

ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

MINUTES OF THE

FULL BOARD MEETING of the BOARD OF GOVERNORS

Held on December 4, 2018 at 5:05 p.m., in Board Room #342, Windsor Campus, Windsor, ON.

PRESENT:

Mr. D. Allen, **Chair**
Mr. K. Beaudoin
Ms. T. Bendo
Dr. K. Blanchette
Ms. K. Clement
Ms. M. Corey
Mr. F. Curtis
Ms. P. France, **President**
Ms. N. Jammu-Taylor, **Vice Chair**
Ms. R. Khosla
Ms. J. Piccinato
Mr. R. Renaud
Mr. E. Sovran
Ms. M. Wickham
Ms. T. Wonsch

REGRETS:

Ms. K. Behune Plunkett
Mr. P. McMahan

Also Present:

Ms. K. Adams, Board Secretary
Mr. E.P. Chant, Editor, SAINT, Student Newspaper
Mr. D. Danelon, Chair, School of Engineering Technologies
Mr. J. Fairley, Vice President, College Communications & Community Relations
Ms. S. Favaro, Corporate Secretary & Manager, President's Office
Mr. W. Habash, Vice President, Academic
Mr. B. Jones, Retirees' Association Observer
Mr. M. Jones, Vice President, Finance & Chief Financial Officer
Mr. J. Marsh, Chair, Zekelman School of Business & IT
Ms. H. Nicholson, President, Student Representative Council
Mr. C. Pyne, Educational and Curricular Systems
Mr. R. Seguin, Vice President, International Relations, Training & Campus Development
Mr. J. Sirianni, Vice President, Human Resources, Safety & Facilities Management
Mr. G. Vrantsidis, Faculty Observer

Having a quorum of Governors in attendance, the Notice of Meeting and the Agenda having been duly sent to all Board members, the meeting was declared regularly constituted. A copy of the Notice of Meeting/Agenda is attached as Appendix 'A'.

Mr. Allen chaired the meeting and Ms. Adams was the recording Board Secretary.

1.0 **Adoption of the Agenda and Declaration of Conflict of Interest**

Dr. K. Blanchette declared a conflict of interest on the following items:

- Item #7.1 – Web Development and Internet Applications, Ontario College Diploma Program.
- Item #7.2 – Construction Project Management, Ontario College Graduate Certificate.

Hearing no additional declarations of conflict of interest and no changes to the agenda, it was

RESOLVED THAT the Board of Governors adopt the Full Board agenda as distributed.

2.0 **Approval of the Full Board Minutes of the October 23, 2018 Meeting Held in Windsor, ON**

Hearing no amendments, errors or omissions to the minutes, it was

RESOLVED THAT the Board of Governors approve the Full Board minutes of the October 23, 2018 meeting.

3.0 **Constituent Reports**

Student Representative Council (SRC)

Ms. H. Nicholson reported the following on behalf of the SRC:

- The SRC donated \$1,500 to the Windsor Cancer Centre Foundation; \$1,000 to the Lock Out Cancer Campaign and \$500 to Grow On Movember.
- In November, the SRC hosted Pride week activities at the Windsor and Downtown campuses. The Pride flag was raised for the week.
- SRC collected winter coats and partnered with the Alumni Association to have them cleaned. The coats were distributed to over forty families that were in need.

- The SRC partnered with St. Clair College and the Alumni Association to host the Annual Children's Christmas party on Saturday, December 1, 2018. There were approximately 275 families of students and staff who participated.
- December 3 – 7, 2018 is student De-Stress Week. Some of the activities will include cookie decorating, oxygen bars and the distribution of exam survival kits.
- There are approximately twenty five students signed up for the Annual SRC Toy and Food Drive. Students in need will receive food and a gift card for the holidays and those with children will also receive toys.
- Winter semester orientation will be held on Friday, January 4, 2019 and planning is currently underway as there are approximately 1,000 new students expected. The Welcome Back week will host a variety of evening events.

The Board Chair expressed best wishes for the holiday season to the SRC, on behalf of the Board.

Retirees' Observer

Mr. Jones reported the following on behalf of the Retirees' Association:

- A number of Retirees' Association events were noted:
 - A Smartphone workshop was held in November with thirty four participants.
 - The Chatham Annual Christmas luncheon will be held on Wednesday, December 5, 2018 at Countryview Golf Course.
 - The Annual Windsor Christmas luncheon and show will be held on Saturday, December 15, 2018 at the St. Clair College Centre for the Arts.
 - The President's Christmas Lunch is being held on Friday, December 21, 2018.
 - A trivial pursuit tournament will be held on Tuesday, February 19, 2019 at Roseland Golf and Curling Club.

Mr. Jones extended best wishes to the Board for a joyous Holiday Season and a Happy New Year, on behalf of the Retirees' Association.

Faculty Observer

Mr. Vrantsidis reported the following on behalf of Faculty:

- Mithin Koshy, a Respiratory Therapy student, in collaboration with two other researchers; a Respiratory Therapy student at Fanshawe College and a physician in Rochester, New York, submitted an abstract for a student poster presentation for the Canadian Society of Respiratory Therapists (CSRT) Annual Education Conference, taking place in May 2019. In addition to the abstract

being selected for the poster presentation, the team was asked to provide a presentation at the conference.

- The School of Nursing has posted positions for Student Research Volunteers. Students from both the Practical Nursing and Nursing BScN can apply. Over this year there were eight students from the Nursing BScN program and five Practical Nursing students engaged in research projects, paired with members of the Nursing Faculty. Students will receive a certificate of participation at the end of the year. This new strategy for research engagement has been well received by both students and faculty.
- Four students in the Fashion Design program created two designer holiday trees for Amherstburg's Holiday House Tours 2018 event. At the end of the event, the trees were moved to Windsor Crossings Premium Outlets for the remainder of the holiday season. Mr. Aldo DiCarlo, Mayor of Amherstburg, sent a thank you letter to Ms. Elaine Chatwood, Coordinator of the Fashion Design Technician program.
- The Protection, Security and Investigation and Police Foundations Student Society are fundraising for families in need who have been adopted through the Children's Aid Society. They are fundraising through three campaigns:
 - 5-4-2: find 5 friends "4" a \$2 donation.
 - A donation jug located at the Registrar's Office.
 - Through the Windsor Goodfellows paper drive held on campus, which raised \$7,500, nearly 32% more than last year.

Mr. Vrantsidis extended best wishes to the Board for a joyous Holiday Season and a Happy New Year on behalf of Faculty.

4.0 **President's Report**

The Chair called on the President to provide her report to the Board.

Ms. France stated that a copy of the President's Report could be found in the Board portfolios and reviewed the following highlights:

- The Men's Cross Country team went undefeated this season both provincially and nationally and won St. Clair Colleges' 1st National Championship.
- A revised RFP for the Sports Park was issued on Monday, November 26, 2018 with a public opening of the envelopes on Thursday, December 13, 2018. The President will keep the Board informed once more information becomes available.
- In August 2018, the government of Ontario directed all publicly-funded colleges and universities to develop a free speech policy by January 1, 2019 and to have the policy posted on their websites. The President advised all College staff and students of this directive on Friday, November 26, 2018 and the Free Speech policy will be posted on the College website in December 2018, to ensure compliance.

- On Friday, November 23, 2018 it was communicated that the wind down of the Private Public Partnerships has been repealed by the Conservative government, with enrolment caps of Winter 2017. The Colleges Ontario Task Force, which President France is a member of, will continue to look at the Quality Assurance Framework and partnership contract elements.
- The required 18 month follow-up report to the Ontario College Quality Assurance Service (OCQAS) was submitted on Thursday, November 29, 2018. The College was able to report positively on all the affirmations and recommendations that arose from the College's final Audit report of April 2017, as all action items have been completed or scheduled for completion.
- The Ontario Colleges Marketing Competition 2018 was held at Fanshawe College, November 15-16, 2018 and St. Clair College earned a Gold in Marketing Research, a Silver in Sales presentation and a Silver in the Quiz Bowl categories. The medal winners advance to the National Competition in Montreal, February 2019.

The President also noted that all media stories have been sent to the Board members electronically, are posted on the portal and are attached to the minutes.

The President's report is attached to the minutes as Item #4.0.

5.0 **Business Arising**

5.1 **Key Performance Indicator (KPI) Surveys**

The President introduced Mr. C. Pyne from the Centre for Academic Excellence (CAE), who provided a presentation that reviewed the Key Performance Indicator (KPI) results and highlighted the following:

- The KPI results are based on surveys conducted in 2017/2018.
- Employer Satisfaction results are based on information from students that graduated in 2016/2017, as they must have been in the workforce for at least six months in order to be eligible for the survey.
- St. Clair College's results of the 2018 KPIs exceeded the provincial average in all categories except Employer Satisfaction.
- There was approximately a 3% drop in results provincially in comparison to 2017, which potentially can be attributed to the work stoppage of Fall 2017. St. Clair College's results showed less than the 3% decline.
- St. Clair College's Graduate Satisfaction rate remains above the provincial average and in the top half of the college system.
- St. Clair College's Graduate Employment rate has steadily increased since the recession of 2011, remains above the provincial average and is slated in the mid-range of the college system.

- St. Clair College's Employer Satisfaction rate is the category that is below the provincial average. This result can mostly be attributed to the sample size and the methodology of the survey. St. Clair College is exploring options to conduct its own employer satisfaction survey. While this will not replace the KPI survey, it will provide more inclusive and representative employer satisfaction data.
- St. Clair College's Student Satisfaction remains above the provincial average and is slated in the top quartile within the college system. The slight decline in satisfaction in comparison to 2017 can mainly be attributed to the work stoppage of Fall 2017.
- KPI Capstone questions summarize a series of approximately fifteen sub questions that relate directly to the student's study experience.
- The results of each of the capstone questions show that St. Clair College is trending above the provincial average and is in the top quartile in the college system.
- The five year trend for the main category questions; graduate satisfaction, graduate employment, employer satisfaction and student satisfaction, show St. Clair College improving year over year, and in the top two quartiles in the college system, with the exception of employer satisfaction.
- The five year trend for the capstone questions; knowledge and skills, learning experiences, services and facilities and resources, again show St. Clair College improving year over year, and in 2017 St. Clair is in the top quartile for all categories.
- The President explained that there are action plans in place for both academic and service elements that include considerations derived from the KPI results.
 - For the academic areas, there are annual reviews completed by each program in conjunction with the leadership of the program chairs, the Centre for Academic Excellence, Vice President and Associate Vice President of Academics. There are also cyclical reviews at five year increments for each program, which include KPI elements.
- The service or non-academic areas create KPI improvement plans that are presented to the institution in conjunction with budget planning.
 - The College has three goals when reviewing the KPI results:
 - Exceed the provincial average.
 - Improve year over year.
 - Score in the top quartile in the college system.
 - As previously stated, the results of the Employer Satisfaction category can mostly be attributed to the sample size and the methodology of the survey.

The raw data for each college is not currently available for review. The Employer Satisfaction results are being reviewed to create improvement plans:

- Working in collaboration with the Industry Liaison office and the Program Advisory committees.
- Exploring the possibility of the College doing a more in-depth local study, to garner more inclusive and representative data from our employers.

After a brief discussion it was,

RESOLVED THAT the Board of
Governors receive the Key
Performance Indicator
Surveys results, for information.

The Board Chair thanked Mr. Pyne for his informative presentation.

Mr. Pyne's PowerPoint presentation is attached as Item #5.1.

6.0 **Monitoring Reports**

6.1 Mid-Year Review 2018/19

The Board Chair introduced Mr. Jones who outlined the information contained in the Mid-Year Review 2018/19 and provided a PowerPoint presentation which highlighted the following:

Budget Income Statement

- The annual surplus is projected to be \$10.5 million, a variance of \$7.8 million higher than the original budget projection.
- As part of the mid-year budget process, administration has reviewed the financial plan for the past six months in order to project whether the planned year-end results will be achieved without significant adjustments to operations.
- The 2018/2019 budget year presented a different challenge because of the change in provincial government. There has not been a lot of information distributed regarding funding and other financial factors. Administration prepared a conservative budget in order to more easily make future adjustments and as a result, the mid-year budget surplus could reach \$15 million by year end.

Revenues:

- Across the main revenue categories, the mid-year budget is trending over the original budget by \$5.4 million or 3.1%.

A. MTCU Operating Grants

- St. Clair College has not yet received the preliminary funding allocation from the Ministry. This funding allocation is normally received in June of the fiscal year and is currently outstanding.
- To be conservative with budget planning, if the funding allocation has not yet been received, the grant is not being accounted for in the forecasted budget. The exceptions to this are:
 - Hold back grant of \$1.4 million.
 - Collaborative Nursing Grant of \$3.1 million.

Some points made during budget consideration were the following:

- The base grant used in forecasting the budget was lowered to account for weighted funding units.
- The grant that was received to assist with the implications of Bill 148 is being accounted for at \$3 million rather than the \$4 million originally budgeted. The cost implications of Bill 148 were not fully realized and a report to the Ministry will be completed in January. It is not known if the remaining \$1 million will still flow through in the final quarter of the fiscal year.

B. Contract Income

- Total contract income increased by \$617,000 or 4.8% due to the increase in funding for the Employment Ontario, Youth Job Connection and Literacy Basic Skills.

C. Total Tuition

- The Total Tuition revenue increased by \$4.7 million or 5.8% over the original budget, primarily due to international enrolment. When forecasting the original budget, a plan for Winter 2019 intake was not in place and has since been implemented.

D. Total "Other" Income

- Total "Other" Income increased by \$1.7 million or 7.3% over the original budget, due to a significant increase in the following:
 - Investment Income of \$1.5 million.
 - An increase in International Projects revenue of \$676,000.

- An increase of international insurance fees of \$900,000.
- The International student recovery grant.
- The increase in “Other” Income was offset by a decrease in revenue of \$1.6 million by the St. Clair College Skilled Trades Regional Training Centre. This figure was lowered by an additional \$150,000 from the projection provided at the September Board meeting, due to the manufacturing delays caused by the political climate and the imposed steel and aluminum tariffs.

Expenditures:

- Overall, expenditures decreased by \$2.4 million or 1.4% over the original budget.

A. Total Salary and Benefits

- Total salary and benefits have decreased by \$8 million or 7.9%, primarily due the following:
 - The decrease in part-time Faculty salaries of almost \$5.9 as a result of the changes associated with Bill 148.
 - The decrease in part-time Support salaries of \$1.4 million as a result of the timing of part-time unionization.
 - A decrease in fringe benefits of \$1.3 million as a result of the reduction in salaries.

B. Total Non-Salary Expenditures

- Total non-salary expenditures increased by \$5.3 million or 8.4%, primarily due to the following increased expenses:
 - International agent commissions were adjusted.
 - Advertising and promotion, which can be attributed to the new College branding.
 - Instructional supplies and insurance increased because of the increase in International student enrolment.
 - Premise rental expense as a result of the lease costs for One Riverside Drive.
 - Amortization expense as a result of the leasehold improvements at One Riverside Drive.

- An increased allowance for bad debt due to potentially uncollected student receivables.
- An allowance to account for the potential costs associated with the Post Graduate Work Permit (PGWP).

C. Ancillary Operations

- The Ancillary Operations overall surplus remains consistent with the original budget with the exception of the parking operations which have decreased by \$265,000. This decrease can be attributed to the following:
 - An increased cost associated with the subsidization of parking for students located at the Downtown campuses.
 - Lower revenue from limiting the overflow sale of parking permits.

Balance Sheet Projection:

- The College remains in a strong financial position for the 2018/2019 fiscal year.

Non-Committed Cash Projection:

- The non-committed cash projection has increased to \$11.5 million, a variance of \$3.9 million from the original budget.

Financial Sustainability Metrics:

- The College is still reporting that there are no flags at the mid-year budget review, as the Ministry benchmarks are being met or exceeded.

After a brief discussion it was,

RESOLVED THAT the Board of Governors approve the report on the 2018/2019 Mid-Year Budget review.

Mr. Jones PowerPoint presentation is attached as Item #6.1.

6.2 Business Plan Budget Accrual Template (MTCU Format)

- Mr. Jones stated that this agenda item is a requirement of the Ministry of Training, Colleges and Universities (MTCU) each January, with the intent to provide an indication of the College's projected financial position at March 31, 2019 based on information known to the College. Because of the timing of the mid-year budget review process, this information is utilized to complete the template.

After a brief discussion it was,

RESOLVED THAT the Board of Governors approve the Business Plan – Accrual Budget Template (MTCU Format) for the period ending March 31, 2019 for submission to the Ministry.

7.0 Approval Items

At this time, Dr. K. Blanchette exited the meeting as he had previously declared conflict on Items #7.1 and #7.2.

7.1 Web Development and Internet Applications, Ontario College Diploma Program

Mr. W. Habash presented a request to deliver a funded and unfunded two-year Ontario College Diploma in Web Development and Internet Applications:

- This program proposal is in response to a vocational sector demand and to enhancing employability skills for students.
- This program combines the knowledge and skillsets of dedicated front-end and back-end internet and intranet development.
- The final portfolio project for this program incorporates Work-Integrated Learning where students will have the opportunity to demonstrate mastery of the crucial skills that they have gained from the program.
- This program was developed for both on-line and in-class delivery and for both domestic and international students.
- This program proposal is consistent with St. Clair College's Strategic Directions and the Strategic Mandate Agreement.
- Labour and employment market research shows that there are employment opportunities in both Windsor and Sarnia areas. It is projected that between 2017 and 2026, there will be 9,500 positions for Web Designers and Developers, with only 9,400 new job seekers.
- There are three Ontario colleges which offer a similar program; Fanshawe, Durham and Algonquin. At these colleges there has been a significant growth in applications over the last two years and for the majority of applicants, it has been their first or second program choice.
- Research shows that this program attracts students who are furthering their education or retraining; mature students.
- The pro-forma budget indicates that the eight-year net present value of the program shows a net profit of just over \$1 million.

- The Program Advisory Committee assembled from industry stakeholders who would be expected to be interested in employing graduates of the Web Development and Internet Applications program, approved the program proposal.

After a brief discussion it was,

RESOLVED THAT the Board of Governors approve the request for a funded and unfunded two-year Web Development and Internet Applications Ontario College Diploma Program, commencing September 2019.

7.2 Construction Project Management, Ontario College Graduate Certificate

Mr. W. Habash presented a request to deliver a funded one-year Ontario College Graduate Certificate in Construction Project Management:

- This program proposal was developed as a result of input from community stakeholders and the Windsor Construction Association.
- The program will provide students with leadership skills in construction management and all of the tools that are associated with construction project management for residential, industrial, commercial, institutional and civil infrastructure sectors in the construction industry.
- Graduates will receive Gold Seal Certification through the Canadian Construction Association.
- This program includes two Work-Integrated Learning opportunities where students will work on-site with multi-disciplinary teams, further developing their collaboration and leadership skills, while learning the project management techniques for completing projects successfully.
- As this program is a graduate certificate, the English proficiency requirement for International students is higher than direct entry programs.
- This program proposal is consistent with St. Clair College's Strategic Directions.
- The program proposal falls outside of the program areas of strength and growth indicated in the Strategic Mandate Agreement, however it does fall within the SMA, that it supports the needs of the communities that the College serves.
- Labour market research and employment prospects are extremely positive for graduates of this program. This program proposal will support the construction of the new Gordie Howe International Bridge.
- There are five Ontario colleges that offer the same or similar programs; Algonquin, Centennial, George Brown, Conestoga and Fanshawe.

- Student demand research indicates applications and registrations are positive and relatively consistent at each of the indicated colleges.
- Application data shows that the program is consistently a first choice and has growing interest as second choice.
- The pro-forma budget indicates that the eight-year net present value of the program shows a net profit of \$638,838.
- The Program Advisory Committee assembled from industry stakeholders who would be expected to be interested in employing graduates of the Construction Project Management program, approved the program proposal.

After a brief discussion it was,

RESOLVED THAT the Board of Governors approve the request for a funded one-year Construction Project Management Ontario College Graduate Certificate, commencing September 2019.

At this time, Dr. K. Blanchette rejoined the meeting.

7.3 Lieutenant Governor in Council (LGIC) Appointment Cycle

The Board Chair spoke to this item:

- The Ministry will be providing further direction regarding the Lieutenant Governor in Council (LGIC) Appointment Cycle.
- The deadline of December 15, 2018 will be extended and further information is forthcoming.
- The Board will be kept informed as additional information becomes available.

8.0 **Date of the Next Meeting**

- 8.1 The next meeting is scheduled for Tuesday, January 22, 2018 in the President's Board Room.

The Full Board meeting adjourned at 5:50 p.m.

MISSION STATEMENT

Transforming lives and strengthening communities through high quality and accessible educational experiences that support career-readiness, innovation, and life-long learning.

ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

469th FULL BOARD MEETING

of the

BOARD OF GOVERNORS

NOTICE OF MEETING

DATE: Tuesday, December 4, 2018

TIME: 5:00 p.m. – Meeting

PLACE: President’s Board Room #342, Windsor Campus

**** NOTE:** Dinner for Constituent Representatives will be served at 4:15 p.m. in the Staff Lounge, prior to the meeting.

AGENDA

- 1.0 ADOPTION OF THE AGENDA AND DECLARATION OF CONFLICT OF INTEREST.
- 2.0 APPROVAL OF THE MINUTES OF THE FULL BOARD MEETING HELD ON TUESDAY, OCTOBER 23, 2018 IN WINDSOR, ON.
- 3.0 CONSTITUENT REPORTS
- 4.0 PRESIDENT’S REPORT
(Policy – Executive Limitations Communication & Counsel #2003-21)

Information Item –The President will present her report to the Board apprising the Board of any new developments since the last meeting.

- 5.0 BUSINESS ARISING
 - 5.1 KPI Surveys
(Regulation 34/03, Article 8.2(a))

Information Item – Administration will report on the status of the KPI Surveys.

6.0 MONITORING REPORTS

- 6.1 Mid-Year Review 2018/19
(Required by the Ministry – Reg. 34/03, Article 8)

Approval Item - Administration will provide the Board with the 2018/2019 Mid-Year Budget Review, attached to the agenda as Item #6.1.

- 6.2 Business Plan Budget Accrual Template (MTCU Format)

Approval Item – The rationale attached as Item #6.2 is being provided for Board approval.

7.0 APPROVAL ITEMS

- 7.1 Web Development and Internet Applications, Ontario College Diploma Program

Approval Item - The request for the new program, attached as Item #7.1 will be presented.

- 7.2 Construction Project Management, Ontario Graduate Certificate

Approval Item - The request for the new program, attached as Item #7.2 will be presented.

- 7.3 Lieutenant Governor in Council (LGIC) Appointment Cycle

Approval Item – The Board Chair will provide information regarding the LGIC process.

8.0 DATE OF THE NEXT MEETING

- 8.1 The next meeting is scheduled for Tuesday, January 22, 2018 in the President's Board Room.



ST. CLAIR

C O L L E G E

TO: THE BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: DECEMBER 4, 2018

**RE: FINANCIAL MONITORING REPORT
2018-19 MID-YEAR BUDGET REVIEW**

**SECTOR: FINANCE
MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

AIM:

To provide the Board with a report on the Mid-Year Budget Review for 2018-19.

BACKGROUND:

It is the practice of St. Clair College to review its expenditure and revenue patterns at mid-year to ensure the financial plan is being achieved and to assist in the preparation of financial plans for subsequent years.

The proposed 2018-19 Mid-Year Budget Report incorporates the following:

1. Budget Income Statement
2. Balance Sheet
3. Non-Committed Cash Projection
4. Financial Sustainability Metrics

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors approve the 2018-19 Mid-Year Budget Review Report.

ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Mid-Year Budget Review 2018-19

Marc Jones
Vice President and Chief Financial Officer

December 4, 2018

BUDGET INCOME STATEMENT

EXECUTIVE SUMMARY (Schedule I)

The purpose of the mid-year budget is to review our financial plan based on six months experience and to project whether the planned year-end results will be achieved without significant adjustments to operations. If adjustments are required, appropriate action steps are developed as part of the review process.

The 2018-19 budget approved by the Board on March 27, 2018 provided for a surplus position of \$2,674,000. At that time, the College had not yet received announcements with respect to its 2018-19 operating and capital grants. With the change in the provincial government, the College continues to await for final clarification with respect to these grants. In addition, when the 2018-19 budget was developed, a conservative approach as taken when budgeting for the cost implications from Bill 148 and part-time support staff unionization.

Administration continues to move forward with capital expenditures and operational requirements within the framework of the current Strategic Directions. Based on the mid-year review analysis, the College is projecting a surplus position of \$10,553,000 at March 31, 2019, representing an increase of \$7,879,000 over the Original Budget surplus position of \$2,674,000.

The revised projection for total operating and ancillary revenue for 2018-19 is \$182,783,000, representing an increase of \$5,415,000 or 3.1% over the Original Budget of \$177,368,000.

The revised projection for total operating and ancillary expenditures for 2018-19 is \$172,230,000 representing a decrease of \$2,464,000 or 1.4% over the Original Budget of \$174,694,000.

The provincial government's recent 2018 Economic Outlook and Fiscal Review, did not discuss college sector expenditure plans in detail. As a result, potential adjustments that may occur of the next four months or in future years are unknown.

CHANGES TO REVENUE (Schedule II)

Overall, revenues increased by \$5,415,000 or 3.1% over the Original Budget. The following highlights compare the Original Budget approved by the Board to some of the major changes in revenue:

- Total MTCU Operating Grants decreased by \$1,661,000 or 3.4% over the Original Budget, primarily due to an increase in the MTCU International Student Recovery program. The decrease in revenue is due to an increase in international student enrolment.

- Total Contract Income increased by \$617,000 or 4.8% over the Original Budget due to the following:
 - Increases in funding for the Employment Ontario, Youth Job Connection and Literacy Basic Skills programs. The additional funding is to support additional in-takes, resulting in incremental operating funds and monies for training supports and stipends.

No funding has been received to date for the Aboriginal Counsellor program of \$236,602. As a result, it was removed from the budget.

- Total Tuition revenue increased by \$4,724,000 or 5.8% over the Original Budget due to the following:
 - Increase in International Tuition revenue of \$4,513,000. The current year's "Day 10" international enrolment totaled 4,018 with a further intake planned for the Winter semester. International Tuition revenue is subject to adjustments for dismissals, withdrawals, student VISA denials, and immigration matters.
 - The Domestic Tuition revenue budget is unchanged. The current year's "Day 10" enrolment totaled 7,615 full-time domestic students compared to a budget assumption of 7,600 students. Domestic Tuition revenue is subject to adjustments for dismissals, withdrawals, and new students enrolling in the Winter semester.
- Total "Other" income increased by \$1,762,000 or 7.3% over the Original Budget due to the following:
 - Significant increase in Investment Income of \$1,500,000 due to higher cash and temporary investment balances, and higher expected investment returns and cash flows associated with International Tuition revenue.
 - Increase in International Projects revenue of \$676,000, primarily due to higher application fees from the growth in international student enrolment, and higher activity associated with the Panama region.
 - Decrease in Divisional Income of \$544,000 primarily due to the following:
 - Decrease of \$1,650,000 from the St. Clair College Skilled Trades Regional Training Centre, due to manufacturing delays caused by the political climate with the North American Free Trade Agreement and the U.S. imposed steel and aluminum tariffs.
 - Increase of \$900,000 from higher international insurance fees as a result of the increase in international student enrolment.

CHANGES IN EXPENDITURES (Schedule III)

Overall, expenditures decreased by \$2,464,000 or 1.4% over the Original Budget. The following highlights compare the Original Budget approved by the Board to some of the major changes in expenditures:

- Total Salaries & Benefits decreased by \$8,075,000 or 7.9%. The increase is primarily due to the following:
 - Decrease in Full-Time Administrative salaries: \$269,000
 - Decrease in Part-Time Faculty salaries: \$5,879,000
 - Decrease in Part-Time Support salaries: \$1,424,000
 - Decrease in Fringe Benefits: \$1,303,000

The decrease in the Part-Time Salaries & Benefits budget are a result of the conservative approach taken when budgeting for the cost implications from Bill 148 and part-time support staff unionization.

- Total Non-Salary Expenditures increased by \$5,349,000 or 8.4%. The increase is primarily due to the following:
 - Increase in Advertising and Promotion: \$290,000
 - Increase in Instructional Supplies: \$862,000
 - Increase in Insurance: \$1,000,000
 - Increase in Premise Rental: \$766,000
 - Increase in Stipends and Allowances: \$392,000
 - Increase in "Other": \$1,479,000
 - Increase in Amortization Expense: \$716,000

The above increases are due to a variety of factors including increased enrolment, College re-branding, and the addition of the One Riverside Drive campus.

Administration continues its on-going efforts of managing expenditures in order to achieve the overall expenditures budget.

CHANGES IN ANCILLARY OPERATIONS (Schedules IV - A & B)

The Ancillary Operations overall surplus remains consistent with the Original Budget, except for the \$265,000 surplus decrease from Parking Operations. This is due to the increased costs to provide students with parking at the Downtown Campuses, combined with lower revenue from limiting the overflow sale of parking permits.

PLANNING FOR 2019-20

The results of this mid-year review will be incorporated into our planning for 2019-20. We will continue to inform the Board as new information is available and our plans are developed.

