

REGULAR PART TIME (RPT) OPPORTUNITY

Data Analytics Junior Technologist B

Department:	Zekelman School of Business & IT	Competition #:	21-PTSS-16
Campus:	Windsor	Classification:	Junior Technologist B
Posting Type:	Internal/External	Hourly Wage:	\$25.01
Status:	Regular Part Time (2 Positions)	Hours per Week:	Up to 24
Testing:	Yes	Weekly Schedule:	Monday – Friday, as scheduled
Start Date:	Monday, January 10 th 2022	Closing Date:	Thursday, October 28 th , 2021 by 4:30pm

Position Summary:

Reporting to the Operations Manager, Zekelman School of Business & IT, the Junior Technologist B will support the school by functioning in a busy office environment as part of a team. The ideal candidate will demonstrate tact and diplomacy and will provide outstanding customer service. Strong computer skills in Microsoft Suite and organizational skills are required and will be tested.

Summary of Duties:

Based on the syllabus and previously taught theory, the technologist completes the following duties:

- Organizes and executes routine laboratory experiments showing the relationship between theory and test results.
- Modifies standard lab tests as per instruction.
- Prepares student lab manuals.
- Assists in the developing of teaching aids working from given concepts.
- Demonstrates appropriate use of equipment and facilities.

Position Requirements:

TRAINING/TECHNICAL SKILLS: Required skills normally acquired through attainment of a three-year Community College diploma, or a three-year undergraduate University degree, in Computer Science, Computer Engineering, Information Technology, Mathematics, Statistics, closely related discipline, or equivalent. Previous experience working with large data sets. Job duties require the ability to organize complex statistical information and/or understand and apply the elementary principles of a science or a professional discipline.

EXPERIENCE: A minimum of six months of practical experience.

As our ideal candidate,

- You will have excellent verbal and written communication skills with strong attention to detail;
- You will have a high degree of multi-tasking and time management capabilities;
- You are committed to providing excellent customer service;
- You are able to think fast and problem solve where appropriate;
- You will be proficient in MS Office;
- Knowledge in analysis techniques and coding (R, Python, etc.) would be an asset;
- Previous experience working with large data sets.

Please forward your resume quoting the competition # by online application at <https://www.stclaircollege.ca/careers/apply>. This link includes those who have worked for the College within 1 year of this posting. Resumes must be received prior to the closing date and time.

All active internal applicants MUST apply through the St. Clair College online application system:

<https://intranet.stclaircollege.ca/human-resources/job-application-form.html>

St. Clair College is committed to workplace diversity and provides accommodations to applicants with disabilities throughout our hiring process. If you require an accommodation, please contact Human Resources.