

**St. Clair College Retirees' Association  
Annual General Meeting Minutes  
May 1, 2013 – 3:00 p.m.**

**1. Welcome**

JoAn welcomed everyone and thanked them for their continuing support.

**2. Adoption of Agenda**

Lori Caba made a motion to accept the agenda for the meeting. Sue Bezaire seconded the motion.

**CARRIED**

**3. Minutes of the Previous Meeting**

Pat Hallahan made a motion to accept the minutes from the last Annual General Membership Meeting. Owen Klein seconded the motion.

**CARRIED**

**4. Memorials – Moment of Silence**

**PURPOSE**

**The St. Clair College Retirees' Association is an organization whose function is to provide its members with fellowship, pertinent information, opportunities for service and responses to the concerns of members.**

**5. REPORTS**

**President's Report**

2012/2013 has been a busy and successful year for the St. Clair College Retirees' Association. I want to thank the members of the executive for their support over the past year. The Association is fortunate to have such a dedicated group of individuals who strive to plan a variety of events for the retirees. Special thanks to Dan and Mary Lonke for organizing the Trivia Tuesdays, the Bridge afternoons and Birds and Breakfast events. In addition, Dan did a presentation depicting Characters from the War of 1812. We appreciate the suggestions Gary McLeod has made for historical outings. I wish to thank Gayle Harrick for her work as a Membership Coordinator. Gayle is resigning from this job but will help with special events. The Association is fortunate to have the continued support from Dr. Strasser, Patti France, John Fairley and many of the College Staff for our activities and use of college facilities. Dr. Strasser continues to match our membership fees each year. The Executive has a breakfast meeting twice a year with Dr. Strasser to be updated on the activities of the College and share the Association's Activities with him. The Association appreciates the invitations to the staff brunches, the theatre presentations of the students and the Alumnae of Distinction Awards. This year, the paid membership has increased and we are hoping this trend will continue. We welcomed over 20 new retirees and have been trying to find ways to get them involved. Two new events (Pickle Ball and Euchre) were introduced to augment the regular planned Windsor events of the Winter Trip, Theatre Trips, Bridge, Trivia Tuesdays and the Archive Project. The Thames Retirees meet for Lunch on the last Tuesday of each month. In January, 31 retirees and friends spent a week in Cuba for this year's winter trip enjoying the sun. In 2013, the Association celebrated its 20<sup>th</sup> Anniversary at our

Christmas Dinner by honouring the members of the first executive. Life memberships were presented to the surviving members of the first executive. Two of the College's founding administrators, Dr. Richard Quittenton and Sidney Keen passed away this year after lengthy illnesses. Both of these men were instrumental in planting the seeds for the Windsor and Chatham campus sites and programming and watching the growth of these educational settings. The Association hopes that you will continue to support the activities planned for the next year and give us any suggestions you might have for events to continue to meet and become active participants.

Please encourage your fellow retirees to join with us and continue the traditions established over the past twenty years.

#### **TELEPHONE COMMITTEE**

Sue Korchnak and Eunice Robinson have again served as a one-person telephone committee this year. JoAn thanked them again for all their hard work.

#### **AUDITOR'S REPORT – John Payne CPA, CA**

In Accordance with my appointment as Auditor, I have examined the financial books and records of the St. Clair College Retirees' Association, for the fiscal year ended December 31, 2012.

After performing those audit tests I deemed necessary, I am pleased to report that the Financial Books and Records provided to me by the Treasurer accurately reflects the financial position of the Association as of December 31, 2012.

The Financial statements have been presented on a basis consistent with those of previous reporting years.

John Payne CPA, CA

#### **TREASURER'S REPORT – Sue Bezaire, Treasurer**

**ST. CLAIR COLLEGE RETIREE ASSOICATION  
TREASURER'S REPORT  
FOR THE YEAR ENDED DECEMBER 31, 1012  
(with projection for year ended December 31, 2013)**

	<b>ACTUAL 2012</b>	<b>PROJECTED Yr. 2013</b>
<b>RECEIPTS</b>		
College grant	2,600.00	2,500.00
Event Fees	267.00	4,500.00
Membership Dues	2,720.00	2,700.00
Interest Income	4.04	-
Other Income	200.00	300.00
	<u>\$5,791.04</u>	<u>\$10,000.00</u>
<b>DISBURSEMENTS</b>		
Charity/Donations	1,550.00	1,550.00
Meeting Expenses	608.56	1,000.00
Office Expenses	325.09	600.00
Christmas Lunch	123.00	4,800.00
Event Expenses	331.55	200.00
Memorial Plaques	79.10	100.00
Travel	950.00	1,000.00
Miscellaneous	67.06	300.00
Archive Project	391.44	1,400.00
	<u>\$4,425.80</u>	<u>\$10,950.00</u>

Surplus (-Deficit)

\$1,365.24                      -\$ 950.00

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Sue Bezaire made a motion to accept budget as presented. Betty Michaud seconded.