SCHEDULE I

**St. Clair College of Applied Arts and Technology
Summary: 2018-19
(\$ in 000's)**

	A Budget Income Statement 2018-19 \$	B MYR Income Statement 2018-19 \$	B - A Variance \$
<u>REVENUE</u>			
MTCU Operating Grants	48,261	46,600	(1,661)
Contract Income	12,829	13,446	617
Tuition	81,861	86,585	4,724
Other	24,092	25,854	1,762
Total Operating Revenue	167,043	172,485	5,442
Total Ancillary Revenue	10,325	10,298	(27)
TOTAL REVENUE	177,368	182,783	5,415
<u>EXPENDITURES</u>			
Salaries & Benefits	101,789	93,714	(8,075)
Non Salary Expenditures	64,001	69,350	5,349
Total Operating Expenditures	165,790	163,064	(2,726)
Total Ancillary Expenditures	8,904	9,166	262
TOTAL EXPENDITURES	174,694	172,230	(2,464)
TOTAL SURPLUS / (DEFICIT)	2,674	10,553	7,879

SCHEDULE II

St. Clair College of Applied Arts and Technology				
Revenue: 2018-19				
(\$ in 000's)				
	A Budget Income Statement 2018-19 \$	B MYR Income Statement 2018-19 \$	B - A Variance \$	
REVENUE				
Enrollment Based Envelope: see note 1	43,825	43,537	(288)	
Differentiation Envelope: see note 2	2,037	2,216	179	
Other MTCU Grants and Recoveries: see note 3	2,399	847	(1,552)	
Total MTCU Operating Grants	48,261	46,600	(1,661)	-3.4%
Apprenticeship	3,335	3,374	39	
Canada Ontario Jobs Grant	703	662	(41)	
Employment Ontario	3,057	3,560	503	
Youth Job Connection	1,344	1,447	103	
Literacy & Basic Skills	1,226	1,401	175	
School College Work Initiative	1,870	1,956	86	
Second Career	540	540	-	
Other: see note 4	754	506	(248)	
Total Contract Income	12,829	13,446	617	4.8%
Post Secondary	26,500	26,500	-	
International	53,096	57,609	4,513	
Continuing Education	2,165	2,336	171	
Tuition Short	100	140	40	
Total Tuition	81,861	86,585	4,724	5.8%
Investment Income	300	1,800	1,500	
Contract Training	711	528	(183)	
International Projects	1,540	2,216	676	
Acumen	7,000	7,000	-	
Other: see note 5	824	967	143	
Technology Access Fee	1,000	1,000	-	
Divisional Income	7,778	7,234	(544)	
Amortization of DCC	4,939	5,109	170	
Total Other	24,092	25,854	1,762	7.3%
Total Revenue Before Ancillary	167,043	172,485	5,442	
Ancillary Revenue	10,325	10,298	(27)	-0.3%
TOTAL REVENUE	177,368	182,783	5,415	3.1%

SCHEDULE III

St. Clair College of Applied Arts and Technology
Expenditures: 2018-19
(\$ in 000's)

	A Budget Income Statement 2018-19 \$	B MYR Income Statement 2018-19 \$	B - A Variance \$	
EXPENDITURES				
Administrative: Full-Time	6,609	6,340	(269)	
Administrative: Part-Time	802	1,467	665	
Faculty: Full-Time	30,800	31,117	317	
Faculty: Part-Time	23,108	17,229	(5,879)	
Support: Full-Time	15,557	15,375	(182)	
Support: Part-Time	6,589	5,165	(1,424)	
Fringe Benefits	18,324	17,021	(1,303)	
Total Salaries & Benefits	101,789	93,714	(8,075)	-7.9%
Advertising & Promotion	2,100	2,390	290	
Contracted Cleaning Service	2,716	2,772	56	
Contracted Educational Services	1,553	1,609	56	
Contracted Services Other	17,491	16,877	(614)	
Equipment Maintenance & Repairs	2,156	2,926	770	
Equipment Rentals	3,343	2,618	(725)	
Instructional Supplies	4,042	4,904	862	
Insurance	2,434	3,434	1,000	
Janitorial & Maintenance Supplies	685	686	1	
Memberships & Dues	564	599	35	
Municipal Taxes	665	664	(1)	
Office Supplies	672	777	105	
Premise Rental	716	1,482	766	
Professional Development	552	555	3	
Security Services	1,632	1,815	183	
Stipends & Allowances	1,716	2,108	392	
Student Assistance: 30% Tuition	1,882	1,882	-	
Travel	1,278	1,299	21	
Utilities	5,291	5,245	(46)	
Other: see note 6	4,529	6,008	1,479	
Amortization	7,984	8,700	716	
Total Non-Salary Expenditures	64,001	69,350	5,349	8.4%
Total Operating Expenditures	165,790	163,064	(2,726)	-1.6%
Ancillary Expenditures	8,904	9,166	262	2.9%
TOTAL EXPENDITURES	174,694	172,230	(2,464)	-1.4%

SCHEDULE IV A

St. Clair College of Applied Arts and Technology				
Ancillary Operations: 2018-19				
(\$ in 000's)				
	A	B		
	Budget	MYR		
	Income	Income		
	Statement	Statement	B - A	
	2018-19	2018-19	Variance	
	\$	\$	\$	
<u>Ancillary: Revenue</u>				
Beverage Supplier	50	50	-	
Bookstore - Windsor & Thames	300	300	-	
Cafeteria - South Campus	30	30	-	
Green Giants	145	145	-	
IRTCD Special Events	150	125	(25)	
Lockers Administration	54	54	-	
Parking Lots	1,771	1,608	(163)	
Residence	2,755	2,755	-	
Saints Store	52	47	(5)	
Sky Volleyball	-	40	40	
St. Clair College Centre for the Arts	3,893	4,019	126	
Varsity Sports: Windsor	825	825	-	
Woodland Hills Golf Course	300	300	-	
Total Revenue	10,325	10,298	(27)	-0.3%
<u>Ancillary: Expense</u>				
Green Giants	145	145	-	
IRTCD Special Events	70	95	25	
Parking Lots	1,041	1,143	102	
Residence	2,447	2,447	-	
Saints Store	35	35	-	
Sky Volleyball	-	40	40	
St. Clair College Centre for the Arts	3,813	3,893	80	
Varsity Sports: Windsor	1,053	1,068	15	
Woodland Hills Golf Course	300	300	-	
Total Expenditures	8,904	9,166	262	2.9%

SCHEDULE IV B

**St. Clair College of Applied Arts and Technology
Ancillary Operations Surplus/(Deficit): 2018-19
(\$ in 000's)**

	A	B	
	BUDGET	MYR	
	INCOME	INCOME	
	STATEMENT	STATEMENT	B-A
	2018-19	2018-19	VARIANCE
	\$	\$	\$
Beverage Supplier: Revenue	50	50	-
Bookstore - Windsor & Thames: Revenue	300	300	-
Cafeteria - South Campus: Revenue	30	30	-
Sky Volleyball: Revenue	-	40	40
Sky Volleyball: Expenditures	-	40	40
	-	-	-
Green Giants: Revenue	145	145	-
Green Giants: Expenditures	145	145	-
	-	-	-
Lockers Administration: Revenue	54	54	-
IRTCO Special Events: Revenue	150	125	(25)
IRTCO Special Events: Expenditures	70	95	25
	80	30	(50)
Parking Lots: Revenue	1,771	1,608	(163)
Parking Lots: Expenditures	1,041	1,143	102
	730	465	(265)
Residence: Revenue	2,755	2,755	-
Residence: Expenditures	2,447	2,447	-
	308	308	-
Saints Store: Revenue	52	47	(5)
Saints Store: Expenditures	35	35	-
	17	12	(5)
St. Clair Centre for the Arts: Revenue	3,893	4,019	126
St. Clair Centre for the Arts: Expenditures	3,813	3,893	80
	80	126	46
Varsity Sports - Windsor: Revenue	825	825	-
Varsity Sports - Windsor: Expenditures	1,053	1,068	15
	(228)	(243)	(15)
Woodland Hills Golf Course: Revenue	300	300	-
Woodland Hills Golf Course: Expenditures	300	300	-
	-	-	-
Total Revenue	10,325	10,298	(27)
Total Expenditures	8,904	9,166	262
Surplus	1,421	1,132	(289)

Notes: Revenue & Expenditures

Note 1 **REVENUE: Enrollment Based Envelope**

Operating Grant - Base Funding
Clinical Education

Note 2 **REVENUE: Differentiation Envelope**

GPOG Holdback
Performance Funding (KPI)

Note 3 **REVENUE: Other MAESD Grants**

Accessibility Funding for Disabled Students
Collaborative Nursing
International Student Recovery
Municipal Taxes
Mental Health Worker and Services
Support Programs & Students

Note 4 **REVENUE: Other**

Aboriginal Counselor
Experience Ontario
Reporting Entities Project
Womens Campus Safety
WSIB
Youth Job Link
Career Ready Fund

Note 5 **REVENUE: Other**

Apprenticeship Classroom Fees
Graduation Fees
Miscellaneous Income
Termination Gratuity Fees
Unrestricted Donations
CT In-Service Teacher Training
Gain on Disposal of Assets

Note 6

EXPENDITURES: Other

Audit Fees
Bad Debt Expense
Bank Charges
Building Repairs & Maintenance
Capital Non-Depreciable
College Compensation & Appointments Council
Field Studies
Food Expense
Grounds Maintenance
Learning Resource Material
Long-Term Debt - Interest
Postage
Professional Fees
Staff Employment
Student Scholarships: International & Athletics
Support Allowances
Telephone
Vehicle Expenses

BALANCE SHEET

The intent of this report is to provide the Board with a forecast of our financial position at the end of the College's fiscal year in regards to Assets, Liabilities and Net Assets, based on information known when the Mid-Year Budget was developed.

STATEMENT OF FINANCIAL POSITION

St. Clair College of Applied Arts and Technology

	Actual	Budget	Mid-Year
	2017-18	2018-19	2018-19
1 Assets	256,842,122	280,258,860	279,113,735
11 Cash and Cash Equivalents	63,392,000	68,504,790	77,229,433
12 Accounts Receivable	12,309,497	12,263,473	12,263,473
14 Other Current Assets	1,662,104	1,662,104	1,662,104
15 CIP	2,204,562	10,128,704	127,454
16 Tangible Capital Assets	311,128,036	329,537,866	330,385,348
161 Land	7,058,485	7,058,485	7,058,485
162 Site Improvements	9,537,006	10,577,006	10,600,006
163 Building	216,165,597	225,965,065	226,932,106
164 Furniture and Equipment	77,097,173	79,667,535	79,674,976
165 IT	1	1	1
169 Other TCA	1,269,774	6,269,774	6,119,774
17 Tangible Capital Asset Accumulated	(143,355,955)	(151,339,955)	(152,055,955)
172 AA Site Improvements	(6,725,341)	(7,268,023)	(7,372,684)
173 AA Building	(65,661,620)	(70,525,106)	(70,666,709)
174 AA Furniture and Equipment	(69,699,220)	(72,273,852)	(72,504,288)
179 AA Other TCA	(1,269,774)	(1,272,974)	(1,512,274)
18 Long Term Receivable	-	-	-
19 Investments and Other Long term Assets	9,501,878	9,501,878	9,501,878

	Actual	Budget	Mid-Year
	2017-18	2018-19	2018-19
2 Liabilities	195,981,821	216,724,559	207,700,028
21 Bank Indebtedness	-	-	-
22 Accounts Payable and Accrued Liabilities	19,723,726	19,228,198	19,228,198
221 <i>Accounts Payable and Accrued Liabilities</i>	17,974,072	17,974,072	17,974,072
222 <i>Accrued Interest</i>	25,032	25,032	25,032
223 <i>Current Portion of Long term liabilities</i>	1,724,622	1,229,094	1,229,094
23 Deferred Revenue	37,395,402	36,167,790	36,167,790
231 <i>Deferred Revenue</i>	8,230,612	7,003,000	7,003,000
232 <i>Deferred Tuition Revenue</i>	29,164,790	29,164,790	29,164,790
24 Restricted Contribution	1,027,356	1,027,356	1,027,356
25 Deferred Capital Contributions	121,120,561	124,815,533	116,011,002
26 Capital Lease	-	-	-
27 Debt	12,863,776	31,634,682	31,414,682
29 Other Long Term Liabilities	3,851,000	3,851,000	3,851,000
3 Net Assets	60,860,301	63,534,301	71,413,707
31 Unrestricted Net Assets	16,783,794	14,002,794	20,472,434
32 Internally Restricted Net Assets	1,000,000	1,000,000	1,000,000
33 Investment in Capital Assets	34,267,684	39,722,684	41,132,450
36 Restricted Contributions	-	-	-
37 Endowments	8,808,823	8,808,823	8,808,823
38 Accumulated Re-measurement Gain & Losses	-	-	-
Assets - Liabilities - Net Assets	-	-	-

NON-COMMITTED CASH PROJECTION

The intent of this report is to provide the Board with an indication of our non-committed cash surplus position at the end of the College’s fiscal year. The report also identifies the capital projects that are funded from operating reserves.

Non-Committed Cash Projection

(\$ in 000's)

	<i><u>Budget</u></i> <i><u>2018/19</u></i>	<i><u>MYR</u></i> <i><u>2018/19</u></i>	<i><u>Variance</u></i>
Unrestricted Net Assets, Prior Year ^{1}	\$17,079	\$17,783	\$704
Operating			
Budget Surplus	\$2,675	\$10,553	\$7,878
Amortization (net)	\$3,045	\$3,591	546
Adjusted Budget Surplus	\$5,720	\$14,144	\$8,424
Capital			
Grant Revenues ^{2}	\$6,136	\$7,680	\$1,544
Grant Expenditures ^{2}	(\$6,136)	(\$7,680)	(\$1,544)
Funded by Operating (Reserves)	(\$25,500)	(\$29,500)	(\$4,000)
Net Outlay for Capital	(\$25,500)	(\$29,500)	(\$4,000)
Debt			
Repayment of Long-Term Debt	(\$1,725)	(\$1,955)	(\$230)
Proceeds from Long-Term Debt	\$20,000	\$20,000	\$0
Net Change in Long-Term Debt	\$18,275	\$18,045	(\$230)
iii. Other:			
Board Reserve	(\$1,000)	(\$1,000)	\$0
Net Change in Other	(\$1,000)	(\$1,000)	\$0
Unrestricted Net Assets, End of Year ^{1}	\$14,574	\$19,472	\$4,898
Unrestricted Net Assets Adjustment ^{1}	(\$6,984)	(\$7,972)	(\$988)
Non-Committed Cash Projection ^{1}	\$7,590	\$11,500	\$3,910

^{1} The College uses its unrestricted net assets balance from the prior fiscal year-end (after post-employment and vacation pay adjustments), as a planning benchmark for projecting non-committed cash. Adjustments by management are made to the projected unrestricted net assets balance to account for other estimates and assumptions for reported asset and liability amounts (i.e. collectability of student receivables).

^{2} The status of CERF (\$158k) and FRP (\$500k) have not been confirmed by the Ministry.

FINANCIAL SUSTAINABILITY METRICS

The intent of this report is to provide the Board with an estimate of the MTCU Financial Indicators (as identified within the Strategic Mandate Agreement) and based on information known when the Mid-Year Budget was developed.

Financial Sustainability Metrics

		<u>3/31/2018</u>	<u>BUDGET</u> <u>3/31/2019</u>	<u>MYR</u> <u>3/31/2019</u>
Annual Surplus / Deficit	greater than \$0	\$ 13,305,511	\$ 2,674,000	\$ 10,553,406
Accumulated Surplus / Deficit	greater than \$0	\$ 52,051,478	\$ 54,725,478	\$ 62,604,884
Quick Ratio	greater than 1	3.92	4.29	5.07
Debt to Asset Ratio	less than 35%	14.72%	20.20%	19.70%
Debt Servicing Ratio	less than 3%	1.59%	0.97%	1.05%
Net Assets to Expense Ratio	greater than 60%	132.54%	102.77%	103.71%
Net Income to Revenue Ratio	greater than 1.5%	9.24%	1.51%	5.77%

Number of Flags	0	0	0
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ST. CLAIR

C O L L E G E

TO: THE BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: DECEMBER 4, 2018

**RE: BUSINESS PLAN ACCRUAL BUDGET TEMPLATE
(MTCU FORMAT)**

**SECTOR: FINANCE
MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

AIM:

To provide the Board with a “Business Plan Accrual Budget Template – Ministry of Training, College and Universities Format” (Pro-Forma Financial Statements) for the period ending March 31, 2019.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors approve the Business Plan Accrual Budget Template (MTCU Format) for the period ending March 31, 2019.

ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BUSINESS PLAN ACCRUAL BUDGET TEMPLATE (MTCU FORMAT)

December 4, 2018

BUSINESS PLAN ACCRUAL BUDGET TEMPLATE (MTCU FORMAT)

EXECUTIVE SUMMARY

The intent is to provide the readers of the submission with an indication of our projected financial position as at March 31, 2019 based on information known to the College as at December 4, 2018.

Provided is the following:

- Statement of Operations
- Statement of Financial Position

STATEMENT OF OPERATIONS

St. Clair College of Applied Arts and Technology

	26-Jun-18	4-Dec-18
	Original Budget	Mid-Year Budget
	2018-19	2018-19
4 Revenue	177,368,000	182,783,559
41 Grant Revenue	66,029,000	65,155,559
411 Grant Revenue	61,090,000	60,046,000
414 Amortization of Deferred Capital	4,939,000	5,109,559
43 Tuition Fees	81,861,000	86,585,000
431 Tuition Fee - Regulated	26,600,000	26,640,000
432 Tuition Fee - Unfunded	55,261,000	59,945,000
44 Other Student Fees	850,000	1,709,890
45 Contractual and other fee-for-	9,251,000	9,744,000
46 Ancillary Revenue	10,325,000	10,298,000
49 Other Revenue	9,052,000	9,291,110

	26-Jun-18	4-Dec-18
	Original Budget	Mid-Year Budget
	2018-19	2018-19
5 Expenses	174,694,000	172,230,153
51 Salaries & Wages	83,465,000	76,693,000
511 Salaries - Full Time & Partial Load	33,390,000	33,046,000
512 Salaries - Part Time & Sessional	20,518,000	15,300,000
513 Salaries - Support Staff	22,146,000	20,540,000
514 Salaries - Administrative Staff	7,411,000	7,807,000
52 Employee Benefits	18,324,000	17,021,001
521 Benefits - Full Time & Partial Load	3,332,948	3,707,062
522 Benefits - Part Time & Sessional	2,405,433	1,391,402
523 Benefits - Support Staff	2,720,474	2,978,151
524 Benefits - Administrative Staff	1,071,715	800,700
525 Pension Plans	8,513,430	7,822,686
526 Postemployment Benefits & Compensated Absences	280,000	321,000
53 Transportation & Communication	2,049,110	2,065,298
54 Services	40,712,600	41,873,407
541 Services	24,749,100	25,027,836
542 Utilities & Maintenance	11,904,500	12,745,571
543 Rental Expenditures	4,059,000	4,100,000
55 Supplies & Minor Equipment	4,966,000	5,954,000
56 Ancillary Services - Expenditures	8,904,000	9,166,000
57 Amortization Expense	7,984,000	8,700,000
59 Other Expenditures	8,289,290	10,757,447
591 Interest & Insurance Expenses	3,156,770	4,025,483
599 Other Expenses	5,132,520	6,731,964
Surplus / (Deficit)	2,674,000	10,553,406

STATEMENT OF FINANCIAL POSITION

St. Clair College of Applied Arts and Technology

	26-Jun-18	4-Dec-18
	Original Budget	Mid-Year Budget
	2018-19	2018-19
1 Assets	280,258,860	279,113,735
11 Cash and Cash Equivalents	68,504,790	77,229,433
12 Accounts Receivable	12,263,473	12,263,473
14 Other Current Assets	1,662,104	1,662,104
15 CIP	10,128,704	127,454
16 Tangible Capital Assets	329,537,866	330,385,348
161 Land	7,058,485	7,058,485
162 Site Improvements	10,577,006	10,600,006
163 Building	225,965,065	226,932,106
164 Furniture and Equipment	79,667,535	79,674,976
165 IT	1	1
169 Other TCA	6,269,774	6,119,774
17 Tangible Capital Asset Accumulated Amortization	(151,339,955)	(152,055,955)
172 AA Site Improvements	(7,268,023)	(7,372,684)
173 AA Building	(70,525,106)	(70,666,709)
174 AA Furniture and Equipment	(72,273,852)	(72,504,288)
179 AA Other TCA	(1,272,974)	(1,512,274)
18 Long Term Receivable	-	-
19 Investments and Other Long term Assets	9,501,878	9,501,878

	26-Jun-18	4-Dec-18
	Original Budget	Mid-Year Budget
	2018-19	2018-19
2 Liabilities	216,724,559	207,700,028
21 Bank Indebtedness	-	-
22 Accounts Payable and Accrued Liabilities	19,228,198	19,228,198
221 Accounts Payable and Accrued Liabilities	17,974,072	17,974,072
222 Accrued Interest	25,032	25,032
223 Current Portion of Long term liabilities	1,229,094	1,229,094
23 Deferred Revenue	36,167,790	36,167,790
231 Deferred Revenue	7,003,000	7,003,000
232 Deferred Tuition Revenue	29,164,790	29,164,790
24 Restricted Contribution	1,027,356	1,027,356
25 Deferred Capital Contributions	124,815,533	116,011,002
26 Capital Lease	-	-
27 Debt	31,634,682	31,414,682
29 Other Long Term Liabilities	3,851,000	3,851,000
3 Net Assets	63,534,301	71,413,707
31 Unrestricted Net Assets	14,002,794	20,472,434
32 Internally Restricted Net Assets	1,000,000	1,000,000
33 Investment in Capital Assets	39,722,684	41,132,450
36 Restricted Contributions	-	-
37 Endowments	8,808,823	8,808,823
38 Accumulated Re-measurement Gain & Losses	-	-
Assets - Liabilities - Net Assets	-	-



ST. CLAIR

COLLEGE

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: DECEMBER 4, 2018

RE: REQUEST FOR NEW PROGRAM
WEB DEVELOPMENT AND INTERNET APPLICATIONS ONTARIO COLLEGE DIPLOMA PROGRAM

SECTOR: ACADEMIC
WASEEM HABASH, VICE PRESIDENT, ACADEMIC

AIM:

To request approval to deliver a funded and unfunded two-year Ontario College Diploma in Web Development and Internet Applications, commencing September 2019.

BACKGROUND:

The proposed Web Development and Internet Applications program is recommended for the following reasons:

1. Closes the skills gap in a high-demand vocational sector;
2. Enhances employability skills;
3. Responds to the demand for multiple delivery options including online delivery for domestic students;
4. Strengthens programming synergies within the Zekelman School of Business and Information Technology to create inter-professional education opportunities.

PROGRAM DESCRIPTION:

A Full Stack Web Developer combines the knowledge and skillsets of a dedicated front-end developer, who can manipulate information presented on a website to make it appealing and effective, with the expertise of a back-end developer, who can write code and scripts to “serve up” websites from on-premise infrastructures or cloud-based platforms. In this two-year diploma program, students will learn the foundations of programming (e.g. Object Oriented), practice with a variety of popular platforms, explore core languages and design web applications. Students will develop skills across a wide breadth of languages (e.g. HTML/CSS, JavaScript, and C #) and technologies. The program offers ample opportunities for practical experiences with control structures, performance optimization for applications, modern browser rendering, and common platforms-as-a-service (PAAS) to upload code and have applications run with little configuration or server maintenance. Students will also explore products and services to help with storage, video processing, load balancing, and more. This program also includes a final portfolio project where students will have the opportunity to demonstrate mastery of the crucial skills employers are seeking, while building the confidence to potentially start a business of their own.

ADMISSION REQUIREMENTS:

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level.

MEETS ST. CLAIR COLLEGE'S STRATEGIC DIRECTIONS:

This program concept is consistent with the following College Strategic Directions:

- (1) Enhance our reputation as a strong community resource;
- (2) Increase international enrolment;
- (3) Increase community engagement.

MEETS ST. CLAIR COLLEGE'S STRATEGIC MANDATE AGREEMENT:

This program concept is consistent with the Strategic Mandate Agreement 2 (SMA2) in the listed program area of "Program Strength and Growth: Business Computer". The proposed program will strengthen programming in the area of Information Technology, broadening a cluster of programs that include Mobile Application Development and Data Analytics for Business. The program will provide highly skilled graduates who possess a deeper understanding of web development and internet applications for industry and the local community.

LABOUR MARKET RESEARCH:

Web designers and developers fall under the National Occupation Classification (NOC) 2175. Web designers and developers will research, design, develop and produce Internet and Intranet sites. They can be employed in computer software development firms, information technology consulting firms, information technology units in both private and public sectors, advertising agencies or can be self-employed.

Graduates typically find employment as Webmasters, Web managers, Web developers, Internet site designers, Internet site developers, Intranet site developers, Web designers, and e-business Web site developers.

EMPLOYMENT PROSPECTS:

Over the 2017-2019 period, the employment outlook is expected to be fair both in Windsor-Sarnia and Ontario for Web Designers and Developers (NOC 2175).

According to the Canadian Occupational Projection System, the national labour force for this occupation was 32,400 in 2016. The 2017-2026 projections show a balance between labour demand and supply with 9,500 positions and 9,400 new job seekers. 52% of positions are due to industry expansion with the remainder due to the replacement of existing workers.

STUDENT DEMAND RESEARCH:

Web Development and Internet Applications

There are three Ontario colleges, Fanshawe, Durham, and Algonquin, which offer similar programs under the MTCU 50513 code. Fanshawe is the only college within our region that offers similar programming.

The following figures were generated from data supplied by the Ontario College Application Service (OCAS). Due to methodology limitations, only Figure 2 incorporates information about International students.

Figure 1 represents applications for comparator programs for the years 2013 - 2017.

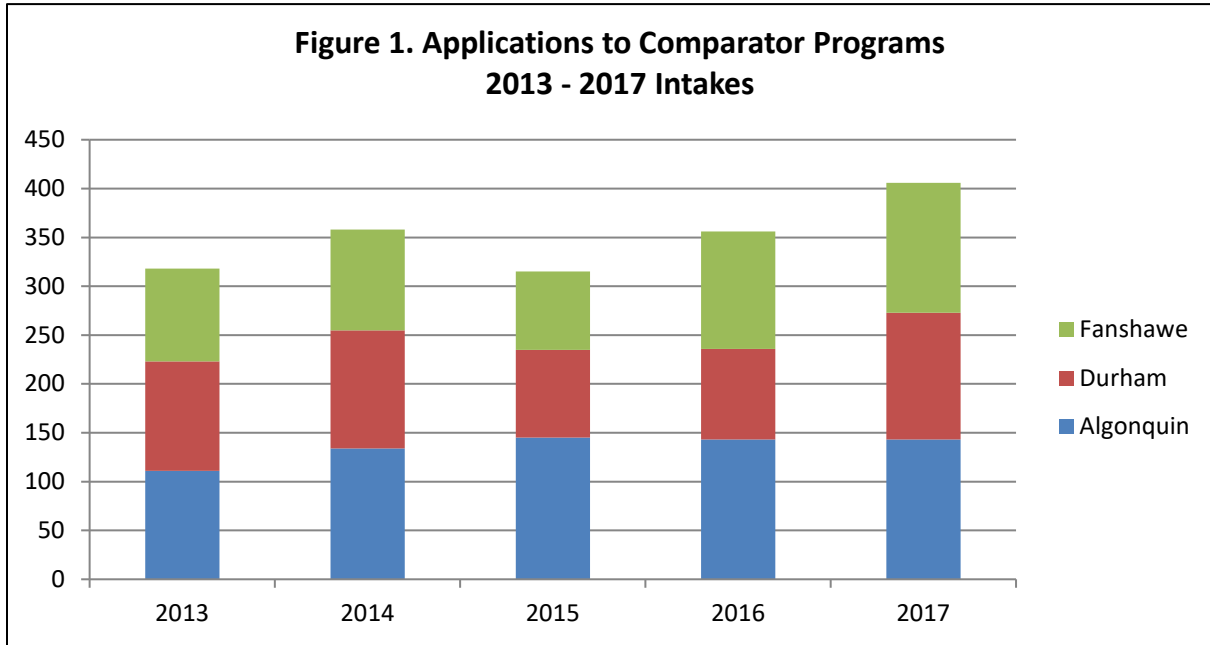


Figure 2 represents registrations for comparator programs for 2013 - 2017. The increase in 2017 is due to growth in international registrations.

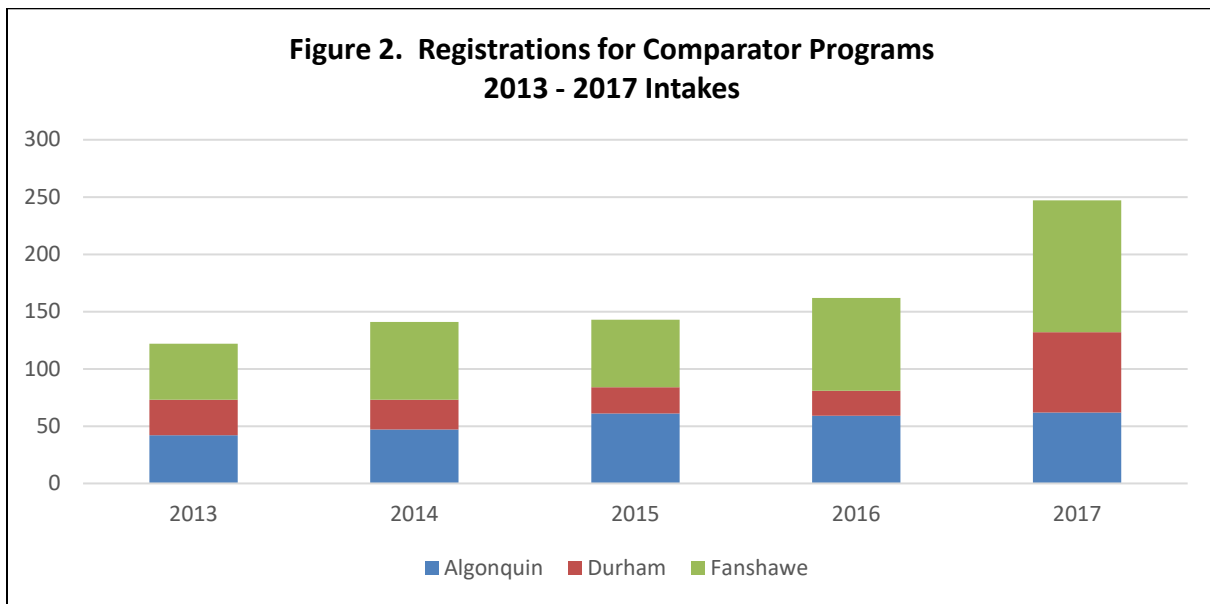


Figure 3 represents combined 2013 - 2017 application data for program choices for the comparator programs. The proportion of 1st to 2nd choice applications is consistently equal and indicates a high degree of interest in Information Technology Programming.

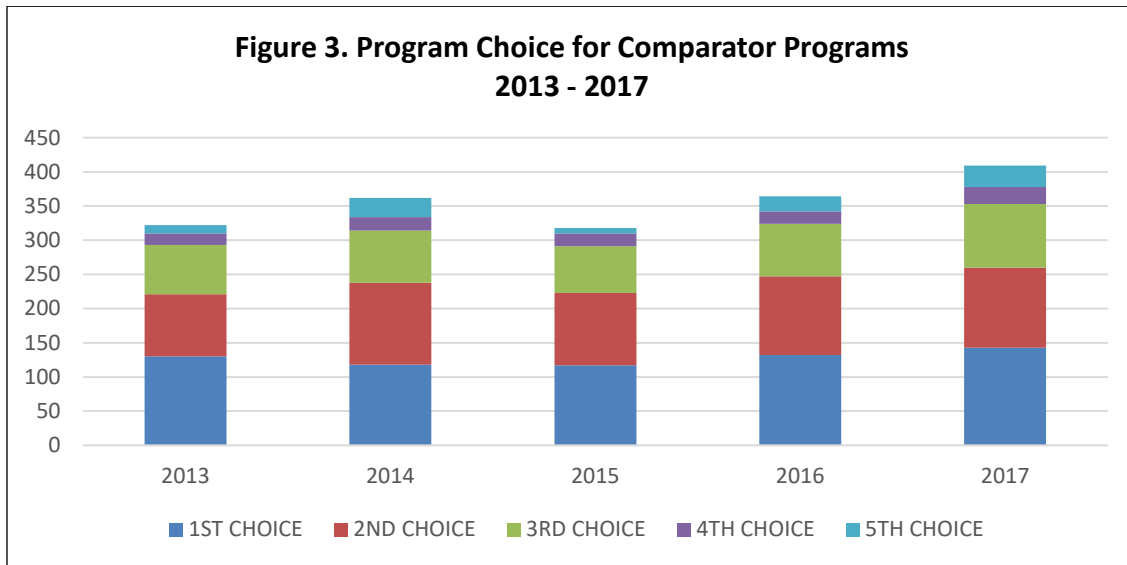


Figure 4 presents combined application data for all comparator programs divided into direct or indirect applicants.

