<u>How to Make a Payment</u>

Effective March 2020, we no longer accept in-person payments. The only acceptable payment method is online.

You can pay at your bank or through your online banking app:

1. Select Pay a bill
2. Click "Add a payee"
3. Then add "St. Clair College" as the payee
4. Your account # is your student number, which is 7 digits – if there is a "W" in front, please remove it. If 8 digits are required, please add an extra zero to the front.

   Your Student ID is: _____

5. Enter the amount you wish to pay
6. Click "ok"
7. Please allow 2-3 business days for the college to receive your payment.