



Chair, School of Community Studies

Department:	School of Community Studies	Competition #:	22-A-02
Campus:	Windsor	Classification:	Administration
Posting Type:	Internal/External	Salary Range:	Starting Salary: \$102,207 Salary Range: \$102,207-\$136,274
Status:	Full Time	Closing Date:	Friday, January 21 st , 2022 by 4:30 p.m.
Presentation Required:	Yes	Start Date:	As soon as possible

St. Clair College is an internationally recognized, comprehensive institution offering a broad mix of educational and training opportunities in the Windsor, Essex and Chatham-Kent areas. We are looking for a **Chair, School of Community Studies** to join our management team under the direction of the Associate Vice President, Academics.

St. Clair College is looking for a dynamic individual to join the management team as the Chair, School of Community Studies. Under the direction of the Associate Vice President, Academic, the Chair will oversee a portfolio that includes accountability for both concurrent and post-secondary programs as well as the development of continuous improvement initiatives. Programs within the School of Community Studies have significant, supervised clinical and work integrated learning components. The chair will work with the community partners for the purpose of developing and delivering appropriate programs. The successful candidate will ensure that all programs and courses are responsive, relevant and accessible to meet the needs of students, clients, industry and the community, and are compliant with the Ministry of Colleges and Universities' guidelines, and various accrediting bodies while ensuring alignment with the College goals, policies and practices. The Chair is also responsible for academic and administrative leadership, planning, development, implementation and supervision of all activities in the School of Community Studies.

The ideal candidate will meet or exceed the following qualifications:

The ideal candidate will have an appropriate combination of an advanced diploma or degree in a relevant field and five years' experience in a management role preferably in the teaching and learning environment. Human relations, negotiation skills, conflict resolution, time management, computer proficiency and budgeting skills are also necessary for this position.

Candidates selected for an interview will be required to provide a 10-minute presentation. Details will be provided when interviews are scheduled.

Please forward your resume quoting the competition # by online application at <https://www.stclaircollege.ca/careers/apply>. This link includes those who have worked for the College within 1 year of this posting. Resumes must be received prior to the closing date and time.

All active internal applicants MUST apply through the St. Clair College online application system:
<https://intranet.stclaircollege.ca/human-resources/job-application-form.html>

START HERE GO ANYWHERE