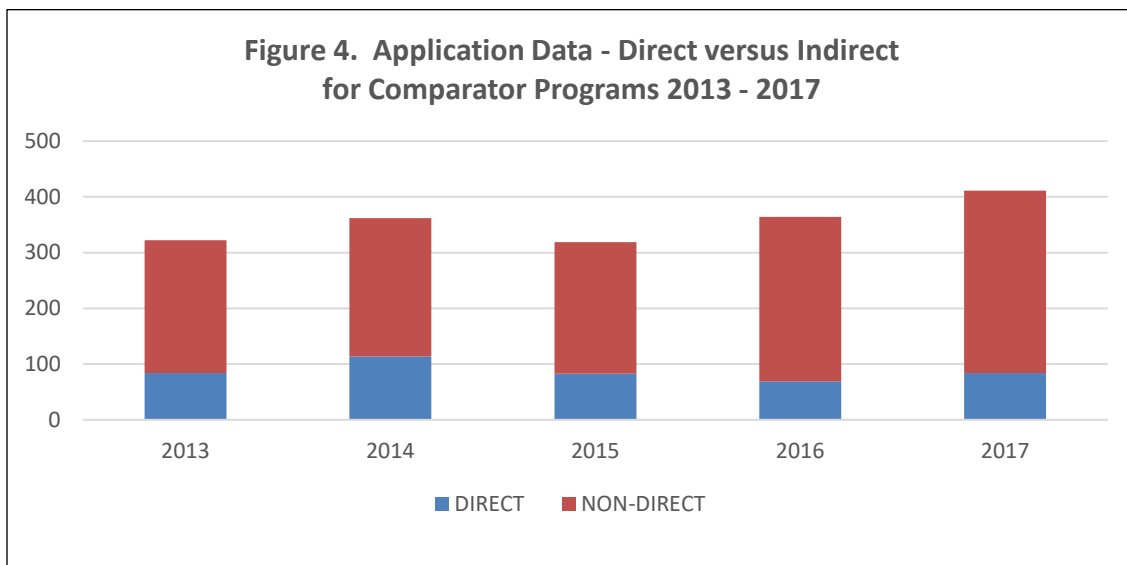


Figure 5 summarizes the student age at registration for all comparator programs for 2013 - 2017 intake, combined. Together, Figures 4 and 5 show that the program attracts students who are furthering their education or retraining after being in the workforce.

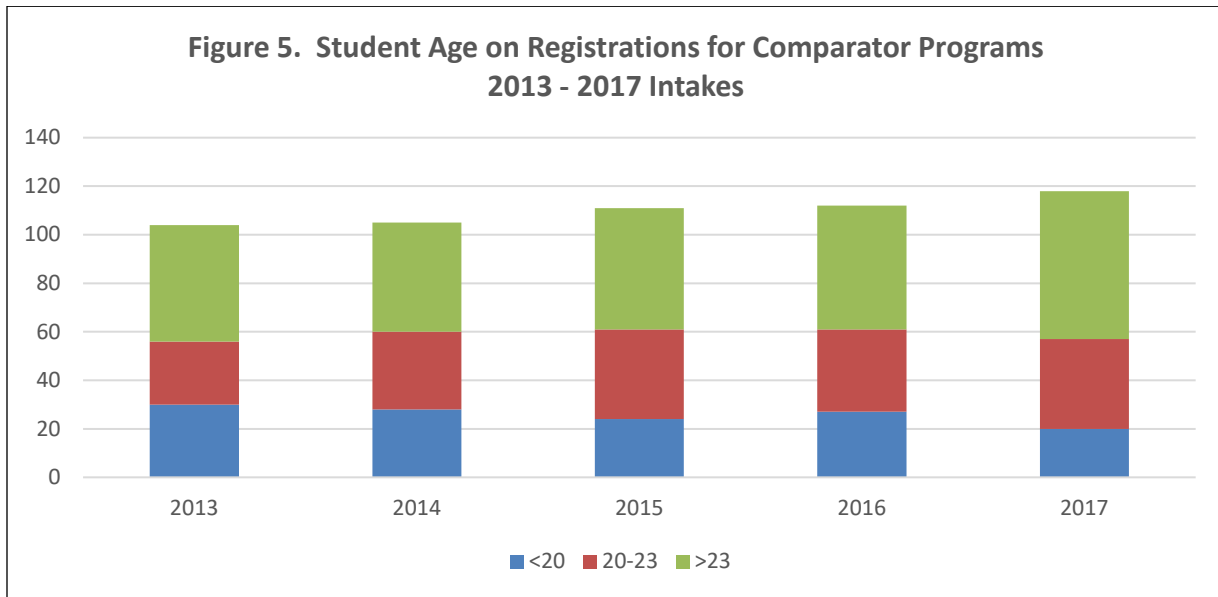
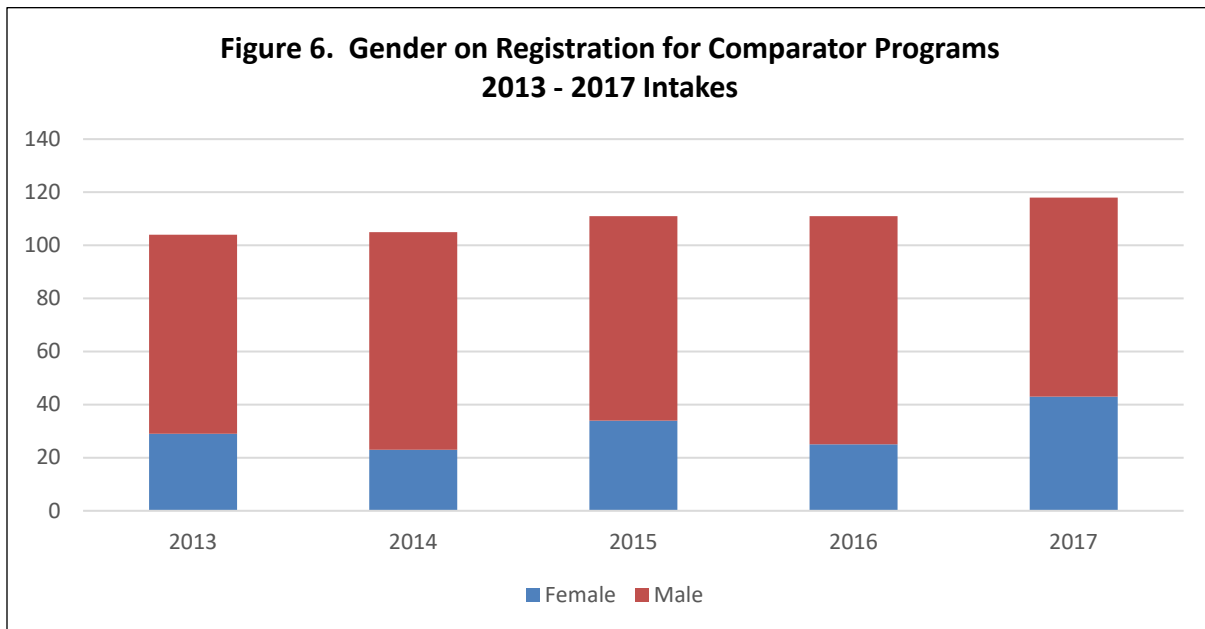


Figure 6 illustrates that there is a large majority of male students registered, it reveals that the data is somewhat consistent over the years 2013 – 2016, with a slight increase in 2017.



FINANCIAL IMPACT:

A pro-forma budget was created to show the cost/revenue of the program. Please see the attached budget. The eight-year net present value for the programs show a net profit of \$1,058,441.

As a general note, beginning in 2019-20, the core operating grant will be determined based on the corridor funding model. Under this model, a college's core operating grant remains static, as long as the college's weighted funding unit (WFU) enrolment remains within the +3%/-7% range from its midpoint.

ADHOC PROGRAM ADVISORY COMMITTEE RECOMMENDATION:

A Program Advisory Committee was assembled from the industry stakeholders expected to be interested in employing graduates of the proposed program. The committee approved the proposal for a two-year Web Development and Internet Applications Ontario College Diploma, commencing in September 2019. The Ad-Hoc Program Advisory Committee minutes showing the motion and the approval are included with this memo.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors approve the request for a funded and unfunded two-year Ontario College Diploma in Web Development and Internet Applications, commencing September 2019.

Minutes of College Program Advisory Committee Meeting

Program Code:	Program Name:
Insert Program Code	Internet Applications & Web Development: 2-Year
Current Meeting Date:	Thursday, June 21, 2018
Meeting Place:	SRC Boardroom #165
Previous Meeting Date:	N/A
Next Meeting Date:	N/A
Recording Secretary:	Melissa Jraiye

College policy 1.1.3 requires meetings to be held no less than once every academic year (defined as September to June).

Voting Members	Organization	Attendance	Term	Conflicts
Sherri Wheeler	Avinus	Present	Compliant	No
Doug Sartori	P42 Systems/Windsor Hackforge	Present	Compliant	No
Dave Wiper	IDream Interactive	Present	Compliant	No
Meghan O'Donnell	Alteris Group	Present	Compliant	No
Andrew Raymer	Alteris Group	Present	Compliant	No
William Comartin	Full-Circle TMS	Regrets	Non-Compliant	Yes
Alex Gervais		Regrets	Non-Compliant	Yes
Cornelius Froese		Regrets	Non-Compliant	Yes

College policy 1.1.4 provides for member terms of 2 years. A member's term can be extended with the permission of the Chair and completion of the Advisory Committee Reappointment Form (policy 1.1.4 page 4). The meeting should start with a review of member terms. In the event a member's term exceeds that allowed by the policy steps should be taken to correct this at the commencement of the meeting. If this is not corrected at the meeting an Action Plan should be part of the Minutes requiring terms to be corrected.

Voting members are independent members of the community that do not have a direct connection with the program. Full-time faculty and part-time instructors are not eligible to be voting members.

Are voting members satisfied that current membership is representative of the community? If "no" an Action Plan should be created to expand committee membership.	Yes
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Are there sufficient voting members present to constitute a quorum?			Yes
<i>Policy 1.1.3 defines a quorum as 50% of the voting membership + 1. If there is not a quorum of voting members the meeting can continue as a discussion group only. Committee motions cannot be put forward for a vote without a quorum.</i>			
Non-Voting Members	Organization	Attendance	Conflicts
James Marsh	Chair, School of Business, St. Clair College	Present	No
Andrew Steele	St. Clair College	Present	No
Phil Aylesworth	St. Clair College	Present	No
Anthony Mancini	Operations Manager School of Business	Present	No
Nick Sylvester	St. Clair College	Present	No
Anthony Loncaric	St. Clair College	Present	No
Peter Nikita	St. Clair College	Present	No
Darren Takaki	St. Clair College	Present	No
Franco Iacobacci	St. Clair College	Present	No
Beth Storey	St. Clair College	Present	No
Cai Filaault	St. Clair College	Present	No
Ruth Susannah	St. Clair College	Regrets	No

PAC Meeting General Information	
<i>Policy 1.1.3 requires voting members to assist the college with recommendations on any of the following items:</i>	
<ol style="list-style-type: none"> <i>1. Monitoring and review all aspects of programs and college services;</i> <i>2. Identifying future training or service needs;</i> <i>3. Specifying the knowledge and skill competencies required by employers;</i> <i>4. Suggesting appropriate facilities and equipment;</i> <i>5. Recommending curriculum or program changes;</i> <i>6. Providing appropriate on-the-job experiences for students;</i> <i>7. Reacting to system, program and curriculum issues;</i> <i>8. Recruiting students and assisting them to succeed.</i> 	
<i>The Chair of the meeting should be a voting member.</i>	
<i>The role of non-voting members is to provide necessary program data and information to voting PAC members.</i>	
<i>PAC discussions should be summarized in these Minutes. Any major action recommended by voting members should be in the form of a motion which is voted upon. Motions should be clearly stated in the Minutes together with vote results.</i>	

It is the role of the School Chair and faculty to review PAC recommendations to determine what suggestions require action. Minor suggestions requiring minimal faculty response should be noted but do not require a detailed Action Plan. In the case of major suggestions, a detailed Action Plan should be prepared and noted in these Minutes in the appropriate column.

Item #	Agenda Topic and Discussion	Action Required
1.0	Introductions The meeting commenced at 9:00 am. Introductions were made around the table.	No action required.
2.0	Approval of Agenda D. Sartori motioned to approve the presented agenda, M. O'Donnell seconded the motion. All in favour. Carried.	No action required
3.0	Review of Membership N/A	No action required
4.0 4.1	New Program Proposal Program Description and Intent Internet Applications & Web Development: 2-year diploma. The following information was discussed: <ul style="list-style-type: none"> ▫ MTCU Program standard (funding code 50513). ▫ The requirements of a two-year diploma. ▫ Program code TBA. ▫ The intention of offering the program to both domestic and international applicants. ▫ Offer program as BYOD (see Data analytics for Business (B018) laptop requirements). ▫ The need to graduate more entrants into the workforce in a timely manner, that can meet current demands and shortages. ▫ Approval from CPAC (College Program Advisory Committee) was received April 24, 2018. ▫ Next stage: A pre-PAC made up of members of industry invited to review the program and ultimately offer suggestions on the general course offerings. 	

	<ul style="list-style-type: none"> ▫ After this approval process curriculum mapping will be completed, moving towards the Board of Governor's endorsement and submission to both CVS and MTCU. ▫ The anticipated launch was January 2019, but ministry consent and the colleges' ability to advertise will likely delay the launch. <p>The concept of “full-stack development” was proposed as a modifier. It means:</p> <ul style="list-style-type: none"> ▫ The collection of a series of technologies needed to complete a project ▫ Stack refers to a collection of sub-modules ▫ A full-stack web developer is someone able to work on both front (user interaction) and back end of a website. ▫ It is someone familiar with HTML, CSS, JavaScript and one or more back-end languages. <p>The team will check with the CAE to see if this modifier is possible.</p>	
<p>4.2</p>	<p>Market need was discussed:</p> <ul style="list-style-type: none"> ▫ Labour Market research (prepared by CAE). ▫ National Occupation Classification (NOC2175). ▫ For Web designers and developers over the period 2017-2026 new job openings arising from expansion and replacement demand are expected to total 9,500 while 9,400 new job seekers. ▫ Windsor –Sarnia Region: 320 people working in this occupation. ▫ North American Industry Classification System (NAICS). ▫ Professional, scientific and technical services (54) - 69%. ▫ 83% Full-time workers in this occupation (80% all occupations). ▫ Job postings (April 17, 2018). ▫ Colleges offering a 2-year web development diploma (MTCU 50513) include: Fanshawe, Durham, and Algonquin. <p>2-Year Program Proposal</p> <ul style="list-style-type: none"> ▫ CPAC approval (April 24) ▫ Year-round intake (3x) 	

- Fall
- Winter
- Spring/summer
- 4 semesters (1305 hours). Over by 105 hours.

4.3 Program Curriculum Review

**Year "One"
Semester 1**

Course Code	Course Title	Total Hours/Credits
WEB 110	HTML and CSS	60 (4)
MAD 101	Working with Graphics	60 (4)
'NEW'	Introduction to Programming	75 (5)
MAD 202	Data Fundamentals	45 (3)
MIT 203	Information Technology Essential	45 (3)
ELEC 1030	GenEd Elective	45 (3)
	Total	330

Semester 2

Course Code	Course Title	Total Hours/Credits
WEB 205	PHP Basics	60(4)
WEB 210	Web Design/CSS	60(4)
WEB 220	Web Usability	45(3)
WEB 230	JavaScript 1	60(4)
WEB 315	Introduction to ASP.NET	60(4)
MIT 201	Law & ethics	45(3)
	Total	330

- Review of courses and discussion amongst the PAC about focusing on advancement and preparing students for the workplace.

- Gain depth where you want to focus after the program - Postgraduate one year in-depth option for students.
- Specialized areas – in depth.
- Employers sending employees for specialization. Input requested.
- B. Storey inquired about having the electives be specific to the program to assist with students learning since it is 2 years. The group discussed how general electives cannot be program specific or vocational.
- This program is a fast track, traditional continuous intake. It is the student's choice to fast track or not.
- D. Sartori suggested a co-op industry placement. Co-op can provide students with a skillset, opportunities to learn professionalism, overall beneficial.

**Year "Two"
Semester 3**

Course Code	Course Title	Total Hours/Credits
WEB 301	Mobile Web Development	60 (4)
WEB 303	JavaScript 2	60 (4)
WEB 310	Web Applications with PHP & mySQL	60 (4)
WEB 452	Develop Web Apps Using ASP.NET	60 (4)
MAD 501	Agile Project Management	45 (3)
ELEC 1030	Gen Ed Elective	45 (3)
	Total	330

Semester 4

Course Code	Course Title	Total Hours/Credits
WEB 601	JavaScript 5	60(4)
WEB 407	Web Communications Project 1	60(4)

	<table border="1"> <tr> <td>'NEW'</td> <td>Cloud Server Administration</td> <td>45(3)</td> </tr> <tr> <td>WEB 510</td> <td>Advanced Web Apps with PHP & MySQL</td> <td>60(4)</td> </tr> <tr> <td>MAD 502</td> <td>Portfolio</td> <td>45(3)</td> </tr> <tr> <td>ELEC 1030</td> <td>Gen Ed Elective</td> <td>45(3)</td> </tr> <tr> <td></td> <td>Total</td> <td>315</td> </tr> </table> <p><u>Post Grad Certificates (1-Year)</u></p> <ul style="list-style-type: none"> ▫ Internet Applications Security ▫ Game development ▫ Embedded systems ▫ AR/VR/ Mixed Reality <p><u>Additional Pathways</u></p> <ul style="list-style-type: none"> ▫ CISCO Academy - CyberSecurity Specialist ▫ AWS Academy <p><u>Potential Future Articulation</u></p> <ul style="list-style-type: none"> ▫ University of Windsor – 2-year articulation. ▫ Wayne State University – potential (in-state fees), working visa as well. 	'NEW'	Cloud Server Administration	45(3)	WEB 510	Advanced Web Apps with PHP & MySQL	60(4)	MAD 502	Portfolio	45(3)	ELEC 1030	Gen Ed Elective	45(3)		Total	315	
'NEW'	Cloud Server Administration	45(3)															
WEB 510	Advanced Web Apps with PHP & MySQL	60(4)															
MAD 502	Portfolio	45(3)															
ELEC 1030	Gen Ed Elective	45(3)															
	Total	315															
4.4	Placements N/A																
4.5	Accreditation N/A																
4.6	Equipment and Facilities N/A																
4.7	Student Activities/Community Engagement <ul style="list-style-type: none"> ▫ Graduating class of 2018 ▫ Skills Ontario May 2018 – Hailey Smith won the silver medal. Coach Cornelius Froese. 																

	<p>Recent News</p> <ul style="list-style-type: none"> ▫ B948 – Internet Applications & Web Development 3-year. Ministry of Training, Colleges, and University Advanced Program - standard funding code 60513. ▫ January 2018 – program suspended and no new intake for the 2018-2019 academic year. ▫ College 2017 strategic directions – programs to aim for 40% overhead contribution and CPAC measurable. ▫ Lower domestic enrollment. ▫ Classroom optimization and single purpose specialized labs. ▫ Duration of program and availability outside traditional delivery modes. ▫ Final Graduating Class 2020. 	
4.8	Other N/A	
5.0	<p>PAC endorsement of the new program D. Sartori made a motion to endorse the Internet Applications & Web Development. S. Wheeler seconded the motion to move forward with this. All in favour. Carried.</p>	D. Sartori made a motion to endorse the Internet Applications & Web Development. S. Wheeler seconded the motion to move forward with this. All in favour. Carried.
6.0	New Business N/A	
7.0	Date of Next Meeting N/A	
8.0	<p>Adjournment</p> <p>A. Raymer motioned to adjourn the meeting and D. Wiper seconded the motion. All in favour. Carried. Meeting adjourned at 10:30 am.</p>	

<i>PAC Action Plans:</i>				
<i>Major Action Plan or Minor Administrative Acton</i>	<i>Timeline for Completion</i>	<i>Responsible Persons</i>	<i>Monitoring Process</i>	<i>Final Evaluation Process</i>

D. Sartori made a motion to endorse the Internet Applications & Web Development. S. Wheeler seconded the motion to move forward with this. All in favour. Carried.				
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Major Action Plan or Minor Administrative Action = Chair and faculty identify which category (Major or Minor) the plan falls into and clearly states the plan.

Timeline for Completion = Chair and faculty indicate the projected completion date of the plan.

Responsible Persons = Chair and faculty provide the names of those persons assigned to the completion of the plan.

Monitoring Process = Required only in the case of major action plans. Chair and faculty insert details of a periodic monitoring process to be attached to the plan to ensure it is completed in a timely fashion and to determine if, at any time prior to completion, the plan needs to be revised in some material way.

Final Evaluation = Required only in the case of major action plans. Chair and faculty insert a final evaluation process to be attached to the plan to ensure it has achieved its intended purpose.

Program Budget

Name of program: Internet Applications & Web Development								
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8
Domestic Enrolment :								
AAL 1	12	24	24	24	24	24	24	24
AAL 2	10	20	22	22	22	22	22	22
AAL 3		8	20	20	20	20	20	20
AAL 4		8	20	20	20	20	20	20
AAL 5								
AAL 6								
Total Student Enrolment:	22	60	86	86	86	86	86	86

Revenue:								
Tuition per semester (1)	\$1,936	\$1,994	\$2,054	\$2,116	\$2,179	\$2,244	\$2,312	\$2,381
# of Students	22	60	86	86	86	86	86	86
Total Tuition Revenue A	\$42,592	\$119,645	\$176,636	\$181,935	\$187,393	\$193,014	\$198,805	\$204,769
Deemed Grant per funding unit (2)	\$4,150	\$4,150	\$4,150	\$4,150	\$4,150	\$4,150	\$4,150	\$4,150
FTE's	0.00	0.00	2.93	10.93	22.40	30.93	34.40	34.40
Total Grant Revenue B	\$0	\$0	\$12,173	\$45,373	\$92,960	\$128,373	\$142,760	\$142,760

Tuition per INTERNATIONAL Student semester	\$5,930	\$6,108	\$6,291	\$6,480	\$6,674	\$6,874	\$7,081	\$7,293
AAL1	36	24	24	24	24	24	24	24
AAL2	32	22	22	22	22	22	22	22
AAL3		30	20	20	20	20	20	20
AAL4		30	20	20	20	20	20	20
TOTAL STUDENTS	68	106	86	86	86	86	86	86
Total INTL Tuition Revenue C	\$403,240	\$647,437	\$541,038	\$557,269	\$573,987	\$591,207	\$608,943	\$627,211
International Student Recovery (3) D	(\$25,500)	(\$39,750)	(\$32,250)	(\$32,250)	(\$32,250)	(\$32,250)	(\$32,250)	(\$32,250)

Total Revenue (A + B + C + D)	\$420,332	\$727,332	\$697,597	\$752,327	\$822,090	\$880,344	\$918,258	\$942,490
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Expenditures:								
Teaching costs (FT/ PT faculty, FT/ PT support/admin)								
Total FT Professor Costs (4)	\$248,000	\$252,960	\$258,019	\$263,180	\$268,443	\$273,812	\$279,288	\$284,874
Total PT Teaching Costs	\$0	\$57,993	\$36,971	\$37,710	\$38,464	\$39,234	\$40,018	\$40,819
Coordinator Costs	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Total FT Support Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total PT Support Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PT Administration Costs (if applicable)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Faculty/ Support Costs	\$253,000	\$315,953	\$299,990	\$305,890	\$311,907	\$318,046	\$324,306	\$330,693

Start Up Costs								
Instructional supplies	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Renovation Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accreditation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Development & Curriculum	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Field Placement Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Start Up Costs	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000

Total Expenditures	\$260,000	\$322,953	\$306,990	\$312,890	\$318,907	\$325,046	\$331,306	\$337,693
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Contribution Margin (40%)	\$168,133	\$290,933	\$279,039	\$300,931	\$328,836	\$352,138	\$367,303	\$376,996
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Expenditures & Contribution Margin	\$428,133	\$613,886	\$586,029	\$613,821	\$647,743	\$677,183	\$698,610	\$714,689
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Net Difference	(\$7,801)	\$113,446	\$111,568	\$138,507	\$174,347	\$203,161	\$219,648	\$227,801
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Net Present Value (@2%) Yr 1-8 **\$1,058,441**

Notes:

- Tuition is assumed to grow 3% / year
- Grant is assumed to grow 0%/ year
- Int'l Student Recovery Fee- \$375 per international student/semester attending
- 2 FT faculty in Year 1 already allocated to this program



ST. CLAIR

C O L L E G E

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: DECEMBER 4, 2018

RE: REQUEST FOR NEW PROGRAM
CONSTRUCTION PROJECT MANAGEMENT ONTARIO COLLEGE GRADUATE CERTIFICATE

SECTOR: ACADEMIC
WASEEM HABASH, VICE PRESIDENT, ACADEMIC

AIM:

To request approval to deliver a **funded** one-year Ontario College Graduate Certificate in Construction Project Management, commencing September 2019.

BACKGROUND:

The proposed Construction Project Management program is recommended for the following reasons:

1. Enhances employability skills;
2. Supports Industry and community partners;
3. Supports local business and construction areas;
4. Strengthens programming synergies within the School of Engineering Technologies to create inter-professional education opportunities.

PROGRAM DESCRIPTION:

The Construction Project Management (CPM) program will teach students how to plan, budget, manage, and supervise a broad range of construction projects within the residential, industrial, commercial, institutional, and civil infrastructure sectors of the construction industry. As a graduate certificate, the CPM program builds upon previous learning with a strong focus on construction law and contracts, ethical practices, human resource management, as well as planning and scheduling, estimating, quality assurance, cost control, sustainability and accounting. Project Managers are required to assume a variety of different roles; they specialize as planners, managers, organizers, controllers, and decision-makers. Students will develop the essential leadership, problem-solving, and team management skills needed to take a project through its lifecycle from project initiation to project closure. Students will learn how to select and employ project management tools and techniques commonly used in the construction industry. Coursework prepares students with the foundational knowledge to meet stakeholder expectations and project requirements while maintaining compliance with contractual obligations and relevant building codes and standards.

The program is available to students seeking to fulfill the education requirements for the Gold Seal Certification through the Canadian Construction Association. The CPM program includes two Work-Integrated Learning

opportunities where students can work on-site with multi-disciplinary teams, further developing their collaboration and leadership skills, while learning the project management techniques for completing projects successfully.

ADMISSION REQUIREMENTS:

Diploma or degree in construction, civil engineering, architecture, or related field, from a recognized college or university; or, demonstrated competence through related work.

The English proficiency requirement for International students is IELTS 6.5 with no band lower than 6.0; or TOEFL iBT with a minimum score of 88 or TOEFL PBT with a minimum score of 570.

MEETS ST. CLAIR COLLEGE'S STRATEGIC DIRECTIONS:

This program concept is consistent with the following College Strategic Directions:

- (1) Establishing strong industry connections;
- (2) Increasing enrolment;
- (3) Creating a pathway for industry and community partners.

MEETS ST. CLAIR COLLEGE'S STRATEGIC MANDATE AGREEMENT:

Construction Project Management falls under the civil occupational division according to MTCU classification and therefore falls outside of the program areas of strength and growth indicated in the Strategic Mandate Agreement. However, persistent demand from local industry to produce graduates with the skills needed within Windsor-Essex requires the consideration of launching this program. In particular, the Windsor Construction Association has been a driver and proponent of launching a program in our region due to a shortage in qualified project managers in the Construction sector for more than a decade. The Windsor Construction Association led an effort to investigate similar offerings in alternative institutions outside of the region, engage the college president's office to explain their needs and propose the development of a program unique to our region, and has been integrated in the development process by providing vocational expertise, leadership through every stage

LABOUR MARKET RESEARCH:

Construction Project Managers are the primary occupational group under National Occupation Classification (NOC) 0711. Construction managers plan, organize, direct, control, and evaluate the activities of a construction company or a construction department within companies, under the direction of a general manager or other senior manager. Graduates may typically find employment as commercial construction managers, housing construction managers, construction managers, residential construction managers, pipeline construction managers, construction project managers, general contractors, construction superintendents, or as industrial construction managers.

EMPLOYMENT PROSPECTS:

Over the 2017-2019 period, the employment outlook for all construction managers in the Windsor-Sarnia region and Ontario in general is good. Sizeable investments in education and public infrastructure will help support the regional construction industry, along with work continuing on an expanded pipeline from Lambton County to Chatham-Kent. The fair amount of construction activity within the commercial and retail market, and the specialized projects should sustain the demand for project managers in the coming years.

According to the Canadian Occupational Projection System, the national labour force for this occupation was 70,200 in 2016. The 2017-2026 projections show a balance between labour demand and supply with 28,100 positions and 26,700 new job seekers. 72% of positions are due to replacement of existing workers.

STUDENT DEMAND RESEARCH:

Construction Program Management programming can fall under MTCU 78222 (aligned with Gold Seal certification) or MTCU 78223 (not aligned). As of Fall 2018, all programming must comply with the Published Program Standard for MTCU 78222 hence some colleges will have to rewrite their curriculum. There are 3 Ontario colleges (Algonquin, Centennial, and George Brown) that deliver programming under MTCU 78222 and 2 Ontario colleges (Conestoga and Fanshawe) that deliver programming under MTCU 78223. Fanshawe and Conestoga are the colleges in our region with this program.

The following figures were generated from data supplied by the Ontario College Application Service (OCAS). Due to methodology limitations, only figures 2 and 6 incorporate information about International students.

Figure 1 represents applications for the comparator program for the years 2013 - 2017 from Ontario College Application Service (OCAS). Applications are relatively consistent at each college.

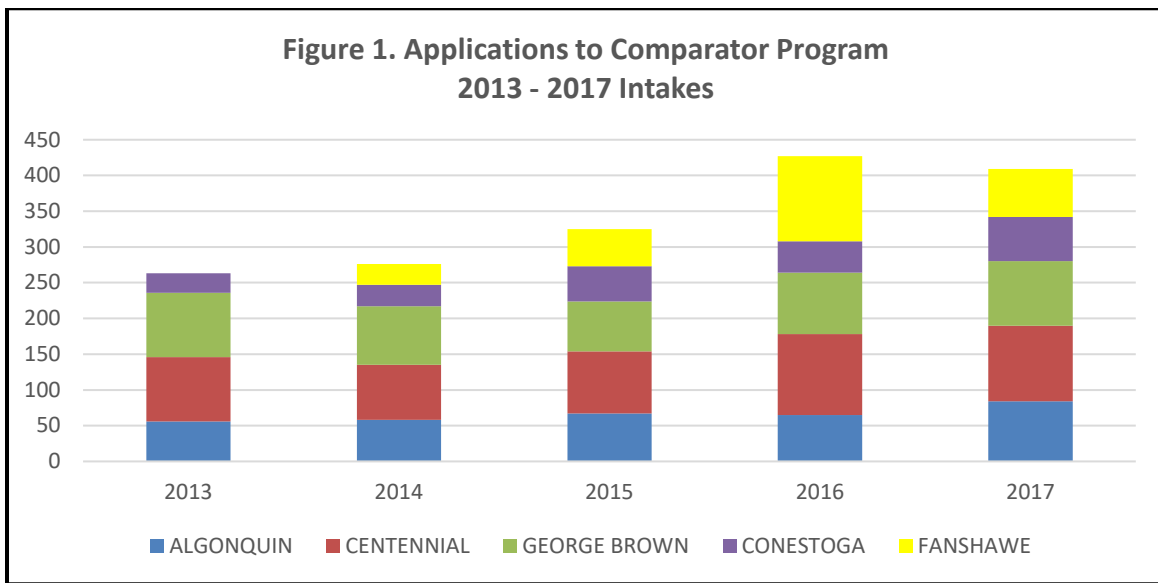


Figure 2 represents registrations for comparator program for 2013 - 2017 from OCAS. The sharp increase in registrations in the system is due to Fanshawe taking in large international cohorts. The other colleges have relatively stable registrations.

