

INSTRUCTIONS: PLEASE READ CAREFULLY!

Please visit the Financial Aid Office (Room #166) during regular business hours to complete this form at no charge. Once complete, it must be signed by a Commissioner for Taking Oaths and Affidavits, which we have present at our office. **This form must be signed by the student and, if applicable, your common-law spouse in the presence of the Commissioner. DO NOT PRE-SIGN THIS FORM.**

AFFIDAVIT

I, _____, _____, _____
(Name – please print) (Social Insurance No.) (Student No.)

Of: _____
(Address & Postal Code)

Submit the following information in support of my OSAP application:

The above statement is true to the best of my knowledge and belief.

(Student's signature) (Spouse/Common-law Spouse)

Sworn before me this _____ day of _____, 20_____.

(Commissioner's Signature) <Place Stamp Here>

Information Regarding Status

An affidavit is a document that is sworn and signed before a lawyer, a person who is not a lawyer but who is a commissioner of oaths, or a notary public. You will be required to swear or affirm that the contents of the affidavit are true. A commissioner of oaths is generally available at courthouses, community legal clinics, municipal or township offices, law offices, and some post-secondary institutions.

Common-law Relationship

- You must provide an affidavit that is sworn and signed by you and your spouse confirming that you have been living together in a **conjugal relationship for at least three years or are living together in a conjugal relationship and raising any children of whom you both are the natural or adoptive parents**. The affidavit should be sworn by you and your spouse before a lawyer, a person who is not a lawyer but is a commissioner of oaths or a notary public and signed by you and your spouse

Marital Status

- If you are separated, you must provide a copy of your separation agreement or court order.
- **If you do not have a separation agreement or court order, you must provide an affidavit detailing the custody arrangements for your child(ren), confirming that your child(ren) will be living with you full-time during your academic study period and the date of separation. Please include the name(s) and date of birth(s) of your child(ren).**
- If you are divorced, you must attach a copy of your divorce judgment or order. If you do not have a divorce order or judgment, an affidavit is required confirming the date of your divorce and other pertinent information.
- If you are widowed you must provide a copy of your spouse's death certificate. In addition, you must provide an affidavit confirming that you have children who will be living with you full-time during your academic study. Please include the name(s) and date of birth(s) of the child(ren).
- **If you have never been married, you must provide an affidavit confirming that you are a sole-support parent and that you have children who will be living with you full-time during your academic study period. Please include the name(s) and date of birth(s) of the child(ren) as well as the amount of child support and/or spousal support (if applicable) you will be receiving during your academic study period.**

Separated, Divorced, or Widowed, & have No Dependent Children Living with You

- If you are separated, you must provide a copy of your legal separation agreement or court order. If you do not have a legal separation agreement or court order, you must provide an affidavit that indicates the date of separation. If you are divorced, you must provide a copy of your divorce judgment or order. If you are widowed, you must provide a copy of your spouse's death certificate.