## **CARRIED**

### **MEMORIALS**

JoAn informed the meeting that a minute of silence will be held in honour for all the friends and family who have died this past year. This will take place at the President's Appreciation Luncheon in June. It was noted that John Charlesworth is very ill and keep him in your prayers. The Retirees Association continues to maintain the memorial plaques – one at South Campus and one at Thames Campus – remembering our deceased colleagues. Additional members are honoured each year at a brief dedication which takes place at the President's Annual Staff Appreciation Day in June. All retirees are invited to attend this event, with the date to be published in the Retiree newsletter.

### **GOODWILL – Lori Caba, Goodwill Coordinator**

As one of the mandates of the St. Clair College Retirees' Association the Goodwill Committee is responsible for sending out cards. Since our last AGM was held in May 2012, I have sent our 117 cards to our members, their families and St. Clair College staff. The following list shows the breakdown of cards sent: Congratulations – 6; Get Well/Thinking of You – 23; Retirement – 25; Sympathy-43; Thank you -8; Easter-5; and Christmas-7. I would like to thank all who have helped the Executive acknowledge these retirees and staff members. If you know of someone who should receive a card please inform Lori Caba or any member of the Executive. The names, phone numbers and e-mail addresses of the Executive are listed on the front page of the newsletter and on the Retirees' Association Website – [www.stclaircollege.ca/people/retirees](http://www.stclaircollege.ca/people/retirees).

### **NEWSLETTER EDITOR'S REPORT – Del & John Zangari, Newsletter Co-Editors**

Another year has gone by where my husband John and I have produced another four newsletters for the St. Clair College Retirees. It is always exciting to produce this newsletter because of the enjoyment we receive by informing all the retirees of the many things which are taking place with the retirees' group.

We hope that you are satisfied with the information you are receiving in the newsletter. If for any reason you feel more can be done with the newsletter, please contact Del or John Zangari at [zangari@wincom.net](mailto:zangari@wincom.net) or 619-974-8932

### **CHATHAM-KENT REPORT – Elizabeth Barr, Thames Representative**

The Thames Retirees met throughout the year on the last Wednesday of each month for a social luncheon. The members also wish to thank Eunice Robinson, our Social Convener for taking care of all of the social arrangements and keeping the members informed throughout the year.

Members from the Windsor Chapter of the Retirees joined the Thames Chapter for a Luncheon meeting in September at the Lighthouse Restaurant, Lighthouse Cove. The annual Christmas Party was held at noon on December 5, 2012 at the Country View Golf Club. The buffet meal with visit from Santa was fun filled and enjoyed by all. At the February luncheon, the Assistant Curator from the Buxton Museum and National Historical Site shared information about the settlement and surrounding area for Black History Month.

All of these events were very successful. Normally, approximately 25 retirees attend the luncheons. We hope to continue with joint luncheons and events in 2013/2014. We

invite all retirees to join us at any of the luncheons for fellowship and friendship. The members continue to appreciate the warm receptive environment at Dr. Strasser has created for retirees at the College and we wish to thank him for his support.

#### **MEMBERSHIP COORDINATOR'S REPORT – Gayle Harrick, Membership**

To date, I am happy to report that we have received membership dues for 238 people, This is up once again from last year. Thank you for your continued support. For those that may need a reminder a "Second Notice" will be sent out with the April Newsletter. We are hopeful that these dues will be received over the next few months. It is important to us that we receive these dues because once again, Dr. Strasser has been kind enough to agree to match our dues for 2013. We thank Dr. Strasser for his continued support.

Along with our membership dues, we also collect dues for the Ontario College Retirees' Association (OCRA) the provincial organization. The money collected is sent on to the OCRA Membership Coordinator Jennifer Moore.

At this time, I would like to say that it has been a pleasure acting as your Membership Secretary for the past 4 years. However, I will be stepping down from this position in May.

Many thanks to the Executive for their kindness and support and for allowing me an opportunity to experience the internal workings of the Retirees' Association. You should be applauded for your hard work and dedication. I look forward to seeing all of you at the various social events throughout the year.