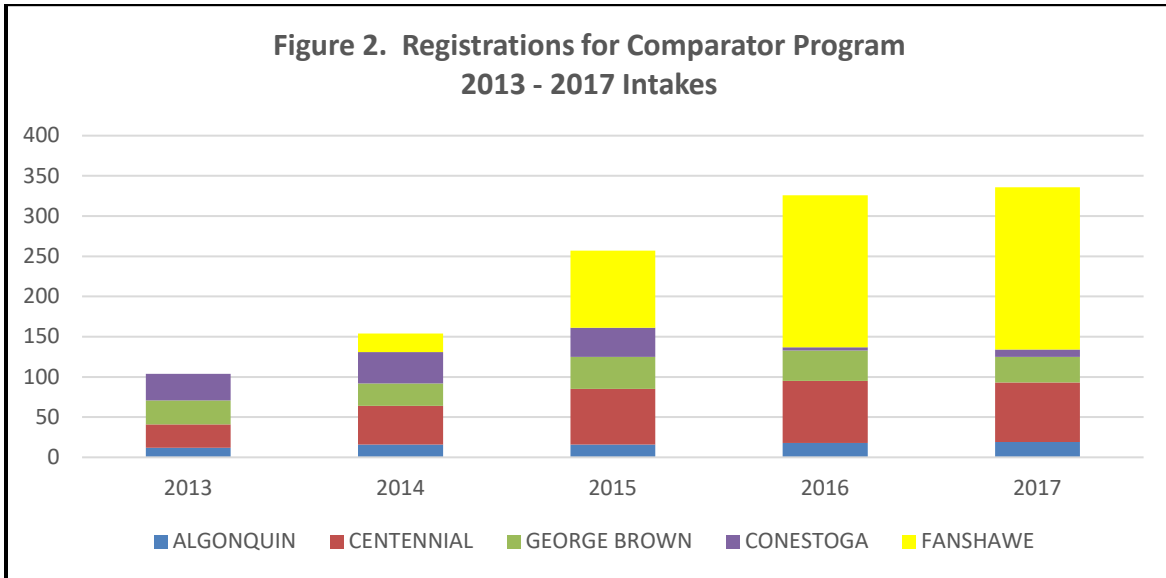


Figure 3 represents the program choice for 2013 – 2017 application data for the comparator programs. The program is consistently 1st choice but has growing interest as 2nd choice as well.

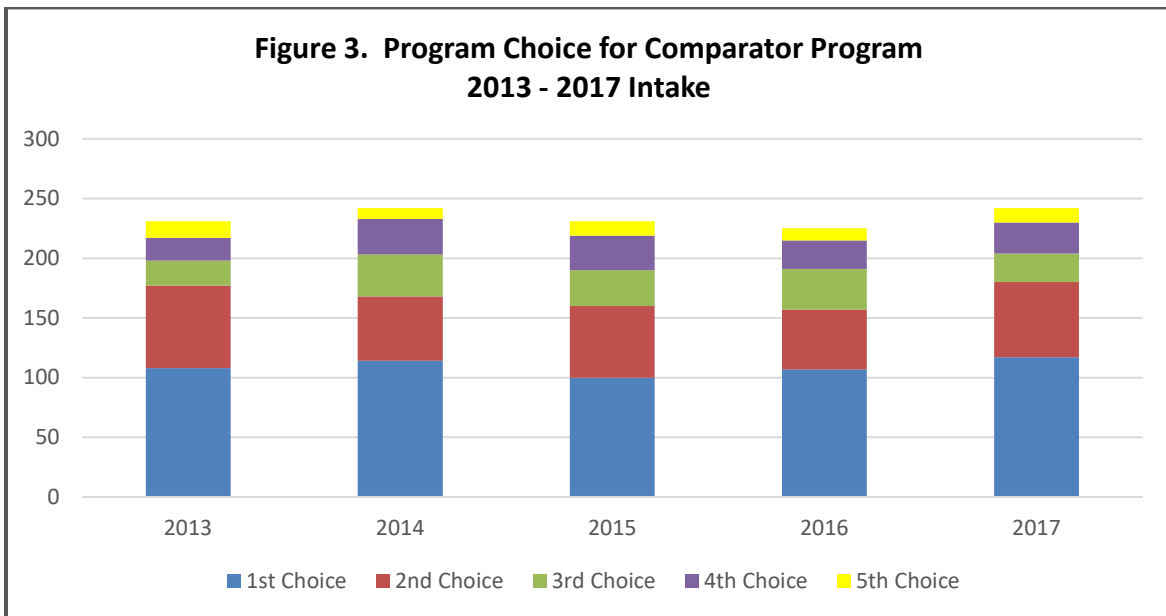


Figure 4 represents application data, divided into direct or indirect applicants for all the programs in the system. Due to admission requirements, nearly all Ontario College Graduate Certificate applications are expected to be indirect.

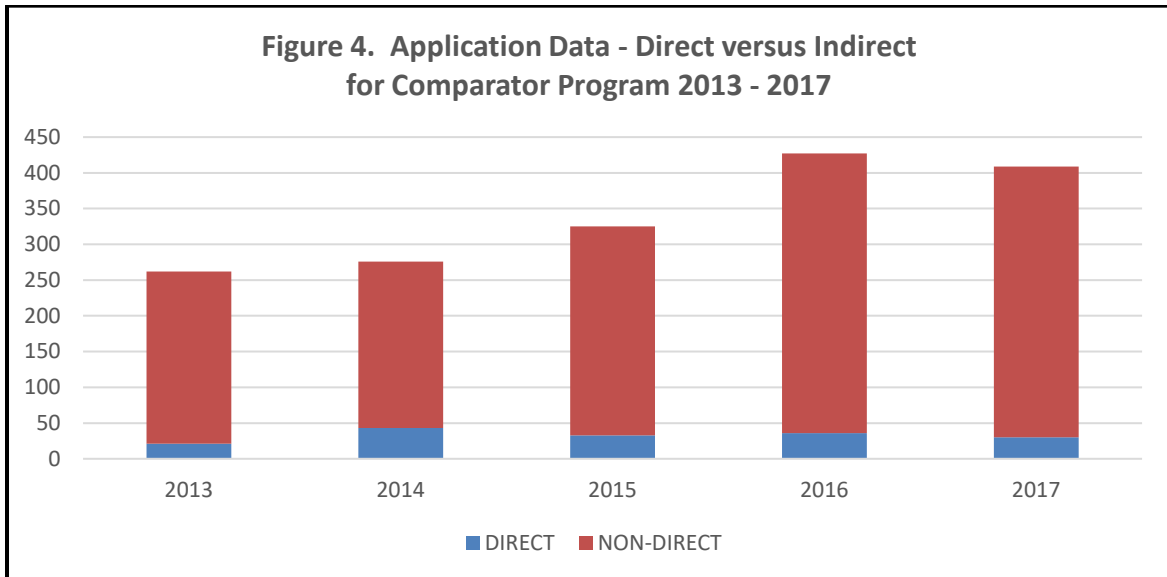


Figure 5 represents the student age for 2013 – 2017 registrants for the comparator programs. The program attracts more mature students than expected, even when taking into account that it is a graduate certificate.

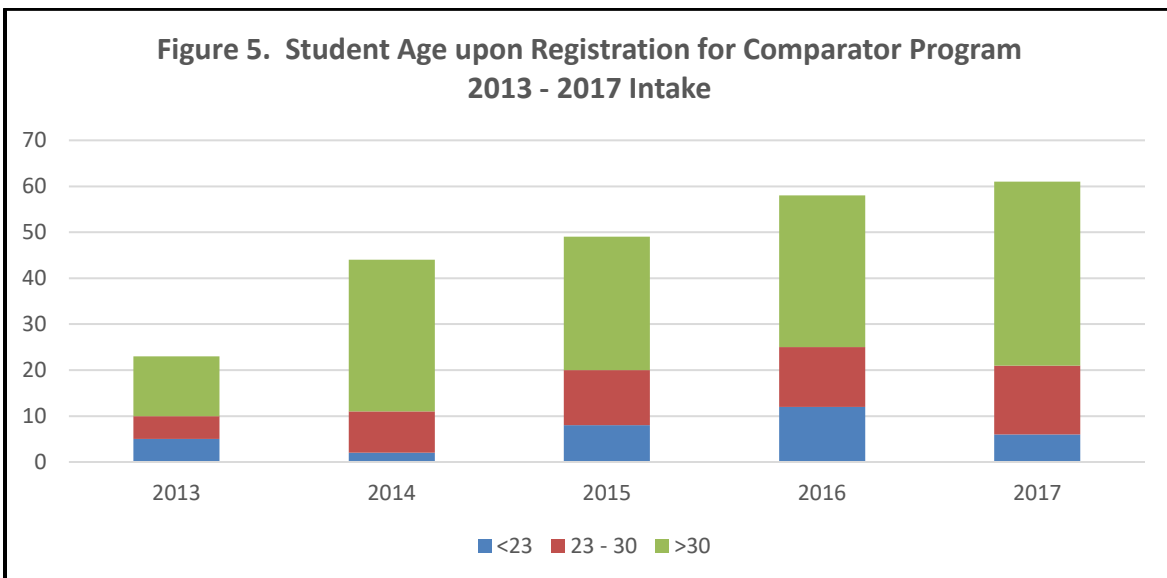
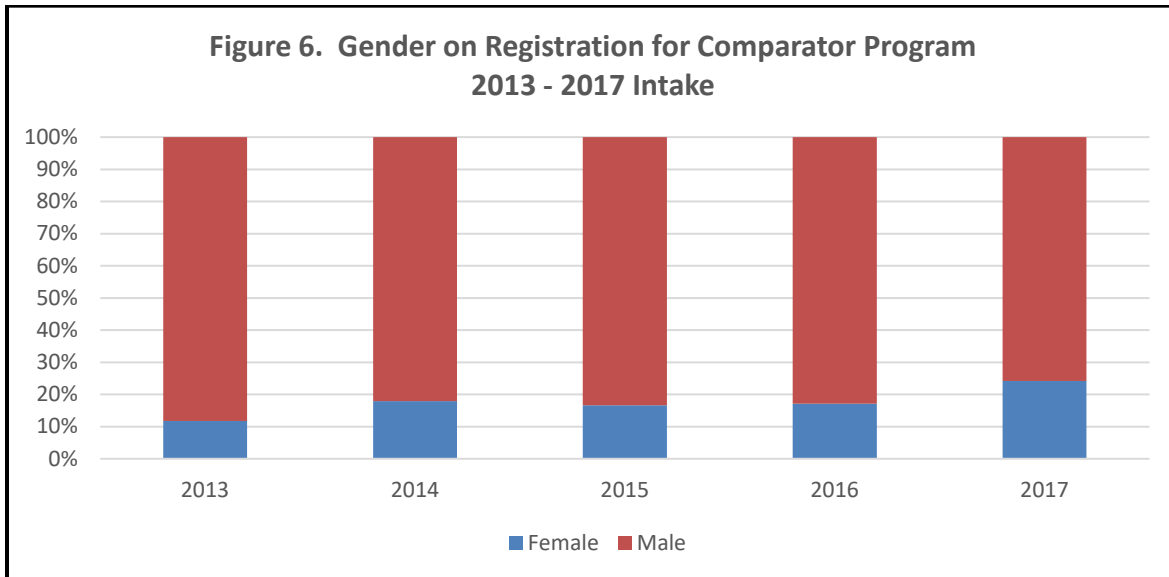


Figure 6 shows that there is consistently a large majority of male students registered in the comparator programs. Note that the proportion of female students increases as a result of increased international enrolment.



FINANCIAL IMPACT:

A pro-forma budget was created to show the cost/revenue for the one-year Construction Project Management program. Please see attached budget. The eight-year net present value for the program shows a net profit of \$638,838.

As a general note, beginning in 2019-20, the core operating grant will be determined based on the corridor funding model. Under this model, a college’s core operating grant remains static, as long as the college’s weighted funding unit (WFU) enrolment remains within the +3%/-7% range from its midpoint.

ADHOC PROGRAM ADVISORY COMMITTEE RECOMMENDATION:

The Program Advisory Committee assembled from the appropriate industry stakeholders that would employ graduates of the proposed program approved the proposal for a one-year Construction Project Management Ontario College Graduate Certificate, commencing in September 2019. Included in this package is the Ad-Hoc Program Advisory Committee Minutes that contains this motion and approval.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors approve the request for the funded one-year Ontario College Graduate Certificate in Construction Project Management, commencing September 2019.

Minutes of College Program Advisory Committee Meeting

Program Code:	Program Name:
Pre PAC	Construction Project Management Graduate Certificate
Current Meeting Date:	August 29, 2018
Meeting Place:	Windsor Construction Association - 2880 Temple Drive, 100, Windsor, ON N8W 5J5
Previous Meeting Date:	N/A
Next Meeting Date:	TBD
Recording Secretary:	Melissa Jraije

College policy 1.1.3 requires meetings to be held no less than once every academic year (defined as September to June).

Voting Members	Organization	Attendance	Term	Conflicts
Mike DeThomasis	Fortis Group	Present	Compliant	No
Jim Lyons	Windsor Construction Association	Present	Compliant	No
Gregg Meloche	Volmer Inc.	Present	Compliant	No
Davide Petretta, Chair	Petretta Construction Inc.	Present	Compliant	No
David Colle	Coco Group	Regrets	Compliant	No
Dennis Schincariol	Verdi Alliance	Regrets	Compliant	No
Marc Masotti	Masotti Construction Inc.	Regrets	Compliant	No

College policy 1.1.4 provides for member terms of 2 years. A member's term can be extended with permission of the Chair and completion of the Advisory Committee Reappointment Form (policy 1.1.4 page 4). The meeting should start with a review of member terms. In the event a member's term exceeds that allowed by the policy steps should be taken to correct this at the commencement of the meeting. If this is not corrected at the meeting an Action Plan should be part of the Minutes requiring terms to be corrected.

Voting members are independent members of the community that do not have a direct connection with the program. Full time faculty and part time instructors are not eligible to be voting members.

Are voting members satisfied that current membership is representative of the community? If "no" an Action Plan should be created to expand committee membership.	Yes
Are there sufficient voting members present to constitute a quorum?	Yes

Policy 1.1.3 defines a quorum as 50% of the voting membership + 1. If there is not a quorum of voting members the meeting can continue as a discussion group only. Committee motions cannot be put forward for a vote without a quorum.

Non-Voting Members	Organization	Attendance	Conflicts
Erica Young	St. Clair College	Present	No
Darryl Danelon	Chair, Engineering Technologies, St. Clair College	Present	No

PAC Meeting General Information

Policy 1.1.3 requires voting members to assist the college with recommendations on any of the following items:

- 1. Monitoring and review all aspects of programs and college services;***
- 2. Identifying future training or service needs;***
- 3. Specifying the knowledge and skill competencies required by employers;***
- 4. Suggesting appropriate facilities and equipment;***
- 5. Recommending curriculum or program changes;***
- 6. Providing appropriate on-the-job experiences for students;***
- 7. Reacting to system, program and curriculum issues;***
- 8. Recruiting students and assisting them to succeed.***

The Chair of meeting should be a voting member.

The role of non-voting members is to provide necessary program data and information to voting PAC members.

PAC discussions should be summarized in these Minutes. Any major action recommended by voting members should be in the form of a motion which is voted upon. Motions should be clearly stated in the Minutes together with vote results.

It is the role of the School Chair and faculty to review PAC recommendations to determine what suggestions require action. Minor suggestions requiring minimal faculty response should be noted but do not require a detailed Action Plan. In the case of major suggestions a detailed Action Plan should be prepared and noted in these Minutes in the appropriate column.

Item #	Agenda Topic and Discussion	Action Required
1.0	<p>Introductions</p> <ul style="list-style-type: none"> ▫ Meeting commenced at 2:13 pm. ▫ D. Danelon welcomed everyone and thanked everyone for attending. ▫ D. Danelon communicated the main intent of this meeting is to review the program proposal and provide feedback, recommendations, and endorsement. ▫ A chair for this PAC is required. Davide Petretta offered to chair the Construction Project Management PAC Meetings, all present in favour. Carried. 	No Action Required
2.0	<p>Approval of Agenda</p> <ul style="list-style-type: none"> ▫ A hard copy of the agenda was provided to all members to review. D. Peretta asked the group to review the provided handout. No additions or deletions were noted. G. Meloche motioned to approve the agenda and M. DeThomasis seconded the motion. All in favour. Carried 	No Action Required
3.0	<p>Review of Membership</p> <ul style="list-style-type: none"> ▫ The committee reviewed the membership and were satisfied with all members present as well as the following members who were unable to attend today's meeting: <ol style="list-style-type: none"> 1. Marc Masotti 2. David Colle 3. Dennis Schincariol 4. Removed Scott Woodall from Fortis Group, M. DeThomasis is representation from Fortis Group. At a later date, we will consider including Scott to attend as a future member. ▫ It was also agreed amongst the PAC, if there are any members they believe should sit on this committee they can invite for the next meeting. ▫ M. DeThomasis motioned to approve the membership as discussed and listed, G. Meloche second the motion, all in favour. Carried. ▫ The committee also agreed to email the members unable to attend today, a copy of the course material for review and feedback. 	Action: A copy of the course material is to be provided to members unable to attend (Marc Masotti, David Colle, Dennis Schincariol) for review and feedback.

4.0	Approval of Minutes from previous meeting (If Applicable) <ul style="list-style-type: none"> ▫ Not applicable 	No Action Required
5.0	Business Arising from the Minutes (If Applicable) <ul style="list-style-type: none"> ▫ Not applicable 	No Action Required
6.0	New Program Proposal	
6.1	Program Description and Intent <ul style="list-style-type: none"> ▫ E. Young explained to the PAC the Construction Project Management Program is best suited for students who have completed programs such as Construction Engineering Technician, Architectural Technician and Interior Design. ▫ The PAC discussed if individuals can be required to have a specified number of years of experience in the industry but without the prerequisite education, as an alternative prerequisite to enter the program. E. Young to contact Linda Hill at the Centre Academic Learning to investigate. ▫ This program will produce students with a “Graduate Certificate”. The intent is to have the program accredited, which will allow students to apply to write the Construction Project Management Gold Seal Exam. Students must have an accredited education component and working experience component to achieve the Gold Seal credential. This program will prepare students to write this exam. 	<p>The PAC discussed if individuals can be required to have a specified number of years of experience in the industry but without the prerequisite education, as an alternative prerequisite to enter the program. E. Young to contact Linda Hill at the Centre Academic Learning to investigate.</p>
6.2	Market need <ul style="list-style-type: none"> ▫ D. Danelon reported on research completed in the college’s program proposal phase, which included job postings in the region, that there is a steady need for jobs that fit this program area. ▫ The committee discussed the need for Site Supervisors in the field, in the office and on the floor managing jobs. The industry is looking for hires who understand scheduling. The need for this program meets local market need and will be attractive to International Students as well. 	No Action Required

6.3

Program Curriculum Review

CPM Program Structure

- E. Young handed out hard copies of the Proposed Program for all members to thoroughly review and discuss.
- The following chart was provided to the committee in a separate handout (full handout is attached):

St. Clair College			
Proposed Program Structure Construction Project Management			
<u>Semester 1</u>		<u>Credit</u>	
1	Overview of Construction Industry	3	Applied Construction Project Management Placement (6 Credits)
2	Construction Health and Safety	3	
3	Construction Contracts	3	
4	Construction Estimating	3	
5	Construction Law and Ethics	3	
		15	
<u>Semester 2</u>			
1	Human Resource Management	3	
2	Constructiion Quality Assurance and Control	3	
3	Construction Costing Control and Accounting	3	
4	Communication	3	
5	Construction Planning and Scheduling	3	
TOTAL		15	

- E. Young asked the PAC to review the Proposed Program Structure Construction Project Management Handout and provide feedback. Feedback included:
 1. D. Peretta noted Semester One as being a bit dry, Semester 2 is much more interesting and includes more real-world experience. After further review and discussion, the PAC agreed students will require health and safety and other pre-requisites to be successful in the second semester. As well the

way Semester 1 is laid out if may ween out students who are not interested or serious about the program.

2. The PAC agreed, Construction Planning and Scheduling should carry more weight and straddle 2 terms. G. Meloche suggested leveraging Construction Planning and Scheduling in Construction Estimating. M. DeThomasis suggested creating 2 separate courses:
 - a. Pre-construction planning and scheduling (To be added based on feedback as there is a need to introduce the students to this earlier in the curriculum)
 - b. Construction planning and scheduling (already exists)

CPM Course Descriptions

- Handouts were provided on Construction Project Management Proposed Course Descriptions.
- The handout provided details as to how the program mapped against the MTCU program standard and the Gold Seal accreditation.
- The handout included the following details (full handout is attached):

Semester 1

1. Overview of the Construction Industry
2. Construction Health and Safety
3. Construction Contracts
4. Construction Estimating
5. Construction Law and Ethics

Semester 2

1. Human Resource Management
2. Construction Quality Assurance and Control
3. Construction Costing Control and Accounting
4. Communication
5. Construction Planning and Scheduling

Applied Construction Project Management Placement (Semesters 1 & 2)

	<ul style="list-style-type: none"> ▫ For “Health and Safety”, the following feedback was provided: <ul style="list-style-type: none"> ○ J. Lyons suggested the college include CORE Certification be referenced. ○ Introduction to the idea, what it stands for and what it is. ○ Third party safety verification <p><u>CPM Curriculum Detailed</u></p> <ul style="list-style-type: none"> ▫ The PAC agreed to take a copy of the Construction Project Management Proposed Course Descriptions and dedicate more time to thoroughly review. D. Petretta and E. Young will email all documents to members unable to attend. All feedback can be emailed directly to E. Young and will by the end of the day Tuesday September 4th, 2018. <p><u>Other Matters Reviewed</u></p> <ul style="list-style-type: none"> ▫ Program Budget – It was presented that the intention to have continuous intakes of 25 students per semester, estimated at 10 domestic students and 15 international students per semester. International students will be invited to fill the seats we do not fill with domestic students to ensure program sustainability. The program should be a popular program internationally as it has proven so with similar programming at other schools. Growth will be dependent on the availability of placements. <ul style="list-style-type: none"> ▫ Faculty requirements – The budget proposes that a full-time professor will be hired to start the program and then a second potential full-time professor in year 3. The remaining of teaching requirements will be supported by part time instructors. It was suggested by the PAC that we should call on industry members to teach part-time given the experience they can bring to the classroom. 	<p>The PAC agreed to take a copy of the Construction Project Management Proposed Course Descriptions and dedicate more time to thoroughly review. D. Petretta and E. Young will email all documents to members unable to attend. All feedback can be emailed directly to E. Young and will by the end of the day Tuesday September 4th, 2018.</p>
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<p>6.4</p>	<p>Placements</p> <ul style="list-style-type: none"> ▫ D. Danelon discussed with the PAC the potential structures for placing students in the industry for this program to meet the requirement for “Work-Integrated Learning”: <ul style="list-style-type: none"> ○ Placements - Different formats could be used depending on what works with industry (e.g. completed over days/hours/weeks/semesters). ○ Different formats for grading: satisfactory/unsatisfactory or assigning a grade. ○ Potential Capstone Projects that students would complete with supervision from industry ○ Co-Op – Paid work terms, minimum of 12 weeks. ▫ The goal of the work-integrated learning is to provide students with relevant experience under the supervision of someone outside of the college. ▫ Work-integrated learning is now required to be included in all programs at the college. ▫ There is one other college that offers a form of experiential learning for this program. ▫ The committee discussed the value-added experiential learning is best in the spring and fall versus the winter, but overall understood the commitment needed to have a successful program. The suggested format was to run the placement in the second semester of the program ▫ <i>The PAC discussed the value in running the placement over the entire span of the program, versus one semester for students to see all aspects of a project or more than one project. It was agreed that there would need to be some time in the first semester to prepare students to go out and to place the students with input from the placement companies</i> ▫ The PAC is not in favour of using a Capstone Project. Work-Integrated Learning will benefit the students, offer opportunities to learn real-work tasks (shadow, visit sites, complete tasks, attend meetings) and will assist the company. Theoretical projects are not as beneficial to the student or company and it was noted that they do not meet the definition of work-integrated learning if not supervised through an external means. 	<p>No Action Required</p>
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	<ul style="list-style-type: none"> ▫ The PAC supports interviewing students for the placement and placing a student 1 day/week. ▫ Discussion: The program should teach students in class how to prepare their resumes and how to prepare for an interview. ▫ The PAC supports matching students with employers based on students interests and the right fit for the company. ▫ D. Danelon suggested sending students out for placements mid first semester. There will be an overlapping in the second term for a 1.5-2 months. Organizations will have each student for 5-6 months for 1 day per week ▫ The PAC is in favour of supporting an enrollment of 25 students per semester and suggested that they can support this number for placements. ▫ <i>Suggestion by D. Petretta to avoid satisfactory versus unsatisfactory grading system for placements. The PAC felt there was greater benefit to provide feedback and show the success of the student with a grade value.</i> 	
6.5	<p>Accreditation</p> <ul style="list-style-type: none"> ▫ The program has been developed and mapped to meet the Construction Project Management Gold Seal Certification. ▫ The <i>CPM Curriculum Detailed</i> chart provided and reviewed in 6.4 shows how the program structure is set up to meet both the MTCU ministry standard and this accreditation. ▫ E. Young noted that the application process was reviewed and discussed with the accrediting body. It was noted that submission for accreditation would occur once we have approval to move forward from CVS and MTCU. ▫ The PAC commented that this standard isn't widely required by the region, but it is in other regions and they would like to see us move towards this standard as an industry to remain competitive and to help the industry move forward. 	No Action Required
7.0	<p>PAC endorsement of the new program</p> <ul style="list-style-type: none"> ▫ M. DeThomasis motioned to accept and endorse the Construction Project Management Program as presented. The motion was seconded and carried with 	No Action Required

	the addendum that all members will have until Tuesday September 4th to provide detailed course feedback / recommendations.	
8.0	New Business <ul style="list-style-type: none"> ▫ No new business 	No Action Required
9.0	Date of Next Meeting <ul style="list-style-type: none"> ▫ A meeting date will be determined once approvals from the BOG and Ministry are received in preparation for program launch 	No Action Required
10.0	Adjournment <ul style="list-style-type: none"> ▫ Meeting adjourned at 3:30 PM. 	No Action Required

<i>PAC Action Plans:</i>				
<i>Major Action Plan or Minor Administrative Acton</i>	<i>Timeline for Completion</i>	<i>Responsible Persons</i>	<i>Monitoring Process</i>	<i>Final Evaluation Process</i>
Minor - The PAC discussed if individuals can be required to have a specified number of years of experience in the industry but without the prerequisite education, as an alternative prerequisite to enter the program. E. Young to contact Linda Hill at the Centre Academic Learning to investigate.	September 11, 2018	Erica Young, Linda Hill		Final definition of entrance requirements as part of the package prepared for CVS submission.
Major - The PAC agreed to take a copy of the Construction Project Management Proposed Course	September 11 th , 2018	PAC Members, Erica Young	Erica to capture all additional comments and reflect any changes in the	Finalized Program Chart and Course Descriptions

<p>Descriptions and dedicate more time to thoroughly review. D. Petretta and E. Young will email all documents to members unable to attend. All feedback can be emailed directly to E. Young and will by the end of the day Tuesday September 4th, 2018.</p>			<p>course descriptions and program chart package</p>	<p>confirmed by the CAE ready for CVS submission</p>
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Major Action Plan or Minor Administrative Action = Chair and faculty identify which category (Major or Minor) the plan falls into and clearly states the plan.

Timeline for Completion = Chair and faculty indicate the projected completion date of the plan.

Responsible Persons = Chair and faculty provide the names of those persons assigned to the completion of the plan.

Monitoring Process = Required only in the case of major action plans. Chair and faculty insert details of a periodic monitoring process to be attached to the plan to ensure it is completed in a timely fashion and to determine if, at any time prior to completion, the plan needs to be revised in some material way.

Final Evaluation = Required only in the case of major action plans. Chair and faculty insert a final evaluation process to be attached to the plan to ensure it has achieved its intended purpose.

Program Budget

Name of program: Construction Project Management - Graduate Certificate								
Enrolment :	Fiscal Year 1	Fiscal Year 2	Fiscal Year 3	Fiscal Year 4	Fiscal Year 5	Fiscal Year 6	Fiscal Year 7	Fiscal Year 8
	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Fall - AAL1 Fall Start	10	10	10	10	10	10	10	10
Winter - AAL2 Fall Start	8	8	8	8	8	8	8	8
Winter - AAL1 Winter Start	10	10	10	10	10	10	10	10
Spring - AAL2 Winter Start		8	8	8	8	8	8	8
Spring - AAL1 Spring Start			0	0	0	0	0	0
Fall - AAL2 Spring Start			0	0	0	0	0	0
Total DOMESTIC Student Enrolment:	28	36	36	36	36	36	36	36
Revenue:								
Tuition per semester - Domestic (1)	\$2,500	\$2,575	\$2,652	\$2,732	\$2,814	\$2,898	\$2,985	\$3,075
# of Students - Domestic	28	36	36	36	36	36	36	36
Total Tuition Revenue A	\$70,000	\$92,700	\$95,481	\$98,345	\$101,296	\$104,335	\$107,465	\$110,689
Deemed Grant per funding unit (2)	\$4,150	\$4,150	\$4,150	\$4,150	\$4,150	\$4,150	\$4,150	\$4,150
FTE's	0.00	0.00	6.53	18.29	30.05	35.28	35.28	35.28
Total Grant Revenue B	\$0	\$0	\$27,113	\$75,917	\$124,721	\$146,412	\$146,412	\$146,412
Tuition per INTERNATIONAL Student semester (1)	\$5,931	\$6,109	\$6,292	\$6,481	\$6,675	\$6,875	\$7,082	\$7,294
Fall - AAL1 Fall Start	15	15	15	15	15	15	15	15
Winter - AAL2 Fall Start	12	12	12	12	12	12	12	12
Winter - AAL1 Winter Start	15	15	15	15	15	15	15	15
Spring - AAL2 Winter Start		12	12	12	12	12	12	12
Spring - AAL1 Spring Start			0	0	0	0	0	0
Fall - AAL2 Spring Start			0	0	0	0	0	0
Total INTL Student Enrolment:	42	54	54	54	54	54	54	54
Total INTL Tuition Revenue C	\$249,091	\$329,868	\$339,764	\$349,957	\$360,455	\$371,269	\$382,407	\$393,879
International Student Recovery (6) D	(\$15,750)	(\$20,250)	(\$20,250)	(\$20,250)	(\$20,250)	(\$20,250)	(\$20,250)	(\$20,250)
Total Revenue (A + B + C + D + E)	\$303,341	\$402,318	\$442,108	\$503,969	\$566,222	\$601,766	\$616,034	\$630,730
Expenditures:								
Teaching costs (FT/PT faculty, FT/PT support/admin)								
Total FT Professor Costs (3)	\$49,600	\$101,184	\$103,208	\$105,272	\$107,377	\$109,525	\$111,715	\$113,950
Total PT Teaching Costs & Coordinator Costs	\$56,684	\$81,866	\$83,388	\$84,941	\$86,525	\$88,140	\$89,788	\$91,469
Total FT Support Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total PT Support Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PT Administration Costs (if applicable) (7)	\$12,600	\$12,852	\$13,109	\$13,371	\$13,639	\$13,911	\$14,190	\$14,473
Total Faculty/ Support Costs	\$118,884	\$195,902	\$199,705	\$203,584	\$207,541	\$211,577	\$215,693	\$219,892
Start Up Costs								
Instructional supplies	\$5,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Renovation Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accreditation	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Professional Development & Curriculum	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Field Placement Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Start Up Costs	\$15,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Total Expenditures	\$133,884	\$215,902	\$219,705	\$223,584	\$227,541	\$231,577	\$235,693	\$239,892
Contribution Margin (40%)	\$121,336	\$160,927	\$176,843	\$201,587	\$226,489	\$240,706	\$246,414	\$252,292
Expenditures & Contribution Margin	\$255,220	\$376,829	\$396,548	\$425,172	\$454,030	\$472,283	\$482,107	\$492,184
Net Difference	\$48,121	\$25,489	\$45,560	\$78,797	\$112,193	\$129,483	\$133,927	\$138,546

Net Present Value (@2%) Yr 1-8 **\$638,838**

Notes:

- 1 Tuition is assumed to grow 3% / year
- 2 Grant is assumed to grow 0%/ year
- 3 FT Faculty in YR1
- 4 Enrollment assumes 10 domestic students and 15 international students per Fall and Winter terms, very conservative on international component
- 5 No cooperative education
- 6 \$375 per international student per semester attending
- 7 Placement administration to be 1 day per week for 45 weeks (3 semesters) administrator.

