

Requesting Parking Permit

Instructions

Parking Self Service

Visit the www.stclaircollege.ca/parking web site

Select “Parking Self Service”

St. Clair College South and Chatham campuses are **paid** parking facilities.

Anyone parking a vehicle on St. Clair College property must pay through the purchase of a Pay Station Permit from a Pay Station, or through the purchase of a Parking Permit from the Parking Department.

St. Clair College issues parking tickets, immobilizes and tows for violations to the parking policies.

Parking is enforced:

South Campus

Monday through Thursday 8:00 a.m. to 10:00 p.m. and

Chatham Campus

Monday through Friday 8:00 a.m. to 4:00 p.m.

Parking Services



Information for Visitors

Permit Information

Parking Policies



Parking Self Service



Parking Ticket Payments

Parking Ticket Appeals

Login

Select "Login"



The image shows a screenshot of a website. At the top, there is a dark green horizontal bar. On the right side of this bar, there is a shopping cart icon and a white rectangular button with the text "Login" in green. Below the green bar, there is a white rectangular box with a thin border. Inside this box, the text "Parking Information" is centered at the top in a bold, dark green font. Below this, there is a yellow rectangular box with a thin border. Inside the yellow box, the text "Parking Permit Release" is centered at the top in a bold, black font. Below this, the text "General Parking Permits for the Winter Semester will be released on December 13 2021" is centered in a black font. Below that, the text "Permits for the Downtown Garage and Residence Lots will be released on January 3 2022" is centered in a black font. On the right side of the white box, there is a vertical scrollbar.

 Login

Parking Information

Parking Permit Release
General Parking Permits for the Winter Semester will be released on December 13 2021
Permits for the Downtown Garage and Residence Lots will be released on January 3 2022

Select a Login Method

Select "Login via Email"

Select a login method:

St. Clair ONE Account
Current Staff and Students

Login via Email
Non-Staff/Student Login

Email Authentication

Select “Forgot Password”. This will allow you to register as a user.

Email Authentication

Email Address*

Password*

[Forgot Password?](#)

Enter Email Address

Enter your email address.

Forgot password



Email Address*

[I have a password reset key](#)

Reset password

Set your Password

Enter your email address and a password (This is a password that you are creating) and will be used each time you log into the Parking Services.

Select "Login"

Email Authentication

Email Address*

Password*

[Forgot Password?](#)

Get Your Parking Permit

Select "Get your Parking Permit"



New for 2021-2022!

this out for the changes happening this
including the new Assigned Lots and
removal of Gated Permits.



Get your Parking Permit

Read and Agree to Terms of Service

Select "I agree with the terms of service"

Welcome to St. Clair College Parking Services

AGREEMENT TO PARKING CONTRACT

By clicking the "I agree with the terms of service" button below, you are in agreement to the Parking Services Terms of Service which can be viewed by clicking this link:

[Parking Services Terms of Service](#)

keep in mind, you are bound to these terms of service regardless if they are read or not.

DELIVERY OF ONLINE PERMITS

All permits must be picked up in person at the Parking Office at the Campus chosen upon checkout. You will be required to provide Government Issued Identification, such as a driver's license, to pickup the permit – someone else cannot pickup your permit. Permits are held for 30 days, if they are not picked up within that time, they will be reissued to another individual. Expired permits are destroyed.

I agree with the terms of service

Cancel

Permit Category

Select "Retiree Parking Permits"

Permit Category

2021-2022 CHATHAM CAMPUS PERMITS

2021-2022 DOWNTOWN GARAGE PERMITS AND ACCESS CARDS

2021-2022 GENERAL PERMITS (ASSIGNED LOT)

2021-2022 GENERAL PERMITS (WINDSOR ONLY)

2021-2022 NIGHT PERMITS

2021-2022 WEEKLY PARKING PERMITS

RETIREE PARKING PERMITS

Permit Type

Select the permit type “2020-2022 Retiree Parking Permit”

Permit Category

RETIREE PARKING PERMITS



Please Select a Permit Type

2020-2022 RETIREE PARKING PERMIT

Registering your Vehicle(s)

Enter the data pertaining to your vehicle into the boxes below . Select “Add” when completed

Note: Three vehicles can be added that will be registered with the assigned permit.

Plate #	<input type="text"/>
	<i>License Plate May Only Include Alpha-Numeric Characters. No Spaces, No Dashes, Letter O, or Special Characters.</i>
State/Prov.*	<input type="text"/>
Plate Type*	<input type="text"/>
Year*	<input type="text"/>
Make*	<input type="text"/>
Model*	<input type="text"/>
Color*	<input type="text"/>
Body Type*	<input type="text"/>

Confirming Vehicle(s) Registration

- On completion of adding up to 3 vehicles
- Select Confirm

You will be also prompted as to where you wish to pick up the permit and the name of the person who will be picking up the permit.

How do I know that the registration for the Permit went through Correctly? Cont'd.

In your Email Inbox you will receive 2 emails.

First Email is acknowledging that a request to reset the password was initiated by you.

- There was recently a request to reset the password on your parking account. If you initiated this request, you can complete the password reset process by clicking the following link. If you did not create this request, you can ignore this message, and this request will expire in 48 hours.
- https://stclair.aimsparking.com/login?cmd=reset_password&access_key=twzpgNffWK2+1SUSunZo/cl8FqB67aAeY4uu61kE
- If the above link does not work for you, you can also go to <https://stclair.aimsparking.com/>, and then click on the "login" link in the top right of the page. From there you will need to click on the "I forgot my password" link, followed by the "I have a password reset key" link. When prompted, enter the following reset key:

How do I know that the registration for the Permit went through Correctly? Cont'd.

The second email will include your "Official Receipt" The receipt will show a balance of zero" The SCC Parking Permit are a gratuity from the College.

Pickup at South Campus after 3 business days			
--- OFFICIAL RECEIPT ---			
Account #: 0000624		Receipt #: W21646U73000	
Printed On: 1/12/2022 12:01 PM		Posted On: 1/12/2022 12:00:20 PM	
Transaction: 1/12/2022 12:00:31 PM			
<u>Items Paid:</u>			
Other Payment (via Internet):			
Permit:	2020-2022 RETIREE PARKING PERMIT		\$0.00
Active Date:	Wednesday, January 12, 2022		
Expiration Date:	Saturday, December 31, 2022		
Pickup at South Campus after 3 business days			
To view your permit details, including registered vehicles, visit the			

Congratulations

Wait three business days before picking up your permit from the location that you indicated.