



Reduced Tuition Fee Policy for Students with Disabilities

Some students with disabilities choose, as a result of their disability and as part of their approved accommodation plan, to take a reduced course load which could extend the time it takes for them to complete their degree. The Reduced Tuition Fee Policy pertains to students with disabilities who are extending their program beyond the traditional timeframe and require the accommodation of a reduced course load.

Tuition fees for eligible students will be rebated in the amount of any difference between the total amount of tuition fees billed to the student to program completion (with some exceptions) as compared to a student taking the same program with a 100% course load. This tuition reduction applies to tuition only -- mandatory ancillary fee charges will not be reduced.

Eligibility:

- The student must be registered with Student Services.
- The student must be enrolled in their final semester. Application for reduced tuition will not be considered after the diploma has been conferred.
- The student must have paid more in tuition fees for their program than would be required if they were able to take a 100% full course load.
- The student must be a domestic student and Ontario resident. Out-of-province Canadian citizens and International students do not qualify.

Rebate Calculation - Exclusions & Inclusions:

The following will not be included in the rebate calculation:

- Courses taken for personal interest and/or courses that are not applied to the diploma requirements.
- Courses repeated for the purposes of improving GPA or repeating failed courses.

The following will be included in the rebate calculation:

- Bursaries and other forms of financial assistance provided to the student to off-set academic costs.

Application of the Tuition Rebate:

Any refund to students under this policy will be applied in the following order:

- To any outstanding debts owed to the College (including but not limited to tuition fees, late fees, fines or other charges)
- To the National Student Loans Service Centre (if the student has been in receipt of government bursaries, loans and/or grants) in accordance with MCU
- To the student

What Students Need To Know:

- You must have a permanent disability with supporting documentation and have had a reduced course load to accommodate your disability. This includes students with 'non-visible' disabilities such as learning disabilities, medical conditions and mental illnesses.
- If you are on a reduced course load as an accommodation and you have paid the equivalent amount of tuition fees for a program as other students without a disability, you may only be charged \$20 per course for the remaining courses needed to complete your academic program. Note: This tuition reduction applies to tuition only - mandatory ancillary fee charges will not be reduced.
- This policy applies to only ONE College program. If a program change is made, full tuition fees for the current program must be paid as a first semester student.
- The disability documentation must be provided to the Student Services office.
- The reduced tuition documentation must be completed at the Student Services office.
- If you are eligible to receive OSAP funding, the student may be required to contact the Financial Aid Office to inform them of their eligibility for this tuition fee rebate.

For further information, contact Student Services: studentservices@stclaircollege.ca or 519-972-2727, ext 4226 and/or the Registrar's Office: info@stclaircollege.ca or 519-972-2759.