

**St. Clair College Retiree Association
Annual General Meeting
April 4, 2018
St. Clair College Sportsplex, Classroom, 2nd Floor
MINUTES
(DRAFT)**

Pending Approval at the 2019 AGM

Kathy Dupuis, Vice President, presided over the meeting as Cynthia Bissonnette, President, was not able to attend. Lyn Medler acted as secretary for the meeting. Approximately 38 members were in attendance.

1. WELCOME

Kathy thanked everyone for coming and introduced John Fairley who had asked to address the group. John's report:

- On behalf of President Patti, John thanked those who contributed to, and attended, the 50th anniversary celebrations.
- He told the group of the upcoming Alumni of Distinction awards dinner, that this year's recipients have been chosen and he invited folks to attend and if they could not attend they would be able to view it online.
- Updated student enrolment stating that there are many international students now and there is an expectation of another 1000 in May. With the increase the school will now be a 12 month college with classes running through the year.
- He told of the latest building projects: in late summer or early fall, construction of a "business tower" will begin. It will be built on top of the student center with up to 5 floors added. This is needed because Business and IT is what international students come here for and more classroom space is needed. Also there will be a Sportspark erected in the current soccer field area that will house soccer, tennis and sand volleyball, among others.

John thanked the group for their overall contributions to the college. He left once he spoke to the group.

Kathy then asked if everyone could introduce themselves around the room by saying their name and what department they had worked in.

2. Adoption of Agenda

Moved: Bill Totten

Seconded: Jay Ertel

3. Approval of Minutes of May 3, 2017

Moved: Pat Hallahan

Seconded: Bob Braidford

4. President's Report

Kathy indicated that copies of the report, which had been produced by Cindy, were on the tables and that members should read at their leisure.

5. Financial Review completed by Bob Braidford. Bob let the group know that he had found the books in excellent order and in accordance with the Rules and Regulations of the Retiree Association.

6. Treasurer's Report – Jim Chambers

Kathy handed reports out to the attendees and Jim explained specific aspects of it.

- OCRA dues for the past year 125 members; 44 people have paid one year in advance
- 131 people paid for their 2018 membership in 2017
- total paid memberships 2017 was 343

New items on the report:

- Jim pointed out the new charge for **liability insurance**
- the **new hole sponsored** by the RA at Woodland Hills which will allow paid members to golf free by showing their current, paid membership card.

Moved to accept Treasurer Report and budget: Bob Braidford

Seconded: Jay Ertel

Discussion: Ross asked about the liability insurance and what it covered. Jim Martin and Susan McLelland briefly explained that the RA chose to get this coverage should anything happen to a member during one of the events that the RA sponsored. That it will ensure the executive and/or members are not financially responsible for any litigation.

CARRIED

7. Bylaws and Policy changes

There were copies on each table and changes were highlighted in red.

Bill Totten briefly reviewed the changes made to these documents.

Highlights:

- Newly worded release of information policy that outlines that the RA does not give out member's personal information.
- Change to annual meeting timeline. Instead of stating it must be in May, it has been changed to be held no later than May 15th. This gives options to have the meeting earlier if such need arises, (such as today).
- Quorum no longer 4 people, now 50% plus 1, to be more consistent with other association quorums
- Definition of "member" is any St. Clair College retiree but now added, is subject to Item 3c which references membership dues which are assessed each year.

Moved to accept changes to bylaws and policies: Bill Totten

Seconded: Tony Ellul

CARRIED

8. Ontario Drug Benefit

Kathy told the group that we had had a pharmacist in to address the Ontario Drug Benefit option which is available free, to provincial residents 65 and over. Since then a lot of information has come to the attention of the RA indicating that the provincial coverage may not be adequate for every type of medication.

With this, Kathy told the group to speak to their own pharmacist and doctor before considering dropping Sunlife medical coverage.

9. Memorials

A minute of silence was observed in memory of members who had passed away over the last year.

10. COORDINATOR REPORTS

Kathy invited those who wanted to address the group to do so as not all coordinators have something to report, currently.

Fundraising – Jay Ertel

- The RA has been contributing to the Healthplex/Sportsplex with the brick campaign for nine years and with one more year to go, the total is at \$38,129 which is 127% of our \$30,000 target. He indicated that he has brick forms if anyone would like one. He also told the group that one of the members who recently passed away indicated in their will that \$250 be committed to the Sportsplex campaign.
- Contributed \$2000 to the St. Clair College Foundation for Life, to be part of the President's Circle campaign;
- Jay told the group that Jim Chambers arranged a contribution of \$650 to the Woodland Golf Course so that members can golf for free with their paid membership card.
- \$1000 will be donated to the college for the new Sportspark project
- Also new, are 2 x \$250 scholarships; one at Windsor and one for Chatham and there will be new information on those which will be updated in future Newsletters.

