreciate the warm, receptive environment that Dr. Strasser has created for retirees at the College and we wish to thank him for his support.

### **COMMUNICATIONS REPORT – Pat Hallahan, Coordinator**

The purpose of the Communication function is to provide timely and helpful information to the members, primarily via email. This function is handled, for the most part, by only one person in order to protect the privacy of the Retiree Association email list. Association mandate and policy influence the work of this position. Part of the Association mandate is to support and promote College activities, thus you will see promotions for College events such as the musicals and galas. Our conflict of interest policy also restricts this function from promotion for profit business ventures. Occasionally, gray areas arise, such as the use of a travel agent to organize retiree association trips. Although it may not seem so, a conscious attempt is made to limit the number of emails broadcast in order not to inundate our members with unwanted information.

### **MEMBERSHIP COORDINATOR'S REPORT – Anita Blair, Membership**

As of this writing (April 15/14) we have 263 paid up members and associate members for 2014. We have followed our standard practice and sent out a second reminder with the Spring newsletter to 60 members who paid in 2012 or 2013 but not for 2014.

Dr. Strasser has again agreed to match our membership dues. Our dues remain at the low, low price of \$10.00 which has never been raised. Although the Executive has had numerous discussions, we do not have a life time membership fee. We also collect the \$10.00 membership fee for the Ontario Colleges Retirees' Association (OCRA) the provincial organization. OCRA does have a life time membership fee. In our Access database we have 461 names with full information including 32 Association members. We also have 30 names with no address information and 137 on our deceased database.

### **SOCIAL CONVENER'S REPORT – Margaret Goodman, Social Convener**

This has been another year for your Retirees' Association. In addition to many of our fixed activities, (Fall Social, AGM, International Trip, Bridge Club, Staff Appreciation brunches, Christmas Parties, and monthly Thames luncheons, Victoria Theatre in Petrolia), the Association experiments with a number of new activities. Jay Ertel, organized a tour of the Bayside BrewPub, Erieau, Ontario. Thirty-nine retirees attended this tour.

In addition, a euchre tournament was held at Roseland with 20 people in attendance. Also, there was a tour of the RM Classic Cars in Blenheim, Ontario and a luncheon that followed at T'Bones Restaurant in Chatham.

This year the retirees tried a 5 day trip to Vegas that was enjoyed by everyone. Since the college purchased the Woodland Hills Golf Club, there was a Bar B Que lunch with golf, lawn games and prizes all for \$10. Offered to the retirees.

Thames Campus Retirees had a War of 1812 Museum Tour, and lunch followed at Swiss Chalet.

A tour of the new jail facility was enjoyed by 20 people. This was a very popular requested tour, but unfortunately, the tour could only handle 20 people. Consequently, the tour was full within 24 hours.

Those that were on the tour were fascinated by the facility and all it had to offer.

Sue Bezaire organized an excellent Executor Workshop for both retirees and St. Clair Staff.

Finally, the Spring AGM was held on May 5<sup>th</sup>.

It's been a busy year, and my thanks goes out to the many, many people that work so hard to make it happen.

## ARCHIVE REPORT - Bill Totten for Lea Garber

Bill informed the membership that a small but very active group of dedicated retirees meet every Monday morning in room 45J from 9 until 12 noon. The retirees Association display case, which is located in the main lobby of South Campus, is changed several times a year. New volunteers are always welcome to join this worthwhile activity.

## FUNDRAISING REPORT – Jay Ertel

Jay informed the membership that we are in the fourth year of our fundraising campaign and to date we have raised over \$21,000 which is 71% of our committed \$30,000 pledge for the HealthPlex Campaign. Jay also mentioned that another way to help with fundraising was to consider purchasing a “Brick” for \$100. If anyone has any ideas for fundraising events or would like to help out in any way please contact him.

## 7. Nomination Report – Cynthia Bissonnette

No nominations at this time – The Board of Officers is acclaimed as presented.

### NOMINATION REPORT FOR 2013-2014 EXECUTIVE BOARD

<u>Executive Positions</u>	Candidates
<u>Ex Officio Members</u>	
President Emeritus	Bill Totten
Past President	Anita Blair
<u>Officers to Be Elected</u>	
President	JoAn Dale
Vice- President	Cindy Bissonnette
Recording Secretary	Marilyn Portt
Treasurer	Sue Bezaire
Membership Coordinator	Anita Blair
<u>Appointed Positions</u>	
Archive Coordinator	Lea Garber
Board Observer	-vacant
Communications Coordinator	Pat Hallahan
OCRA Observer	Jim Martin
Education Coordinator	-vacant
Fundraising Coordinator	Jay Ertel
Goodwill Coordinator	Lori Caba
Newsletter Editors	John and Del Zangari
Social Coordinator	Margaret Goodman
Thames Representative	Elizabeth Barr

JoAn reminder the members of the upcoming evens for Fall and Winter.

### COMING EVENTS – 2014

Mon	May 5, 2014	1:30 pm	Tour of the new SportsPlex (South Campus)
Mon	May 5, 2014	3:00 pm	Retirees' Association Annual Meeting and Spring BBQ
Thu	May 8, 2014		Ojibwa/Wind Farm tour – Fanshawe Retirees' Assoc.
Fri	May 9, 2014	6:00 pm	Alumni of Distinction Dinner
Thu	May 22, 2014	1:30 pm	Retirement planning Workshop Room 139
Wed	May 28, 2014	11:30 am	Thames Luncheon, Tru's Grillhouse Restaurant
Tue	Jun 10, 2014		Victoria Playhouse, Fiddler on the Loose 11
Fri	June 13, 2014		President's Year end Brunch (Memorial dedication)
Sat	July 19, 2014	11:00 am	Alumni & Friends golf Tournament

Sun Aug 17, 2014 Alumni Family Fun Day  
Wed Sep 10, 2014 3:00pm Annual Fall Social/BBQ – Chez Talbot

## **10 Adjournment**

JoAn again thanked everyone for their help through the year. Tony Ellul's presentations are always in depth (he puts a lot of effort in his videos). JoAn stated there were 63 attendees at the Wills and Executor Workshop. Keep watching for upcoming events.

Dirk Grohlman thanked JoAn and the Executive for all their work.

**Adjournment at 4:10 p.m.**