St. Clair College In The News

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Saints Off To Provincial Championships

AM800 CKLW – October 23, 2018



St Clair Saints women's soccer team - October 2018 (photo courtesy of twitter account @stclairsaints1)

The St. Clair women's soccer team came up with a huge upset win in Oakville as they stunned the home team Sheridan Bruins 2-1.

The Bruins finished in 2nd place in the OCAA Central Division with a record of 8 wins and 2 losses.

The Saints got off to a great start as Ryan Morneau scored at the 6 minute mark.

Cassie Nicholas put St. Clair up 2-1 in the 20th minute of play.

Saints head coach Kris Geier was very proud of his team. "Our ladies played their best all-around game of the season at the most important time. It was a total team effort from the keeper right on out as we laid it all on the line."

With the win, St. Clair advances to the OCAA Championships being hosted by Seneca College in Toronto from October 25-27.

St. Clair College opens new powerline training centre

Oct 23 • 2018



St. Clair College celebrates the official opening of its National Powerline Training Centre at the Chatham Campus with a ceremony and an outdoor demonstration on Friday. The \$2.1 million facility features indoor climbing and is currently housing the largest powerline program in Ontario.

On Friday morning, St. Clair College celebrated the opening of its new National Powerline Training Centre at the Chatham Campus.

Already home to 144 first- and second-year Powerline Technician and Powerline Maintainer program students, the \$2.1-million facility is 6,500 square feet and includes features such as indoor climbing, underground training and a multi-use truck bay space.

The facility was built on a 10-acre property with the help of the federal government's Post-Secondary Institutions Strategic Investment Fund, as well as various public and private partners.

With the average Powerline Maintainer being 55 years old in the province, Chatham-Kent Leamington MP Dave Van Kesteren said the demand for the centre has never been greater.

"We can well imagine there is a need for this program," said Van Kesteren,

“There weren’t a lot of colleges that were going to be able to access this fund. I know the government made a good choice.”

St. Clair College President Patti France said the support they have received on all levels has been invaluable; making the program what it is today.

“Even what our students are wearing today is donated. It saves our students money and it supports the opportunity for us to be state-of-the-art and provide quality from a delivery perspective,” said France.

With the help of experienced faculty who have brought their expertise to the students, France said the program has taken off from when they first launched in 2011, with current intakes upwards of 70 students, and plans to only grow.

“We’re hoping this program will be sought after all over the world, domestically and internationally,” said France.

One of the students excited about the new facility is second-year student Zach Rank, originally from Burlington, who hopes it will bring more students to the program.

“My experience has been nothing but great from Day One. The instructors are first class, they are relevant to the industry, some of which still work for local utilities around here, so they know what we need to learn to work in the field after we graduate,” said Rank.



Sarah Schofield/The Chatham Voice

St. Clair College celebrates the official opening of their National Powerline Training Centre at the Chatham Campus with a ceremony and an outdoor demonstration on Friday, October 19. The \$2.1 million facility features indoor climbing and is currently housing the largest Powerline program in Ontario.

New centre means abused child 'will only have to tell her story once'

Windsor Star - October 24, 2018



Michelle Oake, executive director of Windsor Essex Child/Youth Advocacy Centre holds donated teddy bears in the family waiting area of the newly-opened office located at the Anthony Toldo Centre for Applied Health Sciences on main campus of St. Clair College October 24, 2018. The charitable organization supports children and youth who report abuse. WECYAC has two rooms furnished and are looking for more financial support from the community. Nick Brancaccio / Windsor Star

An new child/youth advocacy centre is a space where the 700 local children who report abuse each year can tell a team of professionals what happened — once.

Up to now, a child who comes forward to a teacher about being abused told the same story time and again at multiple locations, to Children's Aid workers, police investigators, lawyers, counsellors, nurses and doctors. "By the end, they could have spoken to 10 professionals at various locations," Michelle Oake, executive director of the Windsor Essex Child/Youth Advocacy Centre, said during the centre's official launch Wednesday. She said retelling the story multiple times can further traumatize and re-victimize child victim of sexual or physical abuse, causing emotional, mental and physical damage.

The chances of guilty pleas will increase as well as the findings of guilt ultimately at trial

"Here, she will only have to tell her story once," to police, CAS and medical staff, said Oake. The centre had been running as a pilot project since 2017 out of Windsor Regional Hospital, and now has a permanent home at St. Clair College's Anthony P. Toldo Centre for Applied Health Sciences.

"We are now located in a child-friendly, safe, neutral environment. As we send that message out there, more and more children will come forward with their (reports of) abuse," she said.

The new centre's partners include local police forces, the CAS, Windsor Regional Hospital and the Sexual Assault Crisis Centre.

To have a single location where all the professionals can work as a team on a child's case is "fantastic," Windsor Police Chief Al Frederick said. Ninety-three per cent of child abuse cases involve an abuser who is known to the victim — usually a family member, which means reporting the abuse is extremely difficult for a child, he said.



Michelle Oake, right, executive director of Windsor Essex Child/Youth Advocacy Centre (WECYAC) and Cathy Cincurak, an advocate with WECYAC, stand in the family waiting area of the newly-opened office which is located in the Anthony Toldo Centre for Applied Health Sciences on main campus of St. Clair College October 24, 2018. The charitable organization supports children and youth who report abuse. WECYAC has two rooms furnished and are looking for more financial support from the community. Essex United Church donated the handmade toy train. Nick Brancaccio / Windsor Star

“So a committed effort to get these children the help they need is critical in bringing that allegation forward and it's critical in providing the supports needed to end the abuse.”

Unfortunately, Windsor police will be one of the heaviest users of the centre — recent stats show that 68 per cent of abuse cases come from Windsor. Seven hundred cases a year in Windsor-Essex (and that's just the reported cases) is an unacceptable number, Frederick said.

“We want to eliminate child abuse, and this (centre) is going to go a long way in that direction.”

The centre features interview rooms designed to be less threatening for a child. Video cameras are mounted in the ceiling. They'll be pointed out to the child at the start of the interview by professionals explaining how the interview will go. Making sure the interview is done right and professionally every time reduces the chance it can be challenged in court, said Randy Semeniuk, an assistant Crown attorney for 30 years who specialized in child abuse cases before retiring. He's chairs the community studies program at the college.

“The chances of guilty pleas will increase as well as the findings of guilt ultimately at trial,” he said. “So the benefit (of the centre) is tremendous. I wish they had this when I was doing all those prosecutions.”

Statistics from the pilot project’s annual report show that 78 per cent of reported abuses were for alleged sexual abuse, 18 per cent were alleged physical abuse and four per cent were for human trafficking. Seventy-eight per cent of the victims were female. Thirty-three per cent of alleged abuses involved a parent, six per cent involved a step-parent, 10 per cent involved a sibling, 10 per cent involved a parent’s or guardian’s partner, and 19 per cent involved an acquaintance. Only 10 per cent involved a person who was unknown to the victim.

The centre was established with financial help from the federal Department of Justice and St. Clair College providing the space. But it will take local fundraising to pay for its \$275,000 annual budget and to build an additional interview room and two family waiting areas. Go to wecyac.ca for information on donating.

Essex County OPP Insp. Glenn Miller, said child/youth advocacy centres operate in 20 countries and the U.S. has more than 800. The Windsor Essex Centre is the sixth in Ontario. In addition to investigations and forensic interviews with victims, it provides advocacy and support, medical evaluations and treatment, mental health services and community education including prevention work.

“We anticipate that through awareness more children, more youth will come forward with disclosures as they have confidence in our ability to do this job,” he said.

Centre Opens To Reduce Trauma For Child Abuse Victims In Windsor-Essex

AM800 CKLW – October 24, 2018



Local police agencies partner to help open the Windsor-Essex Child/Youth Advocacy Centre at St. Clair College. October 24, 2018 (Photo by AM800's Teresinha Medeiros)

A centre designed to make it easier for children to disclose abuse has opened in Windsor.

The Windsor-Essex Child/Youth Advocacy Centre has officially opened the doors at its permanent location at St. Clair College in the Anthony Toldo Centre for Applied Health Sciences.

"Annually, sadly, over 700 cases of child youth physical and sexual abuse are investigated by partner agencies in the Windsor-Essex County area, these are just the reported cases," says Essex County OPP Inspector Glenn Miller.

The centre allows for a co-ordinated and seamless approach on how to deal with the abuse with a specially trained team of professionals consisting of police, child protection workers and medical staff. There are interview and monitoring rooms in the centre.

It was temporarily located at Windsor Regional Hospital but it needed to expand hence the new location.

"Victimization is a complex issue," says Windsor Police Chief Al Frederick. "But they tell me that 93% of perpetrators are known to their victims when it is a child, so that tells me it makes it more difficult for a young person to come forward to report."



Windsor Essex Child/Youth Advocacy Centre Executive Director Michelle Oake says the location is child-friendly and safe.

"It is right on a bus route so we can service the Windsor and Essex community and it is right off the highway too so it is a perfect location and it is also being housed in an educational facility. It is a neutral environment."

The centre will also prevent a child from having to repeat their story, therefore reducing trauma.

Centre to aid child abuse victims opens at St. Clair College

Previously, victims would have to travel to multiple locations across the city to talk to authorities

Dale Molnar · CBC News · Oct 24, 2018 5:04 PM



The Windsor Essex Child/Youth Advocacy Centre offers a place where child abuse victims can tell their stories to authorities all at once. (Dale Molnar CBC News)

A new centre to help children who have been abused has opened at the Anthony P. Toldo Centre for Health Sciences at St. Clair College.

The Windsor Essex Child/Youth Advocacy Centre has been set up for victims to give statements to police and children's aid workers in "a single location."

"Previously, before we developed this WECYAC model in the Windsor-Essex community, children who had experienced abuse had to travel all around the community, talking to multiple different individuals, disclosing their abuse and ultimately re-victimizing themselves and re-traumatizing themselves," said executive director Michelle Oake.

Oake said if a teacher or someone else suspects child abuse, they can report it to the Children's Aid Society (CAS). Then advocacy workers at WECYAC will coordinate a time when police, CAS social workers and the alleged victim meet at the centre for an interview.



Michelle Oake, executive director of the Windsor Essex Child/Youth Advocacy Centre, says victims telling their stories multiple times can re-traumatize them. (Dale Molnar CBC News)

Members of several local police agencies are partnered with the centre, which has been operating a pilot project out of Windsor Regional Hospital for a year.

According to Windsor police, about 700 cases of physical and sexual abuse are reported annually in Windsor-Essex.

Police are hoping this centre will encourage more children to come forward and result in more convictions.

"My job and our job as police officers is to reduce our reliance on this centre to be quite frank. We want to eliminate child abuse and this is going to go a long way in that direction," said police chief Al Frederick.

It costs \$275,000 per year to run the centre, which the Department of Justice Canada partially funds. Other funding comes from community partners.

WECYAC has just received charitable status so it can receive donations. There are 40 centres like this one operating, or in development, across Canada.

Saints roundup: St. Clair captures first men's cross-country team title since 1990

Windsor Star - October 28, 2018

The St. Clair College Saints men's cross-country team captured its first overall team title in over a quarter century on Saturday.

All four of St. Clair's four scoring runners finished in the top 10 individually as the Saints easily captured the team title for the first time since 1990.

Thador Tekhli ran his best race of the season and led the Saints with a fourth-place finish in 27 minutes and 40 seconds over the 8km course at the University of Toronto's Scarborough Campus Field.

With that finish, Tkhli was named the OCAA's rookie of the year. Rick Nepomuceno was fifth in 27:42.3, Tyler Jones placed sixth in 27:45 and Andre Tomasian rounded out the team scorers with a ninth-place finish in 27:52.

The women's team finished seventh overall in team scoring led by Beth Horrobin, who was 21st in a time of 26:31 over the 6km course.

Baseball silver

The Saints claimed the silver medal at the National College Baseball Championship in Etobicoke on Saturday.

The Saints dropped a 7-3 decision to the host Humber Hawks in the gold-medal final. The Saints trailed 4-0 in the first inning and could never recover.

Garik Godard, who was named player of the game for the Saints, had two of St. Clair's four hits, which included a home run and he drove in two runs. Tyler Lansley and Tommy Cheng had the other St. Clair hits.

Women's soccer

St. Clair finished sixth at the OCAA women's soccer championship in Toronto.

St. Clair, which lost its quarter-final match 6-0 to top-ranked Humber on Thursday, rebounded to beat Cambrian 1-0 in the consolation semifinal on Friday, but fell 3-0 to the Algonquin Thunder in Saturday's consolation final.

Saints basketball

The St. Clair men's team and women's team each hit the win column for the first time in OCAA basketball play on Saturday.

The men's team (1-1) rolled to a 99-71 win over the Redeemer Royals (1-2) at the SportsPlex.

The Saints built a 12-point lead at the half and never looked back with David Gomez leading the way with 29 points.

Jalen Sykes finished with 17 points, Ian Smart had 14 points and Juwan Lynch picked up 11 points off the bench.

The women's team (1-1) scored a 77-61 win over Redeemer (0-3) at the SportsPlex.

Jana Kucera had 18 points and 10 rebounds to lead the Saints while Anna Ulicny finished with 16 points and Logan Kucera added 15 points and nine rebounds.

Gold Medal For St. Clair Cross Country

AM800 CKLW - Sunday, October 28th 2018



The St. Clair College men's Cross Country team won the gold medal at the 2018 OCAA Provincial Championship (Photo courtesy of St. Clair College Saints Athletics)

The St. Clair College men's Cross Country team picked up the gold medal at the OCAA Provincial Championship at the University of Toronto.

The team had four runners place among the top 10 overall finishers.

They're now off to the national championship hosted by Seneca College November 10.

Saints Win Silver At National College Baseball Championship

[AM800 CKLW](#) - Sunday, October 28th 2018



The St. Clair College men's baseball team won silver at the 2018 National College Baseball Championship (Photo courtesy of St. Clair College Saints Athletics)

In local baseball...

The St. Clair College men's team had to settle for silver at the National College Baseball Championship.

They fell to the host team Humber College 7-3 in the gold medal game Saturday.

Garik Godard was named St. Clair's player of the game putting up two hits while knocking in a pair of RBI's.

Godard was also named to the Championship All-Star team along with teammates Matt Brooks and Miguel Cienfuegos.

The St. Clair men picked up a silver medal at the OCAA Provincial Championship last week as well.

ST. CLAIR COLLEGE

Enrollment has Reached Historic Numbers with Over 12,000 Students

STORY BY KIM WILLIS

PHOTOGRAPHY COURTESY ST. CLAIR COLLEGE



WITH ITS INNOVATIVE programming, multiples campuses, partnerships with industry and investments in infrastructure, St. Clair College has become a destination for a growing number of post-secondary students. This year the College surpassed the 12,000 full time student milestone. Today the College has 12,815 students on its three campuses in Windsor, Chatham and Toronto. This represents a 21.6% increase over 2017.

There are now over 1,500 students at the downtown campus. Five hundred of these students are studying in the newly opened Zekelman School of Business and Information Technology at the One Riverside Drive location.

"With our mix of cutting-edge academic programs and exceptional services and facilities, we are particularly proud to be a part of the rebirth of downtown Windsor by accommodating a large portion of this year's increase in the new Zekelman School of Business and Information Technology building," says President Patti France.

France also notes the important role that St. Clair College has in being a valuable community partner.

"We fully support the Mayor's vision of making the downtown more vibrant and support economic development."

The College recently issued a RFP to build a residence or some form of housing to complement and supplement housing for students in the downtown.

In addition to developments downtown, there is lots happening at the South campus too.

They have recently invested \$2.5 million to retrofit areas of the campus. This includes adding additional classroom and common area spaces. Money was also used to renovate the cafeteria. Space was also expanded for the Community Integration through Cooperative Education (CICE) program..

Plans are underway to build the Zekelman Academic Tower with a planned opening in 2021. A \$20 million investment is planned to develop a new sports park. This will include indoor tennis courts, volleyball courts, softball stadiums, soccer stadium and indoor soccer field with artificial turf.



Exciting developments are also happening academically. A new Data Analytics for Business program, a two year Business diploma and Human Resources Management program, are also being launched. The College will also unveil its first Honours Degree in Applied Arts, Social Justice & Legal Studies in September 2019.

At the Chatham campus, where enrollment has increased by 2.8% over 2017, the College opened the new National Powerline Training Centre and have expanded the student residence.

“This program is highly sought after by students. It attracts students from outside of the Windsor-Essex region, We have a strong relationship with industry which is beneficial to our students in many ways,” says Michael Silvaggi, Associate Vice President, Student Services & Registrar.

As part of the 2015 strategic plan it stated that St Clair College will become a destination college in the province. It also specified that the College would be top of mind as a post-secondary institution. Two years later they are well on their way to meeting these goals.

The growth is attributed to dynamic recruitment strategies such as more involvement with high schools, sponsorship of local robotics competitions and meetings with Boards of Education to learn about curriculum and meeting their needs along with meeting needs of students and industry.

St. Clair College embraces the very best in a college education - excellence in teaching, applied learning in our state-of-the-art labs, numerous student support services to help you succeed and an amazing campus life experience.

Full-time students participate in over 120 advanced diplomas, degrees and graduate certificates focused in Health, Technology & Trades, Business & I.T., Media Arts and Social Services.

The college has also worked hard to make admissions and student services easily accessible. At the start of the school year the College now offers a “One Stop Service” for students for three weeks. Students are able to quickly complete admission documents, get their parking pass, visit financial aid and access other student services.

“The goal is to make it easy to come to St. Clair College,” says France.

“Thanks to our partnerships with business and industry, the College will continue to explore and develop new programs that will meet the needs of our future workforce.”

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Anniversary • 2018 49

Sports briefs: cross-country, hockey, boxing, basketball, soccer

Chatham Daily News - October 29, 2018



Thador Tekhli, third from right, is a rookie on the 2018-19 St. Clair College cross-country team. Photo courtesy of St. Clair Saints.

Tekhli rookie of the year

SCARBOROUGH – Thador Tekhli of Chatham won the men’s rookie of the year award at the Ontario Colleges Athletic Association cross-country championship Saturday.

Tekhli was fourth on the eight-kilometre course in 27:40 while helping the St. Clair Saints win gold as the men’s team champions.

The Saints are No. 4 in the latest national poll. They’ll run at the Canadian Collegiate Athletic Association championship Nov. 10 in King City, Ont.

Rookie Justin Verburg of Kent Bridge won silver with the Fanshawe men’s team. He was 14th individually in 28:16 and made the all-Ontario second team.

Rookie Cameron Ross of Chatham won bronze with the Sheridan men’s team. He was 16th in 28:25.

Chatham’s Kyle Maerz and Dan Grootenboer of the Redeemer Royals were 42nd (30:43) and 45th (30:50), respectively.

Wallaceburg’s Beth Horrobin of St. Clair was 21st on the women’s six-km course in 26:31. The Saints were seventh in the team standings to qualify for the CCAA meet.

Face to Face campaign raises \$105,000 for hospice

The Hospice of Windsor and Essex County's 16th annual Face to Face campaign has surpassed its goal by \$15,000.

Windsor Star - October 31, 2018



Face To Face host John Fairley interviews Carol Derbyshire, executive director of The Hospice of Windsor and Essex County during the taping of the Face To Face Hospice fundraiser at the Cogeco studios in Windsor on August 9, 2016. Tyler Brownbridge / Windsor Star

The Hospice of Windsor and Essex County's 16th annual Face to Face campaign has surpassed its goal by \$15,000.

At a party at the hospice on Wednesday it was announced that \$105,000 was raised to help provide more than 9,000 rides to patients and their caregivers through the Fairley Family Transportation Program.

With each ride costing about \$10, this year's goal was to raise \$90,000, but money kept coming in after the Sept. 30 deadline.

Thus far, the Face to Face campaign has raised more than \$1,029,300 over 16 years.

The campaign was started by Cogeco TV host and St. Clair College vice-president of college communications and community relations John Fairley.

"This is beyond our wildest dreams," said hospice executive director Carol Derbyshire.

"I was talking to John (Fairley) about the very first campaign not too long ago and he remarked how he didn't know whether it would even last six years. To have this amount raised in the sixteenth year is astounding."

Last year's campaign raised \$118,024.

Local Women Honoured With Athena Awards

AM800 CKLW - November 3rd 2018



(From L to R) Sydney Chapados, Holly Nicholson and Erin Dufour at the Athena Luncheon. November 2, 2018 (Photo by AM800's Patty Handysides)

Three young women have been recognized as this year's recipients of the Athena Award.

Erin Dufour, Holly Nicholson and Sydney Chapados have received the \$5,000 scholarship for their community involvement, potential for leadership, academic excellence and inspiring women to reach their full potential.

Dufour is a masters student at the University of Windsor and says it's an honour.

"I'm overwhelmed with the amount of recognition because I don't know, I'm humbled by it, because it is crazy to think I am getting all this recognition for something I'm doing so naturally."

Nicholson graduated from St. Clair College in Business Administration and Human Resources and says she's in good company.

"It is such a big honour to be able to say that I'm an Athena recipient. All the women who have received it before me are such great people and to be able to say that I'm an Athena winner too is wonderful."

Chapados is doing her masters in sociology and studying women's health and says it was a bit of a shock to her.

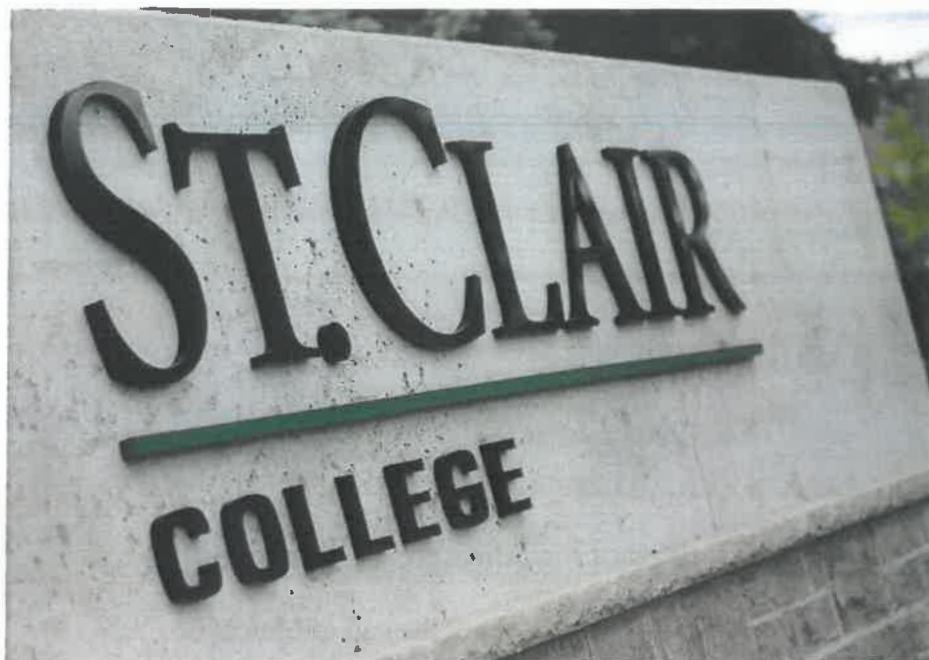
"It is such a huge honour, I honestly didn't expect to get it when I submitted my application, I kinda assumed that it is not going to happen, but when I got the call I was ecstatic, excited, honoured and overwhelmed because it seems so prestigious."

This is the 19th year for the Athena scholarship.

A luncheon was held November 2 at the Fogolar Furlan Club.

Free Swims Starting Sunday At St. Clair College

WindsorTeDOTca – November 4th, 2018

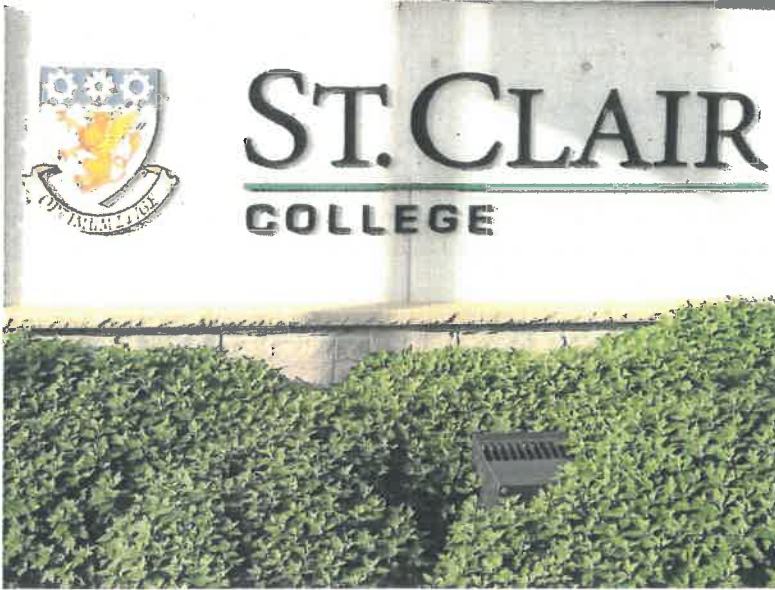


St. Clair College Alumni Association will be offering free community swimming every Sunday beginning until March 31st, 2019.

It runs from 1pm to 3pm at the St. Clair College pool located at the South Windsor Campus.

College's alumni offer free Sunday swims

Windsor Star - November 4, 2018



The St. Clair College sign at its Cabana Road West entrance Nick Brancaccio / Windsor Star

Swimming is free on Sundays from 1 to 3 p.m. at St. Clair College until the end of March.

The free community swim comes courtesy of the college's alumni association, which made the announcement Friday. The first free swim was Sunday.

The pool is located at the college's South Windsor campus.



Local talents form the S'Aints for annual holiday charity concert. (Photo by Maureen Revait)

Caesars to continue holiday fundraising tradition

Blackburn News - November 5, 2018

One of Windsor's most beloved holiday traditions is once again on the schedule.

Caesars Windsor, in conjunction with St. Clair College, announced Monday the kickoff of their annual holiday food drive, and the scheduling of a charity concert by local band The S'Aints at the casino's Colosseum venue on December 21.

The concert will benefit a total of 16 food banks across the region, in partnership with the Windsor-Essex Food Bank Association and the Chatham Outreach for Hunger. The hub agency for the food banks is the Unemployed Help Centre. The UHC's executive director, June Muir, tells BlackburnNews.com that having The S'Aints return for a benefit show year after year is a no-brainer.

"They're a fantastic band, they've done this for a number of years, and 100 per cent of the proceeds from the ticket sales will come back to the food banks," said Muir. "In the past they've raised nearly \$200,000."

Among the agencies that will be helped by the concert are the Downtown Mission, Drouillard Place, Windsor-area Salvation Army locations, the Windsor Home Coalition and the UHC.

The concert comes at a time when homelessness has been a local hot-button issue, and some local food banks are seeing their supplies depleted because people remain in need. Muir said despite lower unemployment in the region, those numbers aren't telling the whole story.

"When we see people access a food bank, many of them can pay their rent and hydro, but there's not enough money left over to purchase food," said Muir. "We might have a lot of people working, but still need to utilize food banks because they're low-income and they just can't make ends meet."

Tickets to The S'Aints benefit concert in December are on sale now for \$25 plus taxes. They can be purchased at the Caesars Windsor box office, all St. Clair College campuses and Devonshire Mall Guest Services. All ages are welcome to attend.

Sleighbing Hunger beneficiaries announced for Dec. 21 show

Windsor Star - November 5, 2018



Jody Raffoul and The S'Aints perform at Caesars Windsor during a sneak peek of Sleighbing Hunger Annual Charity Concert which will benefit 16 local food-banks. The S'Aints band, in collaboration with St. Clair College and Caesars Windsor Cares, will perform live on Friday December 21, 2018 at The Colosseum.

The beneficiaries of this year's Sleighbing Hunger concert by The S'Aints were announced Monday.

The annual fundraising concert sponsored by Caesars Windsor and St. Clair College will benefit 16 local food banks in partnership with the Windsor-Essex Food Bank Association (WEFBA) and Chatham Outreach Hunger.

This will be the largest number of organizations to benefit from the charity concert since it first happened in 2013.



The S'Aints lead singer Kelly Authier performs at Caesars Windsor during a sneak peek of Sleighbing Hunger Annual Charity Concert which will benefit 16 local foodbanks. The S'Aints band, in collaboration with St. Clair College and Caesars Windsor Cares, will perform live on Friday December 21, 2018 at The Colosseum. Nick Brancaccio / Windsor Star

The show will take place on Dec. 21 at 8 p.m. at the Colosseum at Caesars Windsor.

“The Windsor Essex Food Bank Association relies on the generosity of the community and partners like Caesars Windsor and St. Clair College in order to raise food and funds for those in need in the local area,” said June Muir, the executive director of the Unemployed Help Centre.

“It’s so wonderful to know that all the proceeds raised from The S’Aints Sleighing Hunger concert will stay local and help our food banks continue to feed our most vulnerable friends and neighbours during the Christmas season and beyond.”

Among the food banks that will benefit from the concert are the Downtown Mission, Drouillard Place, Community Food Pantry Lakeshore, three Salvation Army locations, the Unemployed Help Centre, the Well-Come Centre and the Windsor Homes Coalition.

