

Policy and Procedure

SUBJECT: Conflict of Interest

ADOPTED by/date: Executive Board / September, 2012

REFERENCE: Executive minutes, September, 2012

PURPOSE:

The St. Clair College Retirees' Association has received requests to support, endorse and/or communicate information to the membership respecting various personal, political, not-for-profit or commercial ventures and causes. This policy has been developed to provide guidance to the association when faced with these situations.

POLICY:

The St. Clair College Retirees' Association will not knowingly support nor endorse, through its activities or its actions, any venture or action which results in real or perceived personal, political or commercial gain without the formal approval of the Executive Board.

PROCEDURES / GUIDELINES:

It is important to note the distinction between association actions and actions of individual members. This policy applies to the action of the collective association, and recognizes that the actions of individual members cannot, nor should not, be governed by this policy.

a) Commercial

The association shall not normally promote a commercial activity. However, where the Association initiates a relationship with a commercial enterprise in the achievement of an Association goal, support of that enterprise may be necessary.

Example: When the Association engages the services of a Travel Consultant in order to organize an event, that Consultant may receive the benefit of Association support.

b) Political

Under no circumstances will the Association involve itself in political activity of any kind unless the activity is of direct benefit to retirees. It is important to note a distinction between "support or endorse" and "lobbying". Where the Association will not "support nor endorse" any internal or external political activity, it may, with Executive direction, lobby on behalf of its members.

Example: The Association actively lobbied the OPSEU locals in relation to the improvement in the post-retirement health benefits plan.

c) Not for Profit

The Association will not, as an organization, support nor promote the activities of a not-for-profit agency, nor of an individual member who may, or may not, be active in a not-for-profit organization.

ACCOUNTABILITY:

The Executive Board shall be responsible for the interpretation and implementation of this policy and its related procedures and guidelines.

POLICY CATEGORY & NUMBER:

To be assigned

DISTRIBUTION:

Executive Board