Communication – Pat Hallahan & Ken Garber

- Pat told the group that they may see emails marketing some aspects of the college, ie The Eatery, events at the SCCCA, sports, etc. and stated that the RA does this because the college has been good to the association. They match our dues, give us a room to meet in monthly, honour free parking passes and allow us to use their rooms on campus and at the Sportsplex to get together for meetings such as this. As the college is good to us, marketing their events is a quid pro quo that also allows retirees to be informed of goings on at the college.
- Pat then spoke to email issues specifically that the executive has heard from people who are not receiving emails and that some are going right into spam. He told the group that we are working on it and if any member thinks they are not receiving pertinent emails, to contact someone on the executive.
- Kathy asked Ken if he had anything to add about the email issue. Ken shared that some email providers are reading our emails as spam and sending them to the spam folder. So he asked people, if they are not receiving anything to check their spam folders. Of most concern are Microsoft users MSN, outlook, Hotmail, live and Microsoft.
- Kathy told the group that the RA is quite concerned about this situation and is working to find a fix.
- Kathy asked Bob Aylesworth if he had anything to add about the email issue. Bob stated that emails sent as a .jpeg without text posed as a threat and that some email providers would not accept the email, therefore it would bounce.

Social – Sue McLelland

Sue told the group about upcoming events:

- The 25th Anniversary Gala on May 11th Sue adding that Marilyn Portt is collecting for tickets so speak to Marilyn today if you would like to get tickets.
- Bus trip to the Huron County Playhouse in Grand Bend

- There will be a lunch on Bob-Lo Island again this summer as last year's was very well attended and it was a beautiful day. More details to come.
- Jay added that the Cars and Coffee tour will be happening again in June at RM Classic Cars in Blenheim and that details will be in upcoming emails and in the newsletter.

Kathy thanked Sue for all of her hard work coordinating the past year's events. She said that there have been some very nice get-togethers and a lot of interesting outings. Sue in turn thanked the rest of the committee members who help behind the scenes.

Nomination Report – Kathy Dupuis

Kathy asked everyone to stand up or put their hand up as she read out positions and names.

The following slate of Officers was presented:

- President:** Kathy Dupuis
Vice President: Ross Langill
Secretary: Lyn Medler
Treasurer: Jim Chambers
Membership: Marilyn Portt

Kathy opened the floor to nominations.

Nominations closed

Moved: Kathy Dupuis

Seconded: Jim Gretes

CARRIED

Past President: Cindy Bissonnette

President Emeritus: Bill Totten

The above list will be the Executive for the Association for the next year.

Committee Chairs will be appointed at the next Executive Meeting.

Those standing for Committee Chairs are:

Lea Garber	Archives
Elizabeth Barr	Thames Representative
Pat Hallahan	Communications
Susan McLelland	Social
Jay Ertel	Fundraising
Nancy Dupuis	Newsletter
Lori Caba	Goodwill
Bill Jones	Board Observer
Jim Martin	OCRA Representative

Volunteers are always welcome to assist with projects and special thanks were extended to the Archive Committee and Ken Garber for the assistance they give to the Association.

11. New Business

Kathy presented Tony Ellul with a thank you card and gift card for Henry's photography to thank him for all of the work he does taking photos and sharing them from all of the RA events.

Tony in turn, thanked Bill and Jay, among others, for their assistance with pictures. He asked that everyone who attends these events take pictures with their cameras or phones and send them to himself, Bill or Jay so that they can be used or archived.

12. Upcoming Events

Kathy briefly listed a few:

- Thames Luncheon on April 25th and May 30th
- Retiree golf at Woodland Hills
- May 11th is the anniversary gala

Jim mentioned that the golf course is open now so anyone could play with their membership card. Also, he added that on Thursday mornings a few retirees get together around 9am. Even if you just want to try the game of golf, you could get a little bit of coaching from fellow retirees.

Ross asked about the RSVP deadline for the May 11th anniversary gala and Marilyn said she would need the money by April 25th.

A social time with pizza, refreshments and desserts were enjoyed by all.