The WEFBA is a community-based not-for-profit organization comprised of 15 local food banks.



June Muir, right, exec. director of Unemployed Help Centre, and Laurie Musson of Downtown Mission listen and clap to the music of The S’Aints during an acoustic sneak peek of Sleighing Hunger Annual Charity Concert at Caesars Windsor November 5, 2018. The fundraising concert is Friday December 21, 2018 at The Colosseum and will benefit 16 local foodbanks. Nick Brancaccio / Windsor Star

The association provided access to almost 128,000 people in the region in need of food assistance.

“The S’Aints show has become one of this area’s most popular holiday traditions, providing essential funding to local food banks, and spurring awareness of the year-round dilemma of hunger in our midst,” said Patti France, president of St. Clair College.

“St. Clair’s students and staff are always pleased to be engaged with our community — and never more so than in the case of this cause.”

Tickets are on sale now at Caesars Windsor box office on Friday, Saturday and Sunday from noon to 8 pm and on additional show days.

Tickets are also available at St. Clair College campuses, Devonshire Mall Guest Services and ticketmaster.ca.

Sleighting Hunger concert to benefit 16 local foodbanks



The S'Aints announce details for the Sleighting Hunger concert in Windsor, Ont., Monday, Nov. 5, 2018.

CTV Windsor - November 5, 2018

A special Christmas concert at Caesars Windsor will benefit 16 local foodbanks.

The S'Aints, community partners St. Clair College and Caesars Windsor announced the 2018 Sleighting Hunger's beneficiaries on Monday.

The fundraising concert is on Friday, Dec. 21 at 8 p.m. at The Colosseum and will benefit 16 local foodbanks in partnership with Windsor-Essex Food Bank Association (WEFBA) and Chatham Outreach for Hunger (COH).

Organizers say this is the largest number of organizations to be assisted by the charity concert since it came to The Colosseum stage in 2013.

"The Windsor Essex Food Bank Association relies on the generosity of the community and partners like Caesars Windsor and St. Clair College in order to raise food and funds for those in need in the local area," said June Muir, executive director of the Unemployed Help Centre.

"It's so wonderful to know that all the proceeds raised from The S'Aints Sleighting Hunger concert will stay local and help our food banks continue to feed our most vulnerable friends and neighbours during the Christmas season and beyond," added Muir.

The WEFBA is a community based not for profit organization comprised of 15 local food banks.

Collectively they enhance their ability to reach thousands of individuals and families in Windsor and Essex County who need emergency food supplies. Thanks to the association, in 2018 they provided access to nearly 128,000 people in need locally.

The foodbanks include Downtown Mission, Drouillard Place, Community Food Pantry Lakeshore, three Salvation Army locations, Unemployed Help Centre, The Well-Come Centre, Windsor Homes Coalition and more.

Chatham Outreach for Hunger (COH) is a non-profit charitable organization servicing the Chatham-Kent region. Supported entirely through the generosity of the community, in 2017 they served over 3,800 households, providing nutritious meals for those in crisis.

“We are grateful to all involved for making this happen. Your support is feeding families and together we are making a difference,” says Brenda LeClair, executive director of COH.

This is the fifth year The S’Aints, St. Clair College and Caesars Windsor have partnered to raise funds through the holiday concert.

With 100 per cent of the ticket sales proceeds going back to the community, they have successfully raised nearly \$200,000 to feed those in need since 2013.

“This is truly the one big show everyone in the band looks forward to throughout the entire year. The opportunity to perform on such a grand stage, while raising funds for our local food banks is truly a special opportunity and an honour,” says band member Jeff Burrows.

Burrows says they have a few surprises up their sleeves this year and cannot wait to put everyone in the holiday giving spirit.



St. Clair College President, Patti France August 8, 2018. (Photo by Adelle Loiselle)

Local manufacturing gets innovation funding boost from Ottawa

Blackburn News - November 5, 2018 7:01pm

St. Clair College is getting \$150,000 from the federal government for a 3D innovation lab for its applied manufacturing program.

The funds will be used for a 3D metal printer, a carbon fiber, fiberglass, and kevlar 3D printer, and a 7-axis robotic arm with an integrated 3D scanner.

The college said this equipment will give local businesses an opportunity to participate in applied research projects with low risk capital investment, will help test and justify more 3D printing and 3D scanning technologies, will discover technology return on investments, and will identify unique customer value and competitive advantages.

St. Clair adds its applied research and educational programs are catalysts to industry innovation and commercialization, and the proposed equipment will be essential to regional, and national companies to improve their products and processes.

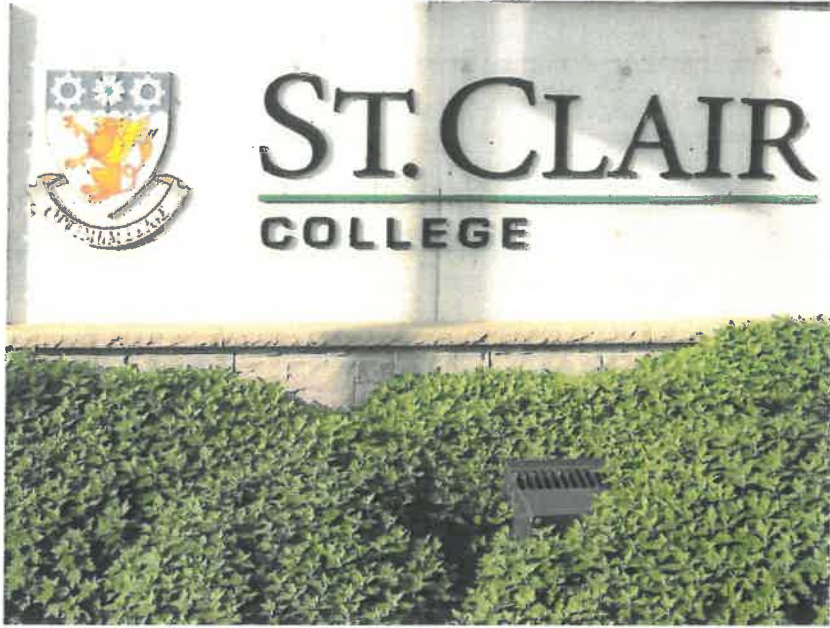
With the growth rate of advanced manufacturing rapidly increasing, the college said it is essential to support local businesses in innovation and global competitiveness through applied research and student training.

The lab will be located in the Ford Center for Excellence in Manufacturing at the south campus and will provide new applied research project capabilities in advanced manufacturing product and process design through rapid prototyping, direct digital manufacturing of end use parts, rapid tooling, and tool, die, and mold design and manufacturing.

“Manufacturing industries throughout this region will benefit immensely from the new research and testing capabilities made possible by the federal funding of this new equipment at the college,” said St. Clair President Patti France. “Additionally, the opportunity for our students to be involved with this hands-on research will provide them with cutting-edge abilities which they will carry with them into the employment marketplace.”

St. Clair gets \$150,000 grant

Windsor Star - November 6, 2018



The St. Clair College sign at its Cabana Road West entrance Nick Brancaccio / Windsor Star

St. Clair College received a \$150,000 federal government grant that will be used to purchase equipment for the school's 3D Innovation lab.

The funding was part of a \$45-million announcement Monday by Kirsty Duncan, the federal Minister of Science and Sport.

St. Clair will use the funds for a 3D metal printer, a composite materials 3D printer and a seven-axis robotic arm with an integrated 3D scanner.

The equipment will give local businesses an opportunity to take part in applied research projects.

St. Clair seeks grant money for pre-apprenticeship programs

St. Clair offers pre-apprenticeship training as a general machinist, diesel mechanic and brick and stone mason

Windsor Star - November 6, 2018



CNC Industrial Mechanical Millwright students Christine Coral, left, Julie Hughes, right, Angelica Tejada and Nunan Regina Nimene, both behind, work on a CNC mill during class at St. Clair College's Ford Centre for Excellence in Manufacturing November 6, 2018. 25 women are enrolled in the pre-apprenticeship CNC program. Nick Brancaccio / Windsor Star

St. Clair College will seek a share of recently announced government funding for pre-apprenticeship training as a general machinist, diesel mechanic and brick and stone mason.

The Ministry of Training, Colleges and Universities announced Monday a \$13.2 million investment in pre-apprenticeship training for approximately 1,200 people across the province for 2018-19.

Pre-apprenticeships are a great thing

“Every year they go out with a call for applications for the pre-apprenticeship training programs,” said Waseem Habash, St. Clair’s vice president of academics. “We send in applications for some of the programs we have the expertise to deliver.”

St. Clair typically offers two student intakes for general machinist and one each for brick and stone masonry and diesel mechanic, also referred to as truck and coach.



CNC Industrial Mechanical Millwright student Julie Hughes, shown, works on a CNC mill during class at St. Clair College Ford Centre for Excellence November 6, 2018. 25 women are enrolled in the pre-apprenticeship CNC program. Nick Brancaccio / Windsor Star

Habash said the college also helps Women's Enterprise Skills Training (WEST) with their programs for skilled trades training for classes of all female students.

Approved programs last up to one year and typically combine apprenticeship training with a work placement. The programs offer free training, textbooks, safety equipment and tools.

They're designed to help people who are interested in an apprenticeship but lack the skills and experience to gain employment as apprentices.

"Pre-apprenticeships are a great thing," Habash said. "It's free for the students. They get textbooks and tools. It's all about introducing them to a trade and after the program they can apply for an apprenticeship."

Applications for funding will be accepted from now until Nov. 23. Approved programs will be notified in January 2019.

"Ontario is open for business again," Merrilee Fullerton, Minister of Training, Colleges and Universities, said in a news release, with a clear reference to the Making Ontario Open for Business Act.

"With one in five new jobs expected to be in the trades-related occupations by 2021, we need to train more skilled workers to keep our economy strong."

The Open for Business Act riled local union officials last month with its plans to reform apprenticeship programs for skilled trades and scrap the Ontario College of Trades.

David Cassidy, the president of Unifor 444, has described the government's plan as simply an attempt to water down the training and oversight now in place.

Funding Boost To Innovation Lab at St. Clair College

[AM800 News](#) - November 6th 2018



AM800 File Photo of St Clair College, September 2015 (Photo by Zander Broeckel)

A high-tech manufacturing lab at St. Clair College is getting some 'extras' thanks to the federal government.

Minister of Science and Sport Kirsty Duncan announced \$45-million in funding for 94 projects including one at the college's 3D Innovation Lab.

The college is getting \$150,000 to equip the lab with a 3D metal printer, materials, 3D printer and 7-axis robotic arm with a scanner.

The lab is housed in the Ford Centre for Excellence in Manufacturing at the college.

Director of Applied Research and Development at the college, Peter Wawrow, says the 3D metal printer they have is the first one in Canada.

He notes there is a lot of interest in metal printing right now because it give tool and mould makers a chance to develop prototypes without spending a lot of money on a single mould to see if it works or is feasible.

Wawrow tells AM800 News there is a lot of interest in metal printing right now....

"The tool shops, the mould shops, they're interested in looking at how they can produce metal components that are prototypes or one offs, so they don't have to spend as much money on these big moulds. So these could be inserts that could be put into these moulds," says Wawrow.

He adds this will help them keep up with innovation and new technology within the manufacturing industry...

"We can 3D print complex components that would be really be difficult and expensive to machine and mould," says Wawrow. "So I think it's really important for our industry to to utilize this new technology."

Wawrow says the 3D metal printer they have is the first one in Canada...

"I guess it gives us a little bit of a leg up, in terms of that type of technology," says Wawrow. "I think it really puts us in a position where we're going to start leading some of the innovations in this type of research and technology."

The equipment will give local businesses an opportunity to take part in applied research projects with low risk capital investment.

Minister Duncan says colleges are pursuing exciting research opportunities while helping companies to enhance their products.

St. Clair College receives \$150,000 for 3D Innovation Lab



CTV Windsor - November 10, 2018

The federal government is investing \$150,000 at St. Clair College for its 3D Innovation Lab for Applied Manufacturing.

Kirsty Duncan, Minister of Science and Sport made the announcement on Monday.

The money will be used to equip the lab with a 3D metal printer, a 7-axis robotic arm with an integrated 3D scanner.

“Manufacturing industries throughout this region will benefit immensely from the new research and testing capabilities made possible by the federal funding of this new equipment at the college,” said St. Clair President Patti France in a news release.

“Additionally, the opportunity for our students to be involved with this hands-on research will provide them with cutting-edge abilities which they will carry with them into the employment marketplace,” she added.

The \$150,000 is part of \$45 million earmarked through the College and Community Innovation Program and the College and Community Social Innovation Fund.

Golden moment for Saints men's cross-country team at CCAA championships

Windsor Star - November 11, 2018

The St. Clair College Saints men's cross-country team made its first-ever medal at the Canadian Collegiate Athletic Association championships a golden moment on Saturday.

St. Clair was ranked No. 2 in the country heading into the 8km race in King City, but scored a 12-point win over the top-ranked Southern Alberta Institute of Technology (SAIT) Trojans to claim the school's first medal in the 17-year history of the event.

"Very proud of this special group of guys," Saints head coach Paul Boots said. "They went the entire season, winning every race and improved both physically and mentally along the way.

"They implemented the race strategy to perfection, culminating in the school's first-ever CCAA cross-country team title."

SAIT produced the individual champion, but the St. Clair had its four scoring runners finish in the top 14 to take the title with 46 points to 58 for the Trojans and claim the seventh national sports title for the Saints.

"Honestly, the title was an unbelievable experience for all of us," said Sandwich high school product Tyler Jones, who led the Saints with an eighth-place finish over the 8km course in 28 minutes and 41 seconds. "We were all overwhelmed with emotion the moment we realized we won.

"We knew we had to all run the best race we could, in the circumstances (Saturday), to win. The course was very hard, muddy and covered in snow, but we met it with the same amount of toughness."

Villanova high school product Andre Tomasian was 11th in 29:07, Thador Tekhli was 13th in 29:11 and Holy Names high school product Rick Nepomuceno was right behind in 14th in 29:11 to round out St. Clair's four scoring runners.

"We knew it was possible we could win," said Jones, who earned All-Canadian honours with his finish. "We had the strongest four runners in the country, in terms of how far up in the race we could place. We just had to go out there and do it and we did just that. The whole team, and myself, just feel very thankful to be part of such a strong program and to be the first men's cross-country team to win gold at nationals."

The St. Clair women's team tied for 14th in the team standings led by Sandwich high school product Jessica Hodgkin, who was 49th overall and finished the 6km course in 27:17. Essex high school product Nicole Desrosiers-Michienzi was 63rd in 28:05, Beth Horrobin was 64th in 28:09 and Villanova high school product Aryana Cirino rounded out the team's four scoring runners with a 72nd-place finish in 28:42.

Local roundup: St. Clair ends Humber's 155-match volleyball winning streak

Windsor Star - November 11, 2018

The St. Clair College Saints women's volleyball team ended the Humber Hawks' 155-match winning streak on Saturday in OCAA action at the SportsPlex.

St. Clair took the match 3-0 by scores of 25-22, 25-23 and 25-23 to hand Humber its first defeat since 2011 with the Saints rallying from behind to win the second and third set.

"Our team stuck to the process throughout the match," Saints head coach Jimmy El-Turk said in a release. "Humber made some runs and had the lead late in the second and third sets, but we were not consumed with the outcome.

"Our serving game gave us some trouble (Saturday), but we played our toughest when we needed to and we were able to close out some tight sets. This was a great learning moment for our young team and hopefully this match can act as a foundation for the rest of our semester."

The Saints (3-1) got 17 kills, 10 digs, a stuff block and two service aces from Te-Anna Stephenson against the Hawks (3-1).

Freshman Amelia Oliverio had seven kills and seven digs while setter Kim Quintanilla had 19 assists and setter Rileigh Davis finished with 14 assists.

The men's team fell to Humber in four sets. Humber (4-0) beat the Saints (0-4) 3-1 by scores of 25-17, 25-18, 21-25 and 25-13.

Michael Knight had 10 kills, two stuff blocks, two digs and two service aces for the Saints while teammate Shane Way added eight kills and five digs.

St. Clair College Alumni Association Assists Kids First Food Bank

AM800 CKLW – November 11, 2018



Another boost for the Kids First Food Bank.

The St. Clair College Alumni Association recently presented a \$5,000 cheque to the Windsor Homes Coalition.

"These kids need to grow up and learn in a healthy environment because you can't learn properly if you're hungry or sick we all know that," says Alumni Association President Tom Malanfant. "We'd like to try and see if we can help in some small way to get these kids into a healthy environment."

Malanfant says he hadn't heard of the food bank prior to the news of it shutting down.

"The fact that it's there and its association with the housing and I think it's a different demographic maybe than some of the other food banks that are through the churches or through the mission or through the Salvation Army," he says.

The donation was made after the food bank [*temporarily shut down in late October*](#) after their shelves were bare.

It is located on Howard Ave. near Erie St.

St. Clair College putting on jazzy Christmas show

Windsor Star - November 12, 2018



The exterior of the St. Clair Centre for the Arts. Dan Janisse / Windsor Star

St. Clair College is celebrating a jazzy Christmas with its holiday show set in the 1930s.

St. Clair College's Merry Christmas 1930s, the latest production from St. Clair's performing arts department, is set in a 1930s nightclub during the golden age of jazz. The shows start Dec. 7.

Program and artistic director Katherine Kaszas directs the student-driven holiday show. Every year a professional creative team works with third-year music theatre performance students to create a show. This one will include holiday favourites and jazz hits under the guidance of music director Mike Karloff and dance numbers choreographed by faculty members Kristyn Wiklanski and Melissa Williams. The lighting, sound and sets are done by St. Clair's entertainment technology students.

The shows are Dec. 7, 8, 13 and 14 at 7:30 p.m. There is a Dec. 15 matinee at 2 p.m.

The tickets — \$20 for adults, \$10 for students — are on sale downtown through the Chrysler Theatre box office at the St. Clair College Centre for the Arts. To purchase tickets through the box office call 519-252-6579 or 1-800-387-9181.

Upgrades Proposed For LaCasse Park

AM800 CKLW – November 13, 2018



(Photo by AM800's Steve Bell)

Changes may be in store for Tecumseh's LaCasse Park.

The Tecumseh Baseball Club goes before town council Tuesday to make a pitch for a number of improvements.

Club President Jamie Kell says among the top priorities is construction of a practice field just outside the left field fence.

"It's a 90' base infield so we can continue to develop the players out there while games are going on on the field, says Kell. "We had about a 140% use rate over the last two years on the diamond."

Other upgrades include the installation of artificial turf around the batting cage, warm-up pitching areas, behind home plate and on-deck circles, which Kell says would allow the club to better accommodate a growing number of users.

"We have our five teams, we have the St. Clair Green Giants and the St. Clair Saints. You try and get some high school teams on there for OFSAA and SWOSSA for hosting," he adds"

Kell says construction of a practice field would be paid for by the Tecumseh Baseball Club and St. Clair College.

Other improvements would cost about \$30,000 and would be considered during 2019 Tecumseh budget deliberations.

St. Clair College unveils eSports administration program

Windsor Star - November 14, 2018

St. Clair College unveiled its new eSports administration and entrepreneurship program on Wednesday, which the school hopes will build on the success started last year when it was the first post-secondary institution in Canada to launch an eSports gaming varsity team.

The video game industry is booming with more products and tournaments popping up around the world

The college's eSports Administration program will start in 2019 and be a two-year diploma program. It will be designed to prepare students to work in the rapidly expanding eSports industry.

In early 2017, St Clair started its eSports varsity program team, which now has 36 students from different programs competing.



John Fairley, V.P. College Communications and Community Relations at St. Clair College announces the launch of eSports Administration and Entrepreneurship Program starting in 2019. Already, St. Clair College was the first post-secondary institution in Canada to have an eSports varsity team which has won competitions against some larger U.S. colleges. Nick Brancaccio / Windsor Star

“The video game industry is booming with more products and tournaments popping up around the world,” said John Fairley, the college’s vice-president of communications and community relations.

According to a 2018 eSports report by market research firm Newzoo, there are approximately 2.3 billion gamers worldwide who will spend about \$137.9 billion on electronic games this year.

That figure represents a 13.3 per cent jump from a year ago — or an increase of \$16.2 billion.

St. Clair’s new eSports administration program will prepare students for a wide range of career opportunities in the industry that include sponsorship manager, graphic designers, social media manager, video editors, director of gaming or coaching, content producers and content marketing.

Graduates of the program may also pursue careers as competitive eSports players.

Combined with online viewers and coverage by television sports networks ESPN and TSN, prize money in the industry is anticipated to surpass \$300 million in 2018.

St. Clair College is hosting an open house this Saturday from 10 a.m. until 1 p.m., where visitors can learn more about all programs, including eSports administration, meet faculty and learn more about all of the school's campuses.



St. Clair College president Patti France, centre, plays Rocket League with members of the St. Clair College varsity eSports team as St. Clair College announced the launch of eSports Administration and Entrepreneurship Program starting in 2019. Already, St. Clair College was the first post-secondary institution in Canada to have an eSports varsity team which has won competitions against some larger U.S. colleges. Now, St. Clair College will be offering a two-year diploma program designed to prepare students to be employed in the expanding eSports industry. Nick Brancaccio / Windsor Star



Shaun Bryne, eSports director at St. Clair College, at the podium during the launch of eSports Administration and Entrepreneurship Program starting in 2019. Already, St. Clair College was the first post-secondary institution in Canada to have an eSports varsity team which has won competitions against some larger U.S. colleges. Nick Brancaccio / Windsor Star



St. Clair College announces the launch of eSports Administration and Entrepreneurship Program starting in 2019. Already, St. Clair College was the first post-secondary institution in Canada to have an eSports varsity team which has won competitions against some larger U.S. colleges. Nick Brancaccio / Windsor Star



St. Clair College president Patti France, centre, plays Rocket League with members of the St. Clair College varsity eSports team as St. Clair College announced the launch of eSports Administration and Entrepreneurship Program starting in 2019. Already, St. Clair College was the first post-secondary institution in Canada to have an eSports varsity team which has won competitions against some larger U.S. colleges. Now, St. Clair College will be offering a two-year diploma program designed to prepare students to be employed in the expanding eSports industry. Nick Brancaccio / Windsor Star

St. Clair College Expanding eSports Program

AM800 CKLW – November 14, 2018



College President Patti France helps to launch the new eSports program. November 14, 2018 (Photo by CTV's Bob Bellacicco)

St. Clair College is looking to capitalize on the growing video gaming industry with the launch of a new program.

Starting in 2019, the college is introducing the new two-year diploma eSports administration and entrepreneurship program.

St Clair College was the first post-secondary institution in Canada to launch the eSports Saints Gaming varsity team and officials believe this is the next step.

"It will be a mixture of business, sports management, broadcasting, content creation, essentially give them all of the pieces to build a solid well-rounded career in eSports," says Director of eSports Program Shaun Byrne.

He says there is a demand for a program like this.

"One of the biggest questions I get from new schools, universities colleges around North America getting started is where did you hire your coaches, how do you find people to broadcast your teams, where do you find these individuals and the answer right now is there is no where," says Byrne.

More than 500 people attended the 'Saints Gaming Live' event in June.

St. Clair College Launches New Esports Diploma Program

WindsorsiteDOT.ca - Wednesday November 14th, 2018



St. Clair College is launching an Esports Administration and Entrepreneurship in 2019.

The two year diploma program designed to prepare students to work in the exploding Esports industry. Students will learn practical business and entrepreneurial skills while developing a comprehensive knowledge of organized, multiplayer video game competitions.

Courses of study include sports management, media production, event management, entrepreneurship, team and league administration, and techno-marketing. Students will learn a unique blend of esports gaming topics including the history of esports and video game culture, broadcast and content creation, online streaming media platforms including Twitch and YouTube, along with the skills necessary to excel in the burgeoning esports industry.

Programming is taught in a state of the art esports facilities including an Esports Broadcast Lab, Open Gaming Lab, and Varsity Training Rooms A.K.A "The Nest".



PHOTOS:

Potential Students Fill St. Clair College For Fall Open House

WindsoriteDOT.ca – Saturday November 17th, 2018



The annual Fall Open House at St. Clair College took place Saturday morning in to the afternoon. The open house allowed potential students and soon-to-be students a chance to check out all of the campuses and get to know the programs better, and getting some better insight on what the college is all about.



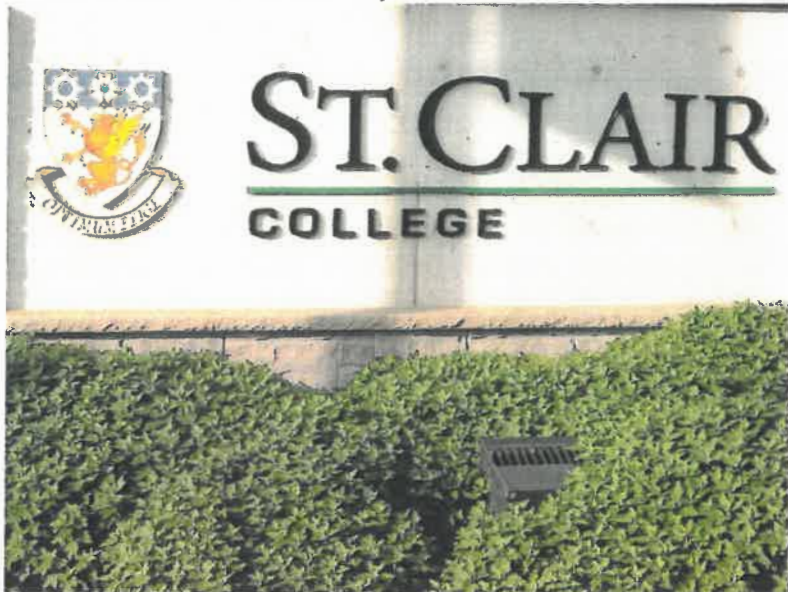




St. Clair College tops student satisfaction rankings in southern Ontario

St. Clair College scored 78 per cent in student satisfaction in the Colleges Ontario survey released Monday, exceeding the provincial average of 73.4 per cent with key performance indicators.

Windsor Star - November 19, 2018



The St. Clair College sign at its Cabana Road West entrance Nick Brancaccio / Windsor Star

For the fifth year in a row, St. Clair College has ranked No. 1 among southern Ontario colleges for student satisfaction.

St. Clair College scored 78 per cent in student satisfaction in the Colleges Ontario survey released Monday, exceeding the provincial average of 73.4 per cent with key performance indicators — and ranks in the top five of all 24 Ontario colleges.

St. Clair has also ranked in the top five colleges in the province for student satisfaction, knowledge and skills, learning experiences, services and facilities-resources.

The college's graduate employment rate, meanwhile, increased from 84 per cent in 2016-17 to 87.2 per cent in 2017-18.

“We are extremely pleased with our 2017-18 KPI results, most of which saw us retain our ‘top five’ satisfaction ranking in the provincial college system among both students and graduates,” St. Clair College president Patti France said in a news release. “The student-related results are indicative of the exceptional dedication of our faculty and staff, the quality of our curriculum, and the assistance provided by the many academic and non-academic services at the College.

“Both our results and those of the provincewide system indicate, once again, that a college education — combining theoretical knowledge with extensive practical experience — provides unparalleled employment skills for all of the 21st century's economic sectors.”

To see the annual student and employer survey online, go to Collegesontario.org, click on Outcomes, and click on [Key Performance Indicators](#).



St. Clair College main campus May 12, 2015. (Photo by Adelle Loiselle)

St. Clair College once again outperforms several other Ontario colleges

Blackburn News - November 19, 2018

If you are a St. Clair College student, chances are you are quite pleased with your education.

St. Clair College has exceeded the provincial average in key performance indicators again and ranked number one in Southwestern Ontario colleges for student satisfaction. It is the fifth year in a row for the honour. St. Clair College scored 78 per cent in student satisfaction, which exceeds the provincial average of 73.4 per cent and ranks in the top five of the 24 Ontario colleges. St. Clair also ranks in the top five colleges in the province for student satisfaction, knowledge and skills, learning experiences, services and facilities-resources.

“We are extremely pleased with our 2017-2018 KPI results, most of which saw us retain our ‘top five’ satisfaction ranking in the provincial college system among both students and graduates,” said St. Clair College President Patti France. “The student-related results are indicative of the exceptional dedication of our faculty and staff, the quality of our curriculum, and the assistance provided by the many academic and non-academic services at the college.”

The college also said it is pleased with the increase in the Graduate Employment Rate from 84.0 per cent in 2016-2017 to 87.2 per cent in 2017-2018, which again exceeds the provincial average.

“The favourable opinion rendered by current students is confirmed by the excellent KPI results pertaining to our graduates, who are enjoying high employment rates with extremely satisfied employers,” France added.

St. Clair College Tops Student Satisfaction Rankings

WindsoriteDOTca News - November 19th, 2018



St. Clair College has exceeded the provincial average and ranked number one in Southern Ontario provincial colleges for student satisfaction for the fifth year in a row.

The College scored 78% in student satisfaction which exceeds the provincial average of 73.4% and ranks in the top five of the 24 Ontario colleges.

They also ranked in the top five colleges in the province for student satisfaction, knowledge and skills, learning experiences, services and facilities resources.

"We are extremely pleased with our 2017-18 KPI results, most of which saw us retain our 'top five' satisfaction ranking in the provincial college system among both students and graduates," said St. Clair College President Patti France.

"The student-related results are indicative of the exceptional dedication of our faculty and staff, the quality of our curriculum, and the assistance provided by the many academic and non-academic services at the College. The favourable opinion rendered by current students is confirmed by the excellent KPI results pertaining to our graduates, who are enjoying high employment rates with extremely satisfied employers. Both our results and those of the province-wide system indicate, once again, that a college education – combining theoretical knowledge with extensive practical experience – provides unparalleled employment skills for all of the 21st century's economic sectors," France added.

St. Clair Earns Top Marks in Student Satisfaction Survey

[AM800 News](#) - Wednesday, November 21, 2018



AM800 file photo of St. Clair College's main campus at 2000 Talbot Rd W. in Windsor.

St. Clair College continues to earn top marks from students in the latest satisfaction rankings.

For the fifth year in a row, the college exceeded the provincial average and scored 78 per cent in student satisfaction, compared to the provincial average of 73.4 per cent.

It put the college in the top five out of 24 Ontario colleges.

College President Patti France says they got positive responses in the 4 key areas of knowledge and skills; learning experience; services and facilities as well as resources.

She tells AM800 News the fact they've been able to maintain satisfaction while growing is very positive.

"When you add that in addition to the fact that we grew 12 per cent last year and reached out milestone of over 10,000 students that certainly demonstrates the commitment and I think all of the efforts by all of the staff at St. Clair College," says France.

She adds the addition of new facilities at all three campuses is a help, but so are monthly meetings with students.

"I also think being responsive to the students and we have wonderful student representative councils in both Windsor and Chatham, our Student Representative council in Windsor and our Thames Student Incorporated in Chatham," notes France.

She says listening to students is a key to making sure their concerns are addressed.

"They help us in areas like common space for students and also we meet with the student athletic association in those monthly meetings so they also really support and add to student programming from a student life perspective," says France.