Once again thank you all.

#### **SOCIAL CONVENER'S REPORT – Pat Hallahan for Margaret Goodman, Social Convener**

This has been yet another busy year for your Retirees' Association. In addition to many of our fixed activities (Fall Social, AGM, International Trip, Bridge Club, Staff Appreciation brunches, Christmas Parties, and monthly Thames luncheons, Victoria Theatre in Petrolia), the Association experimented with a number of new activities. J. Ertel organized a very well received farm tour in Bleheim called Casa Latina, M. Goodman, our new social convener, arranged for an introduction to pickleball and organized our first Euchre tournament. She also arranged for Dan Loncke, our resident War of 1812 expert, to lecture on this topic after dinner in Chez Talbot. Sue Bezaire implemented a very successful and informative 'Executorship/Wills Workshop'. Many thanks to those who work all year round to provide social opportunities for our retirees.

#### **ARCHIVE REPORT - Bill Totten for Lea Garber**

Bill informed the membership that a small but very active group of dedicated retirees meet every Monday morning in room 45J from 9 until 12 noon. The retirees Association display case, which is located in the main lobby of South Campus, is changed several times a year. New volunteers are always welcome to join this worthwhile activity.

#### **FUNDRAISING REPORT – Jay Ertel**

Jay informed the membership that we are in the fourth year of our fundraising campaign and to date we have raised over \$21,000 which is 71% of our committed \$30,000 pledge for the HealthPlex Campaign. Jay also mentioned that another way to help with fundraising was to consider purchasing a "Brick" for \$100. If anyone has any ideas for fundraising events or would like to help out in any way please contact him.

## **6. New Business**

**a) Communication – A motion made by Pat Hallahan to accept Communication Recommendation as presented, seconded by Gaston Franklyn.**

**CARRIED**

## **SCCRA COMMUNICATION POLICY**

**POLICY** - The St. Clair College Retirees' Association is committed to timely, informative and helpful communication with its members consistent with its function and its Conflict of Interest Policy.

### **PROCEDURE:**

1) The SCCRA will promote via its newsletter, e-mail, web site, etc., information that supports and informs members regarding:

- a) Association activities;
- b) Information about members that may be of interest to Association members;
- c) College activities;
- d) Information coming from the College that may be of interest to Association Members;
- e) Activities, programs, or courses that are geared to retirees

2) The Association will be very sensitive to the volume of email communication and will devise ways to minimize the number of emails it broadcasts.

## **7. Nomination Report – Cynthia Bissonnette**

No nominations at this time – The Board of Officers is acclaimed as presented.

## **NOMINATION REPORT FOR 2013-2014 EXECUTIVE BOARD**

### Executive Positions

### Candidates

#### Ex Officio Members

President Emeritus

Bill Totten

Past President

Anita Blair

#### Officers to Be Elected

President

JoAn Dale

Vice- President

Cindy Bissonnette

Recording Secretary

Marilyn Portt

Treasurer

Sue Bezaire

Membership Coordinator

Anita Blair

#### Appointed Positions

Archive Coordinator

Lea Garber

Board Observer

Owen Klein

Communications Coordinator

Pat Hallahan

OCRA Observer

Jim Martin

Education Coordinator

-vacant

Fundraising Coordinator

Jay Ertel

Goodwill Coordinator

Lori Caba

Newsletter Editors

John and Del Zangari

Social Coordinator

Margaret Goodman

Thames Representative

Elizabeth Barr

## **8. Update from the College – Dr. Strasser**

Dr. Strasser informed the members that he expects the Sportsplex to be finished the end of March 2014, with a grand opening in the Fall of 2014. He mentioned the new roundabout being constructed at the present time.

Updated the members of the status of the Capital Theatre in Chatham, plus other plans for Chatham Campus.

He stated Health Care Workers are in high demand, and the college has been accredited for 6 years.

He outlined more plans for old Tennis Courts to offer more activities for students. The Landscaping and Woodworking are working together and constructing Gazebos for the grounds .

Dr. Strasser stated that overall St. Clair is in good shape for the coming years.

9. Coming Events – JoAn Dale

JoAn reminder the members of the upcoming evens for Fall and Winter.

**10 Adjournment**

JoAn thanked Dr. Strasser for his comments regarding the College activites. Thanks to all committee for setting up today's BBQ. A social time was enjoyed by all.

**Adjournment at 4:10 p.m.**