

ACCESSIBILITY COMMITTEE

Meeting Minutes

January 25, 2023

Item	Description
1	<p>Call to order @ 2:02 pm by Art Barron</p> <p><i>St. Clair College would like to recognize and acknowledge that it sits on the Three Fire's Confederacy's Traditional Territory of the Ojibwe, Odawa and Potawatomi Nations. We would also like to acknowledge the many other Tribes and Indigenous Nations that call this beautiful land home. We give thanks for the land and surrounding water for sustaining us.</i></p>
2	<p>Roll Call</p> <p>In attendance:</p> <p>Art Barron, Laurisa Kapetanov, Shirley Malette, Navjeet Singh, Alma Ackle, Stephanie DeFranceschi, Stacey Jackson, Marnie Kursiss-Morrow, Melanie DeSchutter, Wayne Nevin, Dina Naser, James Coulter, Mary Sinclair, Mark Colangelo, James Wang</p> <p>Regrets:</p> <p>Beth Pirouet, Cathy Martin, Katie Jette, Monica Staley Liang</p>
3	<p>Approval of Minutes from Previous Meeting:</p> <ul style="list-style-type: none"> • Minutes dated September 29, 2022 • Moved by Marnie Kursiss-Morrow • Seconded by Stacey Jackson • Opposed - none • Approved <p>- Business Arising from Minutes:</p> <ul style="list-style-type: none"> ○ Accessible Desks – if a classroom requires a desk, please sent an email Art Barron. We do have an on-going budget to fulfill need as it arises. ○ Marketing videos – The Marketing Department recently got a new manager. A new video creative brief has been created

	<p>by the department. A sub-committee was created to assist with the creation of the Accessibility Videos we'd like to see created. Sub-committee members: Marnie Kursiss-Morrow, Dina Naser, Laurisa Kapetanov, and Alma Ackle. (John McGivney recently made new videos that may be helpful) Stephanie DeFranceschi is available to assist as well. Suggestion of adding accessibility video to the existing Orientation Respect Video.</p> <ul style="list-style-type: none"> ○ Classroom Doors – There are many requests for automatic door openers. Each door is roughly \$10,000 (if the door is the right size) so it is a very expensive project. All classroom doors have had new lever handles put on them which are deemed appropriate by the AODA. Automatic door openers are being added in high priority areas as the budget allows. ○ Emergency Procedure Committee –There are existing emergency response videos. We'd like to see accessibility added to these. <p>Action Item – Art Barron to contact Justin Martin in relation to adding accessibility components to current emergency procedures</p> <ul style="list-style-type: none"> ○ CAE Gen Ed – Art Barron spoke with Lindi Prendi, Executive Director, Academic Excellence, regarding the creation of a General Education course around disabilities. Lindi was in support of the idea. A sub-committee was formed to work with Lindi to create such a course. Sub-committee members: Marnie Kursiss-Morrow& Laurisa Kapetanov.
4	<p>Updates</p> <p>a) Facilities Update – Facilities is currently working on the budget and project list for the upcoming fiscal year. There are no new additions/updates currently.</p> <p>b) Report of possible Accessibility Issues</p> <ul style="list-style-type: none"> • Chatham – Please see attachment “List of Suggested Improvements from Visually Impaired Student” • Downtown – There is an outstanding issue with the door at the Pitt Street entrance. The door continually breaks and

	<p>restricts access, and you must be able to do the stairs as there is no lift or elevator at that entrance. As this is the closest entrance to Student Services at this campus, automatic doors and a lift or elevator would be extremely beneficial.</p> <ul style="list-style-type: none"> • Main Campus – Nothing to report. • Online – Nothing to report. • Shout out to SRC about correcting an accessibility issue swiftly. • All Campuses – We’d like to see a standard put in place for booking appointments with any college department or service (including program services such as the dental, esthetician and hair styling clinics) that includes an email or web-based option for those who can’t use the telephone due to hearing loss. • The Student Computer Lab does not have accessible doors and propping the doors open are not a solution as the noise level is distracting for students working inside. <p style="color: red;">Action Item - To add automatic door openers to the for this area to the budget.</p>
6	<p>New Business</p> <ul style="list-style-type: none"> - Door Opener Audits – Automatic door openers often malfunction. Audits are done monthly so repairs can be made. - 2020-2024 Accessibility Plan – The old plan ended this year. A review of the new plan was done (see attached). A request was made to add automatic door openers for the computer lab. All other items discussed today will be added. This plan is active. A request was made to change the language from “hearing impaired” to “deaf and hard of hearing”. - Motion to approve list with suggestions:

	<ul style="list-style-type: none"> • Moved by Melanie DeSchutter • Seconded by Navjeet Singh • Opposed, none • Approved <p>- 2021-22 Annual Report – 1st time document. Review of document (see attached). Document remains mostly unchanged as our policies, regulations, etc. remain unchanged.</p> <p>- Motion to Approve Report:</p> <ul style="list-style-type: none"> • Moved by Stacey Jackson • Seconded by Melanie DeSchutter • Opposed, none • Approved <p>Report will be forwarded to SOG for approval then posted to the website.</p> <p>- Website Accessibility Report will be added to the minutes as well. (Submitted by James Wang.) The website is monitored for accessibility on a regular basis.</p>
7	Adjournment - @ 2:49pm