The college also increased its Graduate Employment Rate from 84 per cent in 2016-2017 to 87.2 per cent in 2017-2018.

The 'Key Performance Indicator' survey or KPI is gathered by an independent research company.

Event to 'sleigh' hunger returns Dec. 21

Nov 22



Area band, The S' Aints, is once again joining forces with St. Clair College and Caesars Windsor to "sleigh" hunger with an all-ages, annual fundraising concert on The Colosseum stage on Dec. 21 at 8 pm.

A holiday tradition for the entire family, the show will feature The S' Aints band with lead vocalist Jody Raffoul; Tea Party drummer, Jeff Burrows; Wes Buckley; Kelly "Mr. Chill" Hoppe; David Cyrenne; Kelly Authier; Marty Bak; Liz Robinson; and Stephanie Baker.

The show also features special guests, The Sinners choir, The Horns of a Dilemma, and The Twisted Sisters.

The S' Aints will perform traditional holiday tunes with an upbeat rock edge, including "Last Christmas," "Run, Run Rudolph" and more.

Organizers said 100 per cent of ticket proceeds stay in Windsor-Essex and Chatham-Kent, benefiting those in need. Now going into its fifth year, the band hopes to build on the success of previous years which have raised nearly \$200,000 to feed the hungry.

"The success of this concert is truly a community effort," Burrows said in a media release. "For every seat we fill in The Colosseum, we know it means more people are being fed and shelves are being filled. This is a collective effort and one that is very close to our hearts."

Tickets for the Dec. 21 show are \$25 plus applicable taxes and will go on sale on Oct. 26 at noon. Box office hours are Friday, Saturday, Sunday from noon to 8 pm and on additional show days until midnight. Tickets are also available at St. Clair College campuses, Devonshire Mall Guest Services and ticketmaster.ca.

Owners love to show their stunning, historic home during Amherstburg tour

Windsor Star - November 25, 2018



The exterior of the historic home at 671 Front Rd. during the Holiday House Tours, Saturday, November 24, 2018. Dax Melmer / WINwp

Shereen Sabessar wondered for years what the inside of the old Front Road house she drives by each day looks like. Saturday, she found out.

Sabessar and more than 1,000 other members of the public viewed the interiors of 671 Front Rd. and seven other Amherstburg homes during the town's annual River Lights Holiday House Tour over the weekend.

"I'm really glad we have the opportunity to come in and see this," Sabessar said, while admiring the 138-year-old house's renovated kitchen and original cornice moulding. "They've done a marvellous job with the space."

Now in its sixth year, the event draws people from near and far to take off their boots and investigate various homes around Amherstburg. Organizers have no trouble finding homeowners interested in opening their doors to strangers for the weekend, said Anne Rota, the town's manager of tourism and culture.

"In the beginning we pretty much had to beg people and talk them into being on the house tour," Rota said. "Now we actually have homeowners contacting us. We're so grateful they open up their homes."



Shereen Sabessar takes a photo while touring the historic home at 671 Front Rd. for the Holiday House Tours, Saturday, November 24, 2018. Dax Melmer / WINwp

For \$25 a ticket, individuals gain entry to every house on the list, as well as a wine tasting at Vivace Estate Winery, where several holiday dresses designed by students in the design technician program at St. Clair College were on display. Every location had been decorated by local businesses with ribbons, garlands and other ornaments.

Deanna McDowall, owner of the three-story lakeview home Sabessar so often admired, said she and her husband David were happy to welcome guests.

“It’s a beautiful piece of architecture, and we love to show it,” said McDowall, who stood in the kitchen answering countless questions from curious ticketholders. “We can be working in the front yard and people will drive up and ask us about the house because it does stand out in the community.”

Built in 1880 by lumber baron Thomas Ouellette, the house has solid lumber walls.

“Rumour has it he liked to have a good party in this house, so I think he’s be happy with what’s going on today,” said McDowall.

The property was leased out as a seed farm in the 1920s before being abandoned for part of the 1930s and becoming a boarding house in the 1940s, McDowall said. In 1947, Raymond Stone, a Second World War veteran from whom the McDowalls purchased the home, bought it, and lived in it until 1999.



Deanna McDowall, centre, owner of the historic home at 671 Front Rd., explains the history of the 19th century home during the Holiday House Tours, Saturday, November 24, 2018. Dax Melmer / WINwp

When McDowall and her husband purchased the home in 2000, it had radiator heating and only on the first floor. Since then, they have updated the heating, cooling, plumbing, and electrical systems, while maintaining the structure’s original style.

“We want to keep it period looking,” said McDowall, joking she and her husband are in Year 18 of a five-year renovation. “We couldn’t do conventional heating because it would mean boxing in corners and cutting into the cornice moulding for cold air returns.” Instead, the couple installed one heating unit in the basement, and a second on the third floor.

Having always lived in homes almost a century old, McDowall said she and David knew they wanted to purchase the house the minute they stepped inside.

“This was always the house we drove by and wanted to see inside,” McDowall said.



Christmas decorations throughout the historic home at 671 Front Rd. are seen during the Holiday House Tours, Saturday, November 24, 2018. Dax Melmer / WINwp

Heritage designation protects it from ever being demolished.

Proceeds from the tour went to the [Belle Vue National Historic Site](#) restoration project, and to the River Lights Gingerbread House, which offers free holiday activities for children and families until Jan. 4.



Christmas decorations throughout the historic home at 671 Front Rd. are seen during the Holiday House Tours, Saturday, November 24, 2018. Dax Melmer / WINwp

Young father, passionate culinary student dies of apparent drug overdose

Mike Caron had one semester left before graduating the culinary college program

CBC News - Nov 28, 2018



Mike Caron was 30 when he died over the past weekend, leaving behind his son and partner who had kids of her own. (Submitted by family)

As Windsor continues to wrestle with a drug crisis, family and friends are grappling with the sudden death of 30-year-old Mike Caron, who's leaving behind a young son and was training to become a professional chef.

"Mike had an amazing talent as a chef and a bright future ahead of him," said aunt Tammy Jakobszen. "I miss his smile and his laugh, he was always a joker."

Caron died in his room over the weekend of an apparent drug overdose. He battled addiction and mental health issues in the past. Friends said he appeared to have his life back on track, with a few bumps along the way.

"Mike was a very proud father to his beautiful son Nolan," said Jakobszen.

He's also leaving behind his partner, who had children of her own.



Mike Caron and his son Nolan. (Submitted by Tammy Jakobszen)

Close to graduating

He had a passion for food and was getting ready to graduate St. Clair College's Culinary Management Program next year. He had just one semester left.

"No matter what was going on in his life he was always there," said Austin Dowling, a culinary student. "Mike just brought this positive energy into the room every time."



Michelle Morand, manager of Ted Farron's Gourmet Butcher Shop, always enjoyed working with Mike Caron. (Jason Viau/CBC)

Some of his former coworkers at Ted Farron's Gourmet Butcher Shop are remembering him as a "joker" who always made them laugh, someone who was humble, wise and generous.

"We always had laughs when he was here," said manager Michelle Morand.

One moment she'll never forget is when her husband Ted taught Caron how to make sausages at the shop.

"He was just so excited to learn that. Every time he'd make it, he would come in the office and say 'come and look at the sausage,'" said Morand.

Amber Alves, who worked with Caron at the butcher shop, said he was "the type of person that would give you his last \$5 he had to make sure you got home ok on the bus."



Mike Caron was excited to be given opportunities while he worked at Ted Farron's Gourmet Butcher Shop. (Submitted by Amber Alves)

Death prompts friend to take action

His death was also the [tipping point for friend Brandon Bailey](#). He has published his personal cell phone on social media with hopes of encouraging those with addiction issues to "never use alone."

Full Board Meeting:

December 4, 2018

Media Releases

Bailey is prepared to drive anywhere in the city to be with someone who may be using illegal drugs.

"I carry naloxone on me all the time," said Bailey. "I will administer naloxone, call 911, do rescue breathing until EMS shows up."

"He was a close friend," said Bailey.

Photo: Potato Fest all set for Thursday

Windsor Star - November 28, 2018



St. Clair College Chef intern Chris Cheswick, centre, and Ber Viravouth, right, prepare seasoned potatoes for the annual Potato Fest fundraiser for In Honour of The Ones We Love November 27, 2018. Chefs Carmine Incitti and Mark MacDonald, left, stopped by to check on progress. Nick Brancaccio / Windsor Star

The Eighth annual Potato Fest is all set for Thursday at the St. Clair College Centre for the Arts.

The fundraiser for In Honour of The Ones We Love goes Thursday from 11 a.m. to 2 p.m. at the St. Clair College Centre for the Arts.

More than 1,000 pounds of potatoes will be consumed in salads, fresh-cut fries, baked and poutine style.

They have been very positive discussions about moving forward.

Potato Fest returns with unlimited poutine, baked potatoes, 'martinis'

'I was even dipping my poutine in the soup. It was that good'

CBC News · Nov 29, 2018



What's better than potatoes? All-you-can-eat potatoes. (Sanjay Maru/CBC)

It's a food fantasy come to life — an endless supply of mashed potatoes, poutine and even potato martinis.

More than 455 kg (1,000 lbs) of potatoes were consumed during Thursday's annual Potato Fest at St. Clair College Centre for the Arts.

"What more could you want?" asked Amal Siddiqui, a third year University of Windsor student who attended the festival for the first time. "I had the fries. I had the potato salad bar. I had the martini. All of it was really delicious."



Poutine was the dish-of-choice for many people who attended Thursday's Potato Fest. (Sanjay Maru/CBC)

However, Siddiqui said she would like to see more gravy offerings next time. There were chicken and beef gravy this year, but vegetarians didn't have any options.

As for Cealia Gagnon, it was her "third or fourth time" attending Thursday's Potato Fest.

She said there wasn't anything at the festival she didn't try, but the standout for her was the potato soup.

"I was even dipping my poutine in the soup. It was that good," Gagnon said while holding a chili cheese poutine.



Your eyes do not deceive you. This is a potato martini. (Sanjay Maru/CBC)

A boost of funds from this year's Potato Fest helped *In Honour of the Ones We Love* donate \$20,000 to the John McGivney Children's Centre, which develops accessible playgrounds for children with developmental disabilities.

Elaine Whitmore, CEO of the John McGivney Children's Centre, said she was honoured her organization was selected to receive the donation.

Whitmore said the most well-received item at her table was the carrot and leek mashed potatoes.



You can't have a potato festival without fresh-cut fries.



If you needed a bit of variety in your mashed potatoes, Potato Fest offered a version with carrots and leeks.



Baked potatoes were loaded with a variety of different toppings, including mushrooms.

Relocated computer labs raise safety concern for St. Clair student

Brandi Holt has to walk for three blocks by herself at night to get from her classes to the lab

CBC News · Dec 01, 2018



Brandi Holt frequently has to stay late on campus to finish her work, but now she has to travel for three blocks on foot to another building in downtown Windsor to use a computer. (Jason Viau/CBC)

A change at St. Clair College's downtown campus this year has a student worried for her safety.

The computer labs that used to be available at the St. Clair Centre for the Arts, where all Brandi Holt's classes are, have been moved to a building three blocks away — at the TD Student Centre.

The second-year paralegal student said she's worried about crime in that area, saying she has witnessed violence when she's out late at night.

"It's very worrisome when that's the only computer you have access to, and you're walking through that area just so you can do your assignments."

The computer labs are essential for Holt, who is living on student loans and can't afford to have a personal computer at home.

According to the general manager of the Student Representative Council, Ryan Peebles, the computer lab had to be relocated this year because the main campus building needed more classroom space to accommodate the large number of students.

There was already a functional computer space at the student centre, and it made sense to the college to move everything there.



Ryan Peebles, general manager of the Student Representative Council, says they're trying to reinstate the safe walk program for students. (Jason Viau/CBC)

Peebles said they encourage students to "walk in pairs" and ask the security guard at the campus building to walk them to bus stops, their car or the student centre if they feel unsafe.

However, Holt said that option isn't practical because there's only one security guard.

In January, the college is looking to launch a "safe walk program," where student volunteers can be called to walk fellow students to places when it's late.

This program has existed in the past, according to Peebles, but a dwindling pool of volunteers had slashed it.



Holt relies on the school computers to get her assignments done. (Jason Viau/CBC)

"It's been stagnant for the last couple of years, and we're in the process of getting it back up and running right now," he said.

He said organizers hope students in policing and security-related programs will step up, because having that volunteering experience will look good on their resumé.

For now, Holt keeps her head "on a swivel" when she navigates downtown Windsor.

"There's a constant fear that something could happen."

PRESIDENT'S REPORT

Meeting of the Board of Governors

Full Board – December 4, 2018

1. Men's Cross Country Win 1st National Championship

The St. Clair College Men's Cross Country team brought home their first ever Canadian Collegiate Athletic Association National Championship Gold Medal after besting the field at Seneca College's King City campus on Saturday, November 10, 2018. This puts a stamp on a remarkable season for the Saints who went undefeated in all five competitions they entered which includes three Invitational Meets, the OCAA Provincial's and capping it with a National title.

President France, along with the Senior Operations Group, hosted a luncheon on Friday, November 30, 2018 to celebrate this tremendous accomplishment and to congratulate the athletes, coaches and the athletics staff.



2. Sports Park RFP

The Sports Park Tender was re-issued to the pre-qualified bidders on Monday, November 26, 2018. The revised tender is in two parts and will close over two days. Envelope 1 will contain the lump sum tender prices for the Soccer and Tennis Centre, and a listing of major sub-trades. Envelope 1 will close on Wednesday, December 12, 2018. Envelope 2 will contain the separate and alternative prices. Envelope 2 will close on Thursday, December 13, 2018. There will be a public opening of both envelopes on Thursday, December 13, 2018 after which we are hopeful a formal award can be announced.

3. Upholding Free Speech at St. Clair College

In August 2018, the government of Ontario announced that they are asking all publicly-funded colleges and universities to develop a free speech policy by January 1, 2019 and to post that policy on their websites. The policy is intended to protect freedom of speech and to ensure that hate speech, discrimination and other illegal forms of speech are not allowed on campus. In response to the government's direction, the college system has agreed to take a collaborative and consistent approach to the development of a free speech policy. Colleges Ontario has been spearheading a task force to develop a system-wide policy that can be implemented at each college. On Friday, November 26, 2018, the President sent a letter to all staff and students advising them of this directive. Once a policy has been implemented, the College will be required to prepare and submit an Annual Report on our progress in implementing the policy, which is to be posted online and submitted to the Higher Education Quality Council of Ontario (HEQCO) by September 1, 2019.

4. Private-Public Partnerships (PPP) Update

It has been recently communicated by the Ministry of Training, Colleges and Universities that the mandated wind down of PPPs by the previous Liberal Government has been repealed by the new Conservative Government with enrolment caps of Winter 2017.

The Task Force created by Colleges Ontario will continue to look at Quality Assurance Framework and partnership contract elements. President France is a member on this Task Force.

5. College Quality Assurance Audit Process

On November 29, 2018, the College submitted its 18 Month Follow-up Report to OCQAS, the Ontario College Quality Assurance Service. The report is a requirement of CQAAP (College Quality Assurance Audit Process) and follows up on the affirmations and recommendations that arose from the College's final Audit Report of April 2017. The College was able to report positively on all affirmations and recommendations as all action items resulting from the audit are either complete or on schedule for completion. The report was submitted to Karen Belfer, Executive Director, OCQAS who will bring the report forward at the next OCQAS Management Board meeting.

6. Ontario Colleges Marketing Competition 2018

St. Clair College's Marketing students faired extremely well, achieving a gold medal win, at the Ontario Colleges' Marketing Competition which was held at Fanshawe College on November 15-16, 2018. Our top results are as follows:

GOLD – Marketing Research

Students: Aurora Fowler and Steven Haas

Coach: Nicole Rourke / **Assistant Coach:** Justina Ciarlariello

SILVER – Sales Presentation

Student: Caityln Cave

Coach: Veronica Bulmer

SILVER – Quiz Bowl

Student: Summer Crosby

Coach: Nicole Rourke / **Assistant Coach:** Veronica Bulmer

The medal winners will advance to the National Competition in Montreal in February 2019.



ST. CLAIR
COLLEGE

Presentation to the
Board of Governors
December 4, 2018

START **HERE** GO ANYWHERE





ST. CLAIR

COLLEGE

Key Performance Indicator (KPI) Results

START **HERE** GO ANYWHERE

Item #5.1

2 of 23

KPI Data

- Forum Research, an independent third party company, manages the data collected from KPI surveys on behalf of the provincial government for all 24 colleges other than Graduation Rate.
- For Graduation Rate, individual colleges must submit their graduation rates based on Ministry mandated policy framework directly to the Ministry.
 - (Students have double the program length to graduate - 200%).
- Employer Satisfaction is based on information from students that graduated in 2016-2017 (since they must be out of school for six months to be surveyed).
- All other KPIs results provided in 2018-2019 are based on surveys conducted in 2017-2018.

2018 KPI – Summary Results

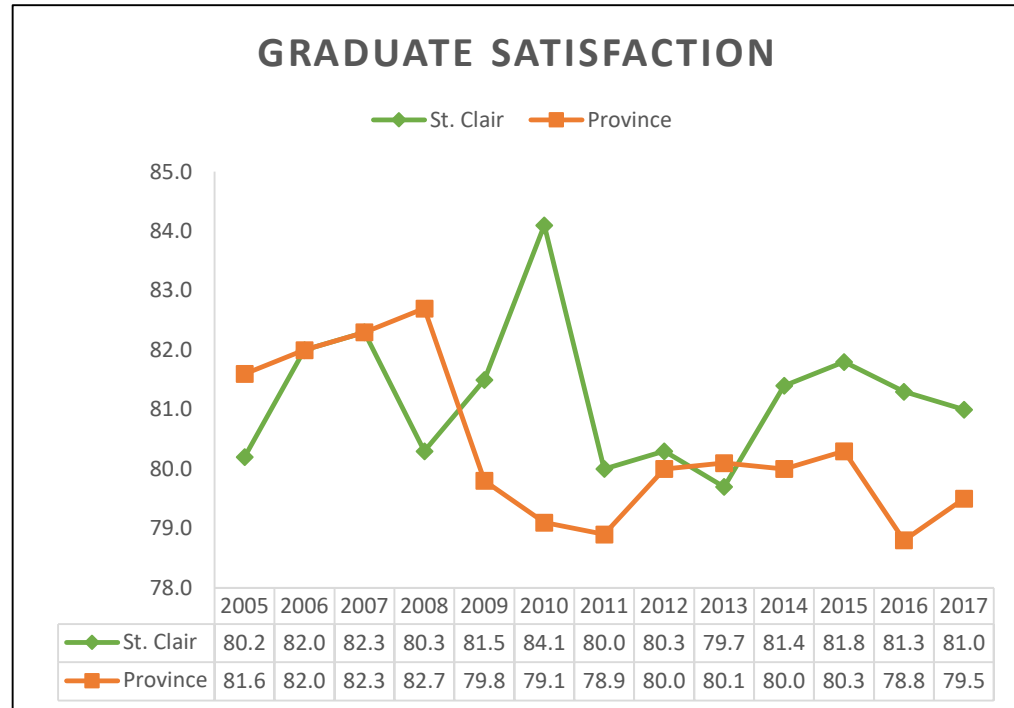
	Province	St. Clair College
Student Satisfaction	73.4%	78%
Employer Satisfaction	92.5%	86.7%
Graduate Satisfaction	79.5%	81.0%
Graduate Employment	85.7%	87.2%
Graduation Rate	66.8%	67.2%
Capstone Question 13 – Overall, your program is giving you knowledge and skills that will be useful in your future career.	84.4%	87.7%
Capstone Question 24 – The overall quality of the learning experience in this program.	75.5%	81.2%
Capstone Question 39 – The overall quality of the services in the College.	61.1%	67.5%
Capstone Question 49 – The overall quality of the facilities/resources in the College.	72.6%	75.5%

2017 vs. 2018 – Summary Results

St. Clair College Summary Results	2017	2018
Student Satisfaction	80.2%	78%
Employer Satisfaction	88.7%	86.7%
Graduate Satisfaction	81.3%	81.0%
Graduate Employment	84.0%	87.2%
Graduation Rate	68.7%	67.2%
Capstone Question 13 – Overall, your program is giving you knowledge and skills that will be useful in your future career.	89.7%	87.7%
Capstone Question 24 – The overall quality of the learning experience in this program.	83.0%	81.2%
Capstone Question 39 – The overall quality of the services in the College.	70.5%	67.5%
Capstone Question 49 – The overall quality of the facilities/resources in the College.	77.5%	75.5%

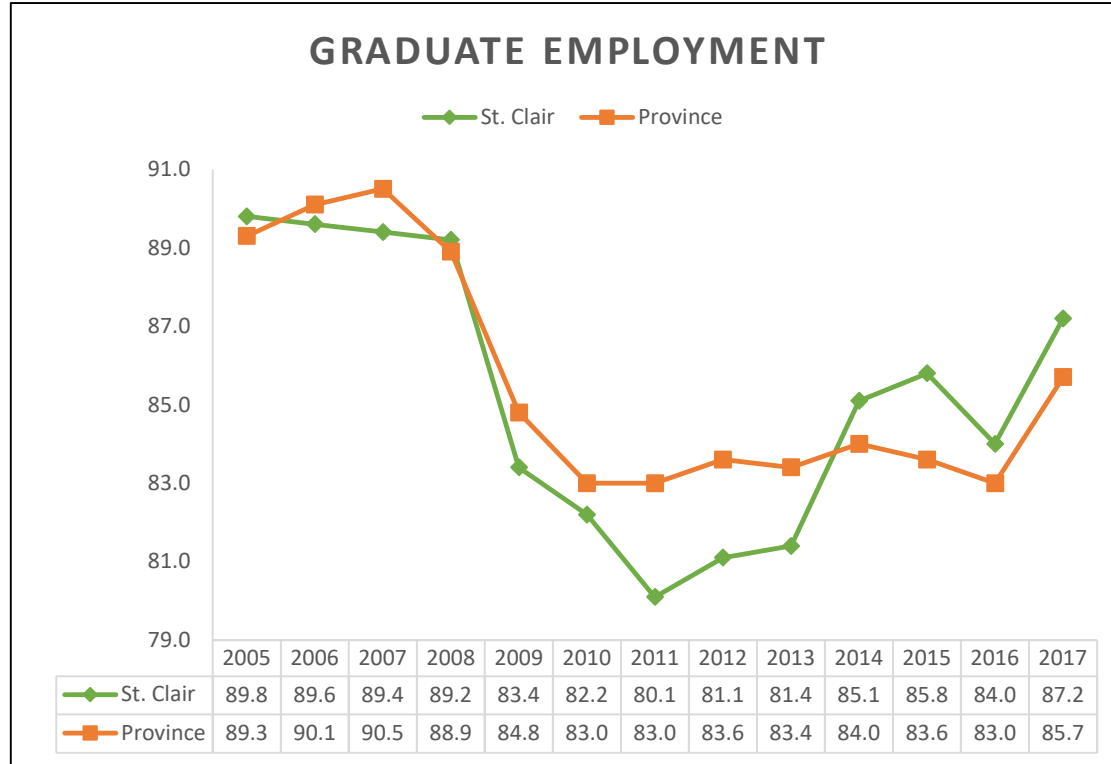
KPI - Graduate Satisfaction

College	2017 KPI Graduate Satisfaction %
Province	79.5
1 Boréal	89.6
2 Sault	87.3
3 St. Lawrence	85.1
4 Cambrian	85.0
5 Lambton	84.8
6 La Cité	84.0
7 Confederation	83.0
8 Conestoga	82.7
9 Georgian	82.5
10 Loyalist	82.3
11 Canadore	81.8
12 St. Clair	81.0
13 Fanshawe	80.2
14 Algonquin	80.1
15 Mohawk	79.2
16 Fleming	78.9
17 Niagara	78.9
18 Seneca	78.2
19 Durham	78.1
20 Centennial	77.9
21 Sheridan	77.9
22 George Brown	77.8
23 Northern	75.7
24 Humber	75.5



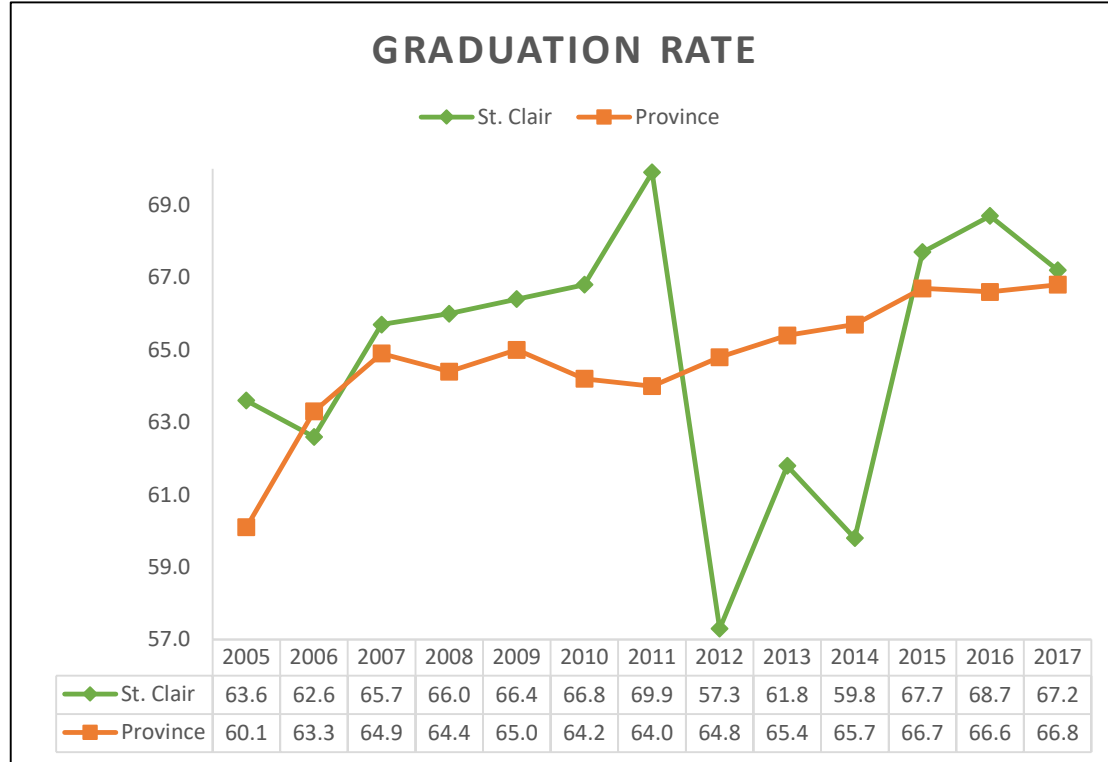
KPI - Graduate Employment

College	2017 KPI Graduate Employment %
Province	79.5
1 Loyalist	90.8
2 Lambton	90.7
3 Georgian	90.8
4 St. Lawrence	89.7
5 Conestoga	89.3
6 Boréal	89.0
7 Niagara	89.0
8 Northern	88.7
9 Canadore	88.6
10 Mohawk	88.6
11 Confederation	87.9
12 Fanshawe	87.6
13 St. Clair	87.2
14 Algonquin	86.6
15 Durham	86.5
16 La Cité	86.3
17 Sault	85.6
18 Humber	85.4
19 Fleming	85.3
20 Sheridan	83.3
21 Cambrian	83.0
22 George Brown	81.9
23 Seneca	81.7
24 Centennial	77.9



KPI – Graduation Rate

	College	2017 Graduation Rate %
	Province	66.8
1	Boréal	75.3
2	Cambrian	74.0
3	Canadore	73.5
4	St.Lawrence	72.9
5	Conestoga	72.8
6	Fleming	69.5
7	Loyalist	69.0
8	Fanshawe	68.8
9	Sheridan	68.7
10	Lambton	68.6
11	Durham	68.1
12	Confederation	67.9
13	George Brown	67.7
14	Northern	67.5
15	St.Clair	67.2
16	La Cité	66.7
17	Algonquin	66.1
18	Niagara	65.8
19	Mohawk	65.2
20	Georgian	63.6
21	Humber	63.3
22	Centennial	62.2
23	Seneca	61.5
24	Sault	59.4



KPI – Employer Satisfaction

	College	2017 KPI Employer Satisfaction %
	Province	92.5
1	Lambton	100.0
2	Sault	100.0
3	Humber	97.4
4	Loyalist	96.5
5	Canadore	96.3
6	Fleming	95.7
7	Algonquin	95.6
8	Cambrian	94.3
9	Durham	94.3
10	Fanshawe	94.2
11	Confederation	93.8
12	Sheridan	93.6
13	Georgian	93.0
14	Conestoga	92.8
15	Boréal	92.3
16	George Brown	90.6
17	Seneca	90.2
18	Centennial	89.4
19	St. Lawrence	89.2
20	Niagara	88.1
21	St. Clair	86.7
22	Mohawk	86.5
23	Northern	86.4
24	La Cité	80.6



KPI Graduate & Employer Statistics Summary

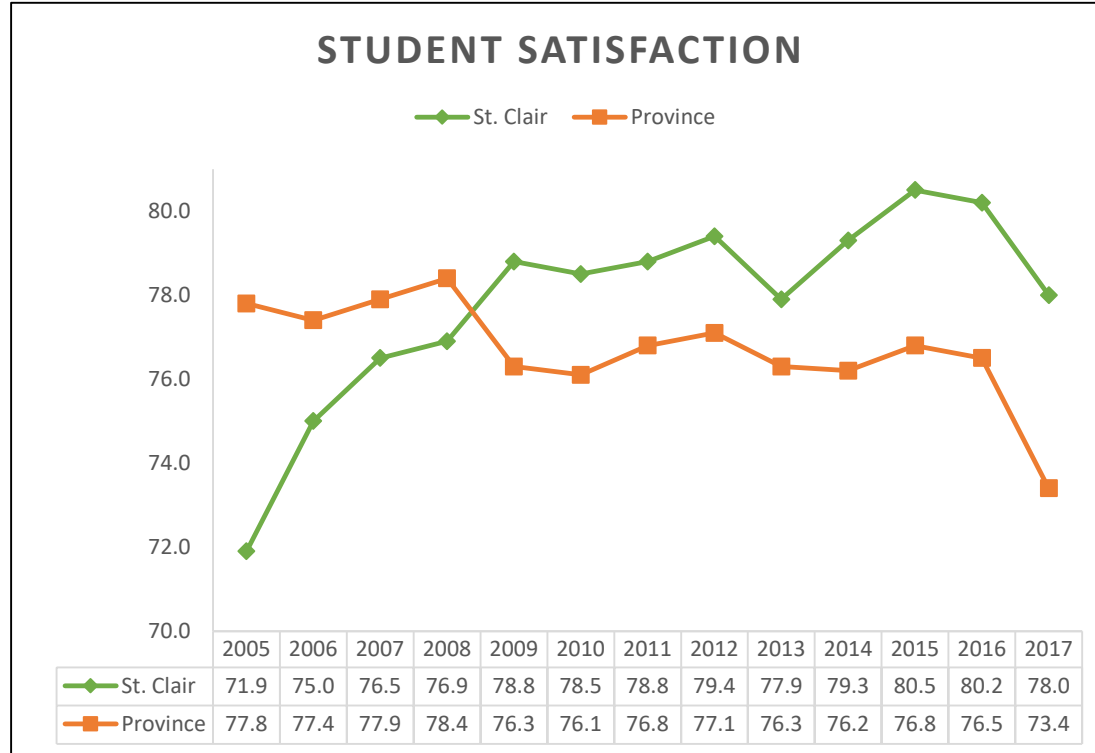
- Forum Research, an independent third party company, conducts the KPI Graduate Employer surveys on behalf of the provincial government for all 24 colleges.
- St. Clair graduates are contacted six months' post-graduation to complete a lengthy graduate survey; those who complete the survey must provide consent to contact their employer.
- Issues that arise that are of concern include:
 - many graduates are unreachable;
 - of those that are reachable, many choose not to complete the survey as it is lengthy;
 - of those that complete the survey, many do not give consent to contact their employer.
- **These issues result in a very small employer sample size (a total of 88 employers were surveyed in 2016 and 72 were surveyed in 2017).**
- All surveys must be 100% complete to be valid and included in the results.
- The results are further compromised as a significant number of employers surveyed are not relevant to the program from which the student graduated (e.g. McDonald's, Tim Horton's, etc.).

KPI Graduate & Employer Statistics Summary

- The number of employers surveyed in our catchment area has decreased.
- These changes are having a negative effect on our graduate employer satisfaction rates:
 - The St. Clair ranking in 2016 was 88.7% compared to the provincial average of 91.2%.
 - In the latest survey for 2017, the St. Clair ranking was 86.7% compared to the provincial average of 92.59%.
- While many of the issues are beyond the College's control, an action plan is being implemented to assist with concerns where St. Clair College can have impact.
- In an effort to have more inclusive and representative employer satisfaction data, St. Clair College has recently discussed conducting its own employer satisfaction survey including key employers within our catchment area across key industries in Windsor-Essex and Chatham-Kent.

KPI – Student Satisfaction

	College	2017 KPI Student Satisfaction %
	Province	73.4
1	Boréal	86.3
2	La Cité	79.1
3	Loyalist	78.4
4	Niagara	78.4
5	St. Clair	78.0
6	Cambrian	77.7
7	Confederation	77.4
8	Sault	76.2
9	Fanshawe	75.5
10	St. Lawrence	75.5
11	Canadore	75.3
12	Georgian	75.3
13	Centennial	73.6
14	Conestoga	73.3
15	Northern	73.3
16	Algonquin	73.2
17	Mohawk	72.8
18	Durham	72.5
19	George Brown	71.5
20	Sheridan	71.5
21	Lambton	71.4
22	Humber	70.4
23	Seneca	70.4
24	Fleming	69.7

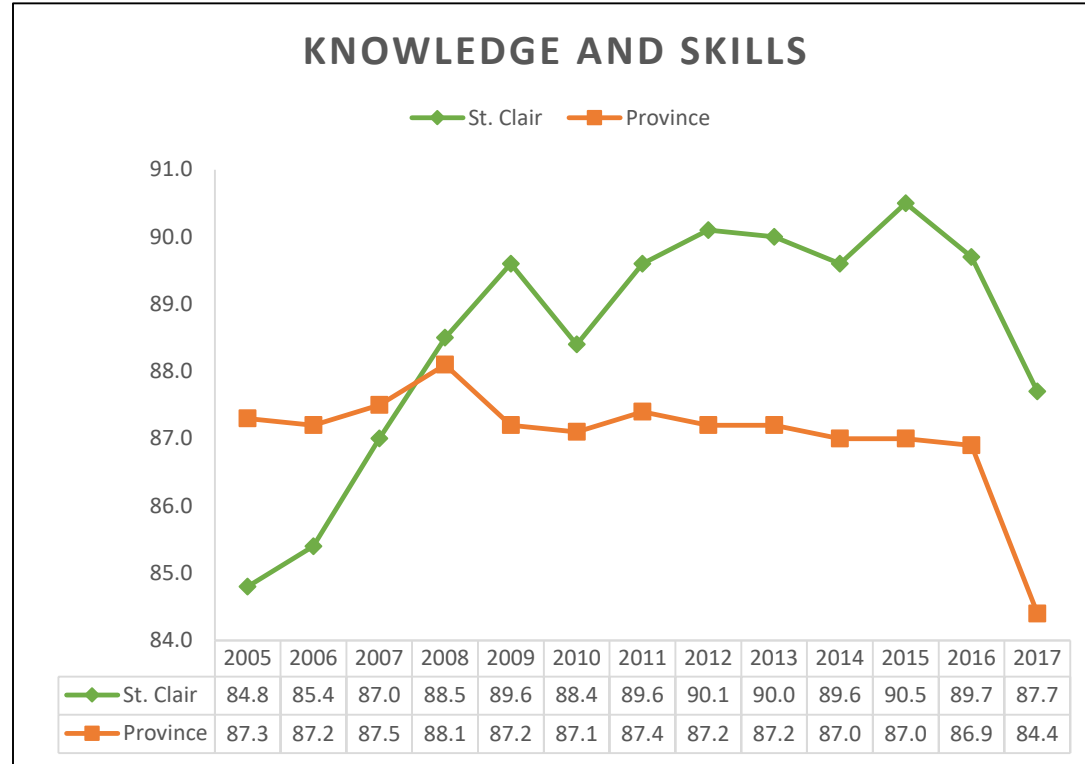


KPI – Capstone Question 13

- Overall, your program is giving you knowledge and skills that will be useful in your future career.

KPI – Capstone Question 13

College	2017 KPI Capstone 13 %
Province	84.4
1 Boréal	94.8
2 La Cité	89.6
3 Cambrian	88.5
4 Confederation	87.8
5 St. Clair	87.7
6 Canadore	86.9
7 Loyalist	86.6
8 St. Lawrence	86.5
9 Niagara	86.4
10 Sault	86.0
11 Northern	85.9
12 Conestoga	85.3
13 Durham	85.2
14 Fanshawe	84.9
15 Georgian	84.9
16 Algonquin	84.6
17 Mohawk	84.4
18 Sheridan	84.3
19 Centennial	84.2
20 Fleming	82.9
21 Lambton	82.8
22 Seneca	82.4
23 George Brown	82.0
24 Humber	81.5

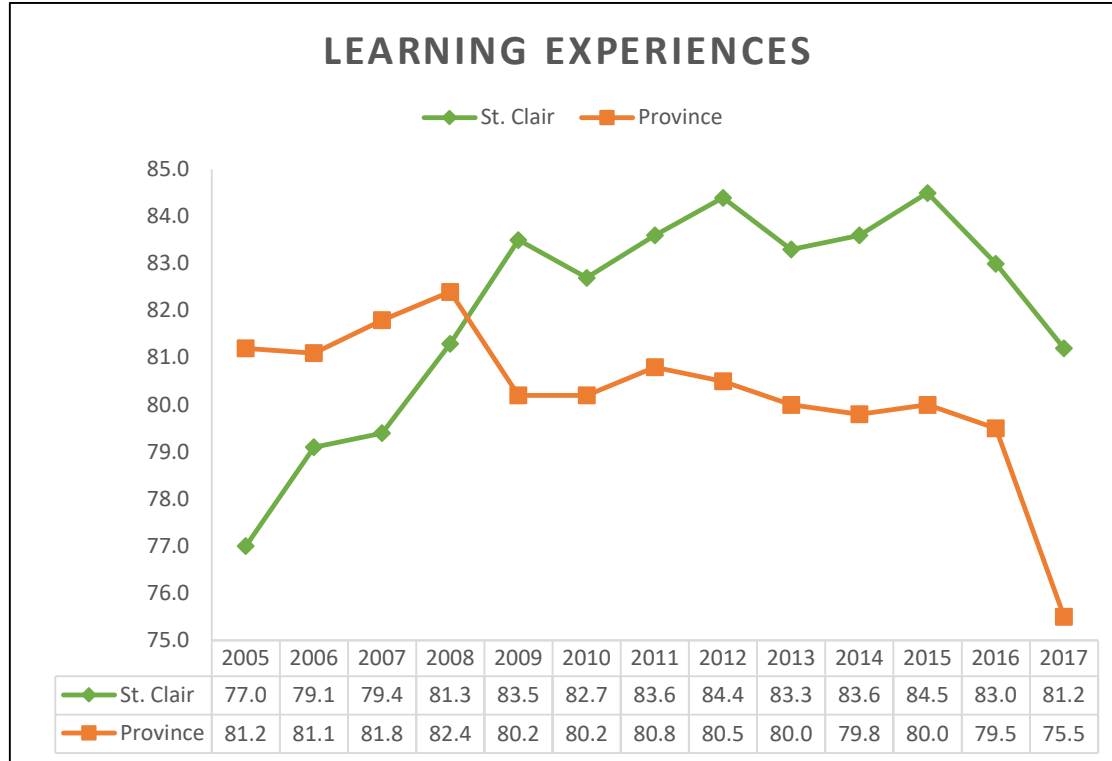


KPI – Capstone Question 24

- The overall quality of the learning experience in this program.

KPI – Capstone Question 24

College	2017 KPI Capstone 24 %
Province	75.5
1 Boréal	86.5
2 Confederation	84.3
3 Cambrian	81.7
4 St. Clair	81.2
5 Canadore	79.8
6 Niagara	79.6
7 La Cité	79.2
8 Sault	78.8
9 Loyalist	77.9
10 St. Lawrence	77.7
11 Georgian	76.9
12 Sheridan	76.7
13 Fanshawe	76.3
14 Conestoga	75.6
15 Centennial	75.4
16 Northern	74.9
17 Durham	74.5
18 Sir Sandford Fleming	74.5
19 Algonquin	73.9
20 Lambton	73.8
21 Mohawk	73.5
22 George Brown	73.0
23 Humber	72.6
24 Seneca	72.6

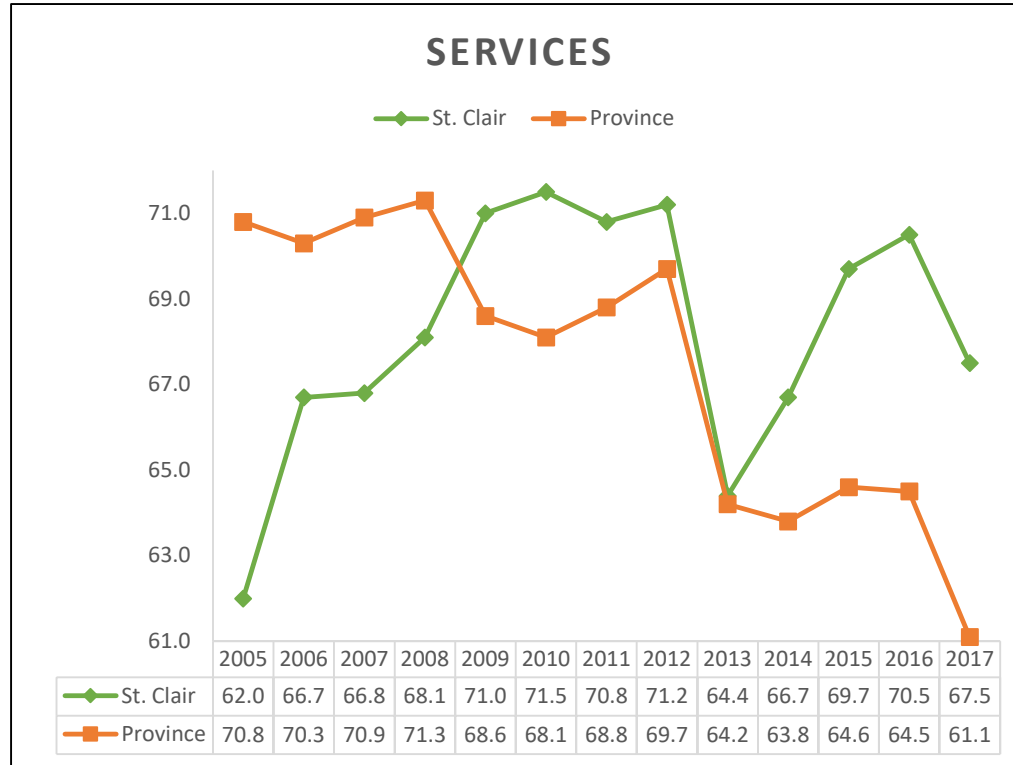


KPI – Capstone Question 39

- The overall quality of the Services in the College.

KPI – Capstone Question 39

College	2017 KPI Capstone 39 %
Province	61.1
1 Boréal	81.2
2 Loyalist	72.7
3 Niagara	70.0
4 La Cité	68.8
5 Sault	68.1
6 St. Clair	67.5
7 St. Lawrence	65.3
8 Cambrian	65.2
9 Fanshawe	64.8
10 Georgian	64.5
11 Algonquin	63.1
12 Canadore	63.1
13 Confederation	63.1
14 Lambton	61.2
15 Northern	61.2
16 Centennial	60.9
17 George Brown	60.4
18 Mohawk	60.4
19 Durham	59.8
20 Conestoga	58.8
21 Sheridan	56.7
22 Fleming	55.5
23 Seneca	55.5
24 Humber	55.0

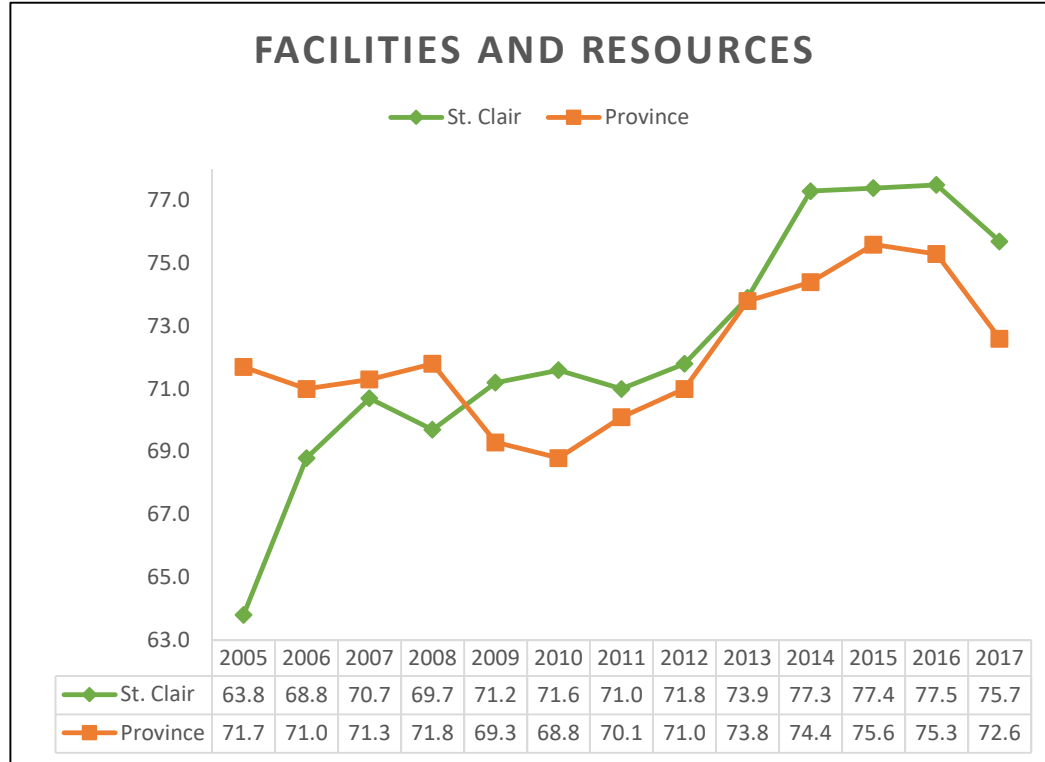


KPI – Capstone Question 49

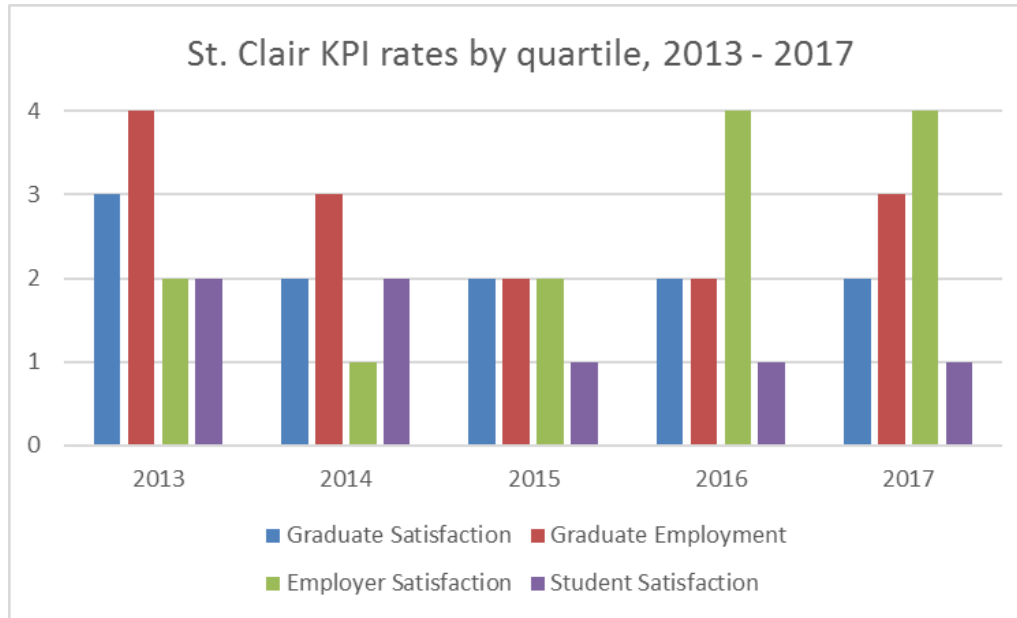
- The overall quality of the facilities / resources in the College.

KPI – Capstone Question 49

College	2017 KPI Capstone 49 %
Province	72.6
1 Boréal	82.6
2 La Gt�e	78.9
3 Niagara	77.6
4 Fanshawe	76.2
5 Loyalist	76.2
6 St. Clair	75.5
7 Cambrian	75.2
8 Georgian	75.1
9 Confederation	74.5
10 Centennial	74.1
11 Conestoga	73.5
12 Mohawk	72.8
13 Humber	72.7
14 St. Lawrence	72.3
15 Sault	71.8
16 Canadore	71.3
17 Northern	71.2
18 Algonquin	71.0
19 Seneca	71.0
20 George Brown	70.6
21 Durham	70.4
22 Sheridan	68.3
23 Lambton	67.7
24 Fleming	65.8

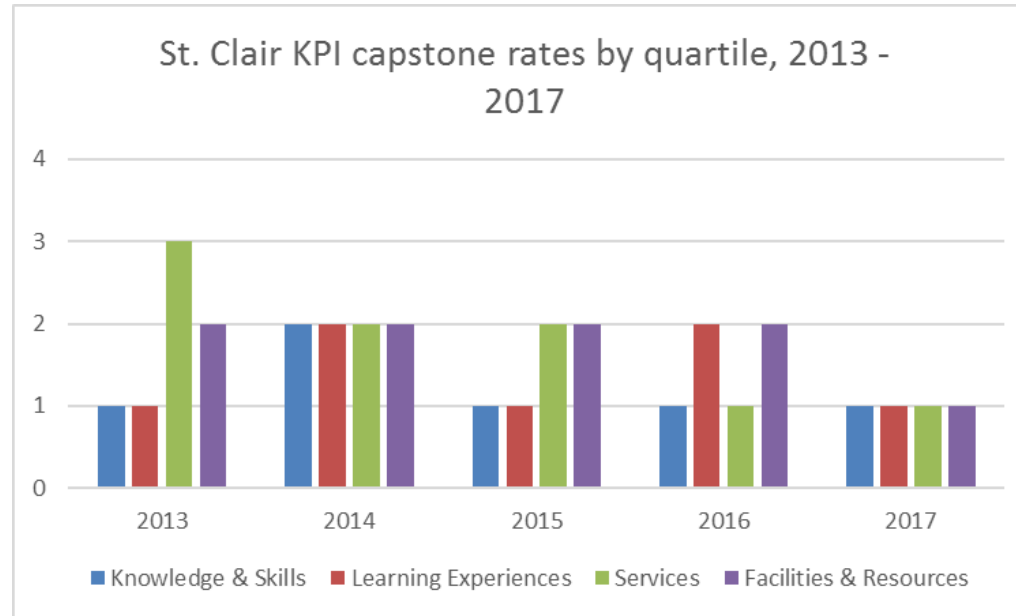


KPI - Rates by Quartile – 5 Yr. Trend



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KPI - Capstone Rates by Quartile – 5 Year Trend



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ST. CLAIR
COLLEGE

Questions?

START **HERE** GO ANYWHERE



Financial Monitoring Report: Mid Year Budget Review 2018-19

Presentation to the Board of Governors
December 4, 2018

START **HERE** GO ANYWHERE

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- Budget Income Statement
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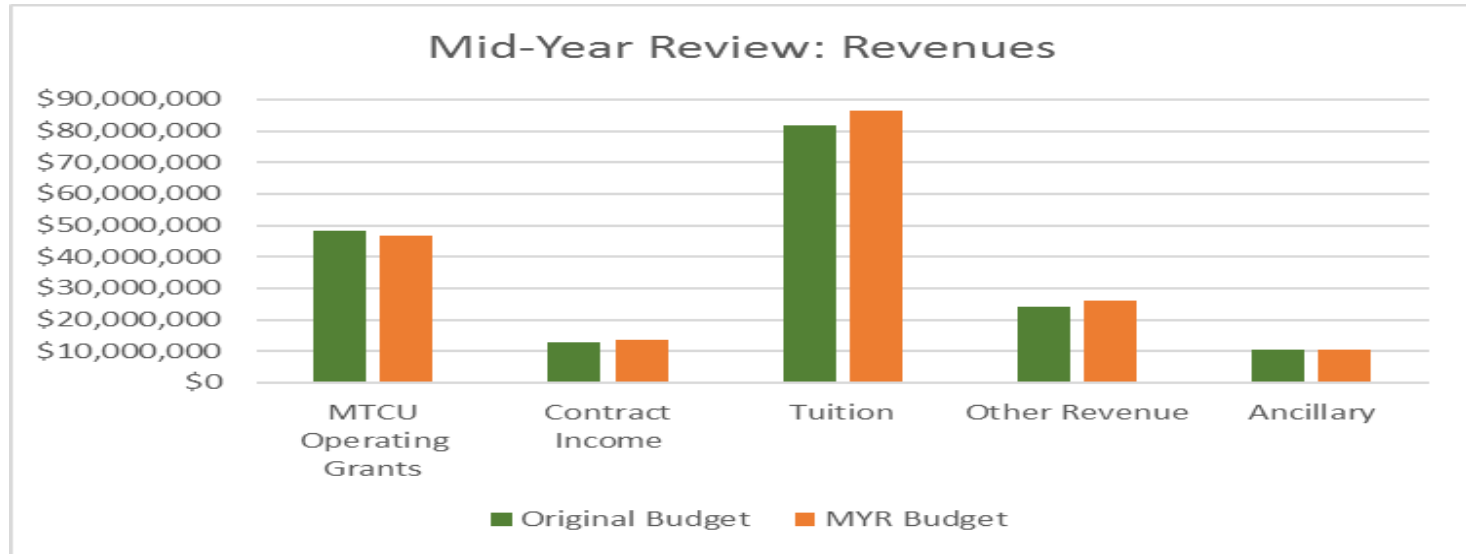
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Budget Income Statement

Schedule I (in 000s)			
Line Item	Original Budget	MYR Budget	Variance
Revenue	\$177,368	\$182,783	\$5,415
Expenditures	\$174,694	\$172,230	\$2,464
Surplus / (Deficit)	\$2,674	\$10,553	\$7,879

Note: College surplus at October 31, 2018 is \$57,862,162.

Revenues



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Revenues



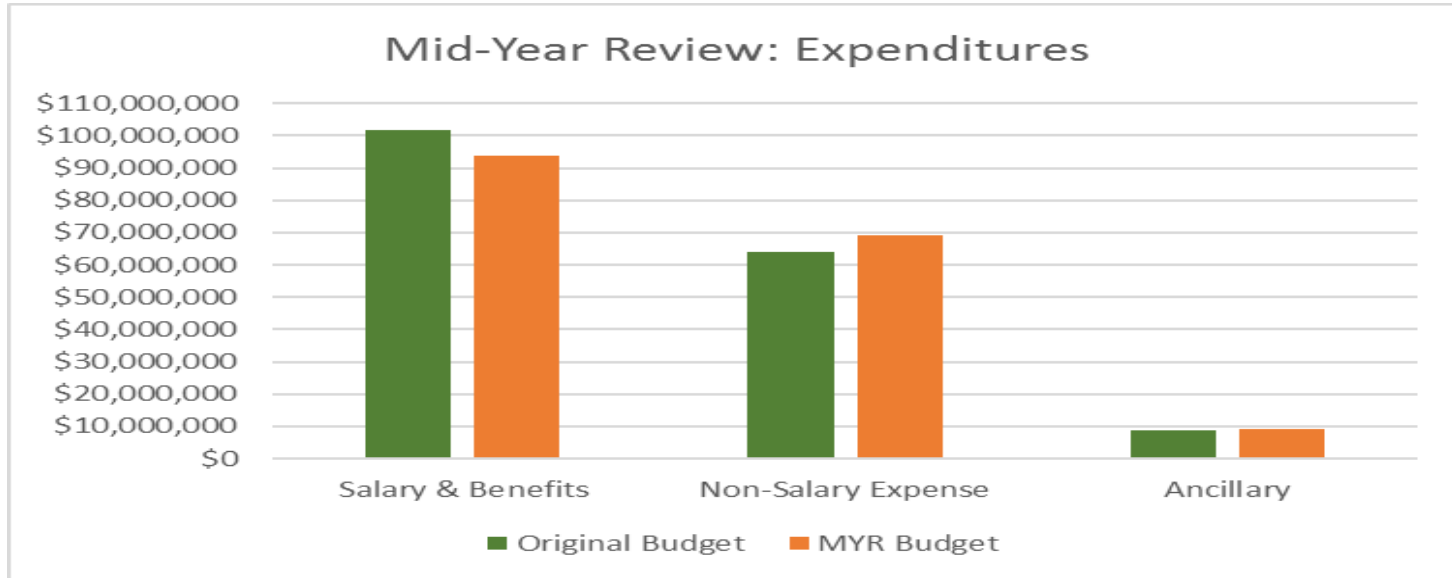
- *Contract Income
- *International Tuition
- *Investment Income
- *International Projects
- *Int'l Health Insurance Fees

- *Int'l Student Recovery
- *Skilled Trades Regional Training Centre



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Expenditures



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Expenditures



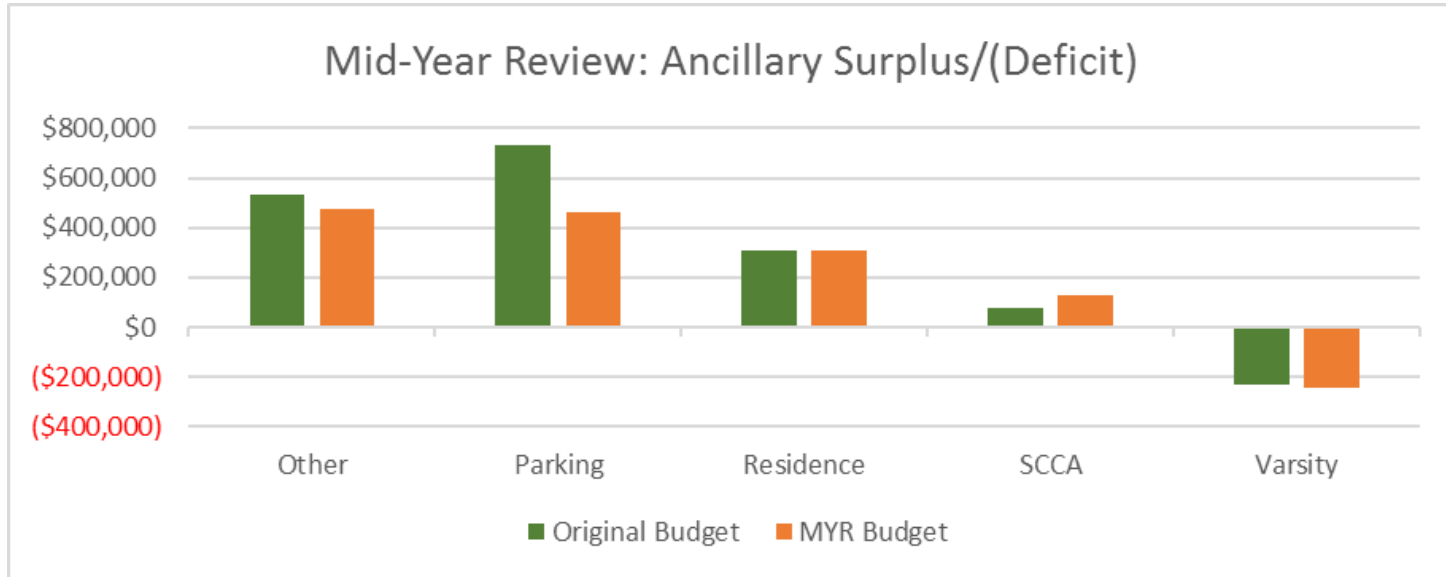
- * Advertising
- * Instructional Supplies
- * Insurance
- * Premise Rental
- * Other
- * Amortization

- * Salaries & Benefits
- * Contracted Services Other



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Ancillary Operations



START HERE GO ANYWHERE

Balance Sheet

- Assets \$279,113,735
 - Cash and Cash Equivalents \$77,229,433
 - Capital Assets \$330,385,348
- Liabilities \$207,700,028
 - Deferred Revenue \$36,167,790
 - Debt \$31,414,682
- Net Assets \$71,413,707
 - Unrestricted \$20,472,434

START **HERE** GO ANYWHERE



Non-Committed Cash Projection (in 000s)

Line Item	Original Budget	MYR Budget	Variance
Prior Year Balance	\$17,079	\$17,783	\$704
Operating Surplus	\$5,720	\$14,144	\$8,424
Capital Outlay (net)	(\$25,500)	(\$29,500)	(\$4,000)
Long-Term Debt	\$18,275	\$18,045	(\$230)
Board Reserve	\$1,000	\$1,000	-
Adjustment	(\$6,984)	(\$7,972)	(\$988)
Non-Committed Cash Projection	\$7,590	\$11,500	\$3,910

START HERE GO ANYWHERE



Financial Sustainability Metrics

Metric	2017-18 Actual	Original Budget	MYR Budget
Annual Surplus / Deficit	\$13,305,3511	\$2,674,000	\$10,553,406
Accumulated Surplus / Deficit	\$52,051,478	\$52,725,478	\$62,604,884
Quick Ratio	3.92	4.29	5.07
Debt to Asset Ratio	14.72%	20.20%	19.70%
Debt Servicing Ratio	1.59%	0.97%	1.05%
Net Assets to Expense Ratio	132.54%	102.77%	103.71%
Net Income to Revenue Ratio	9.24%	1.51%	5.77%
Number of Flags	0	0	0

Recommendation

- IT IS RECOMMENDED THAT the Board of Governors:
Approve the 2018-19 Mid-Year Budget Review Report.



Questions?

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